



Our Ref: EG/hjf
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Dear Stakeholder

I am writing to ask for additional help with the continued roll-out of our COVID-19 vaccination programme. Our health and care system hugely appreciates the continued support our communities and businesses have given local NHS services since the start of the pandemic. This has been vital to help keep families and businesses safe. Since December 2020, 1.3m people have been vaccinated across Suffolk and north east Essex.

As an employer, we would strongly value your continued support with our vaccination programme by encouraging your staff to get both their first jab and, when they are eligible, their second to ensure they have maximum protection. While we want everyone eligible to come forward to receive their vaccination, we are keen to encourage further take-up amongst people aged 40 or over, particularly men.

Having the COVID-19 vaccine means:

- your employees can better protect themselves and those around them
- lower risk of your employees catching and spreading COVID-19 to colleagues, therefore reducing the negative impact on your workforce
- protecting your customers when using your services
- bringing your staff back safely into the workplace sooner

All those aged 18 and over can book their vaccination through the NHS booking service. You can also call 119 free of charge, anytime between 7am and 11pm seven days a week. You can book via [NHS.UK](https://www.nhs.uk)

There are also walk-in, 'no appointment needed' centres, set up across Suffolk and north east Essex. Details of these, along with FAQs, useful support groups and translations, are available on www.sneevaccine.org.uk

If you are a large employer, we would be happy to discuss with you the possibility of running walk-in vaccination clinics for your staff to minimise time away from work.

Nobody is truly safe from this virus until we are all safe. This is why we are encouraging everyone to get themselves vaccinated as soon as possible.

This [employer toolkit](#) from Public Health England contains numerous resources that I hope you will find useful when communicating with your staff about COVID-19.

Thank you in advance for your support, and please do not hesitate to contact me if you need further information

Yours faithfully

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