

# **New Anglia Transport Board – Terms of Reference**

## **Introduction**

New Anglia LEP (NALEP) is the Local Enterprise Partnership covering the geographical area of Norfolk and Suffolk.

NALEP have ambitious plans for driving business growth and productivity in our diverse economy, for communicating our offer to the world and for driving inclusion and skills. Norfolk and Suffolk are leading places in the competitive global economy, with a large number of world leading competitive clusters already based here.

A modern and efficient transport system is key to our future success. A mobile and accessible world-class economy will ensure that New Anglia retains this enviable position, and will benefit thousands of businesses of all sizes and open significant opportunities in our extensive supply chain network.

The New Anglia Transport Board will provide a strong voice to ensure that we can secure the best for the area and deliver the ambitious objectives set out in the Norfolk and Suffolk Economic Strategy and the Integrated Transport Strategy for Norfolk and Suffolk.

## **Purpose**

*The New Anglia Transport Board will ensure current & future transport networks meet the needs of both businesses and residents in order to support economic development & growth.*

The New Anglia Transport Board brings together key transport specialists, pooling transport expertise across the region to help shape the future transport system. It will:

- Understand the partners' transport ambitions
- Ensure the transport network satisfies the needs of business and residents both now and in the future
- Assess how NALEP and partners can best deliver the Integrated Transport Strategy for Norfolk and Suffolk

## **Specific Activities/Objectives**

The New Anglia Transport Board will provide strategic direction on transport issues by:

- Acting as a forum for information and expertise sharing, discussion and debate
- Acting as a powerful advocate for Norfolk and Suffolk on behalf of the New Anglia LEP
- Maintaining, executing and monitoring the Integrated Transport Strategy Delivery Plan, reporting to the Economic Strategy Co-ordinating Delivery Board
- Directing the formation and work programmes of Task and Finish Groups to tackle specific topics
- Producing and executing a stakeholder management plan
- Producing a high-level work programme summarising individual scheme progress
- Offering recommendations for prioritisation of projects for delivery and subsequent monitoring of outcomes

## **Expected outcomes**

- A reliable, resilient and integrated transport network with improved capacity and journey times, providing good connectivity both within and around New Anglia, and to other UK, European and worldwide destinations
- A Delivery Plan for the Integrated Transport Strategy for Norfolk and Suffolk, current and valued by transport bodies
- Central government understanding of the transport infrastructure needs and priorities of Norfolk and Suffolk businesses and residents to support inward investment and growth

## **Governance and administrative methods**

### **Powers**

The role of the Board is an advisory one, bringing expertise and transport knowledge. It will feed into the Investment and Appraisal Committee to enable them to devise, deliver and manage the relevant programmes.

### **Composition of the Transport Board (Membership)**

- ABP
- CBI, East of England
- Country Land Owners and Business Association
- Department for Transport
- East Midlands Trains
- Federation of Small Businesses
- First Group
- Govia Thameslink Railway
- Greater Anglia
- Highways England
- Hutchison Ports
- Ipswich Buses
- Liftshare
- Network Rail
- New Anglia LEP
- Norfolk Chamber of Commerce
- Norfolk County Council
- Norwich Airport
- Peel Ports
- Stansted Airport
- Suffolk Chamber of Commerce
- Suffolk County Council
- Sustrans
- Transport Systems Catapult

### **Format and Frequency of Meetings**

- Meetings will be generally be open to the public
- Meetings will take place quarterly and will take place ahead of Transport East Forums. Venues will alternate between Ipswich and Norwich
- Format of meetings – Chaired by NALEP
- Meetings are formally minuted, with agenda, papers and minutes to be published via the NALEP website
- Secretariat – New Anglia LEP will supply secretarial services, and meeting support in terms of accommodation will be hosted/facilitated by Norfolk and Suffolk County Councils
- Papers to be circulated one week prior to Board meetings
- The Board will work together by consensus