

New Anglia Local Enterprise Partnership Board Meeting

Thursday 23rd May 2019
10.00am to 12.30pm

**The Council Chamber, King's Lynn Town Hall, Saturday Market Place,
King's Lynn, PE30 5DQ**
Agenda

No.	Item	Duration
1.	Welcome from the Chair	20 mins
2.	Apologies	
3.	Welcome from Ray Harding, CEO King's Lynn and West Norfolk BC	
4.	Declarations of Interest	
5.	Actions / Minutes from the last meeting	
Forward Looking		50 mins
6.	New Anglia Growth Hub - performance to date and future plans	Presentation and discussion
Break		10 mins
Governance and Delivery		70 mins
7.	Enterprise Zone Accelerator Fund Proposal - Confidential	For Approval
8.	LEP Capital Budget 2019/20 - Confidential	For Approval
9.	Chief Executive's Report	Update
10.	May Programme Performance Reports including Dashboards	Update
11.	Brexit	Update
12.	South East Energy Hub – progress report and future plans	For Approval
13.	Board Forward Plan	Update
14.	Any Other Business	

New Anglia Board Meeting Minutes (Unconfirmed) 27th March 2019

Present:

David Ellesmere (DE)	Ipswich Borough Council
Doug Field (DF)	East of England Coop
John Griffiths (JG)	St Edmundsbury Borough Council
Matthew Hicks (MH)	Suffolk County Council
Dominic Keen (DK)	High Growth Robotics
Steve Oliver (SO)	MLM Group
William Nunn (WN)	Breckland District Council
Andrew Proctor (AP)	Norfolk County Council
David Richardson (DR)	UEA
Lindsey Rix (LR)	Aviva
Sandy Ruddock (SR)	Scarlett & Mustard
Nikos Savvas (NS)	West Suffolk College
Alan Waters (AW)	Norwich City Council
Jeanette Wheeler (JW)	Birketts
Tim Whitley (TW)	BT

Attendees

Shan Lloyd (SL)	BEIS
Sue Roper (SuR)	Suffolk County Council
Chris Dashper (CD)	New Anglia LEP
Chris Starkie (CS)	New Anglia LEP
Rosanne Wijnberg (RW)	New Anglia LEP
Helen Wilton (HW)	New Anglia LEP

Actions from the meeting: (27.3.19)		
Amendments to Articles of Association To include details of the term of appointment of the Deputy Chair March Performance Reports To provide details of employment numbers for the agri tech sector		RW CS
1	Welcome from the Chair	
Doug Field (DF) welcomed everyone to the meeting including Jonathan Agar (JA), the CEO of Birketts and thanked him for hosting the board meeting.		
2	Apologies	
Apologies were received from Johnathan Reynolds, Claire Cullens and Pete Joyner		
3	Welcome from Birketts	
<p>JA welcomed the Board to the meeting and provided a presentation covering the history of the company, its wide ranging work and its mix of clients. JA stressed the importance of continually developing the company and the benefits of being based on an Enterprise Zone .</p> <p>The meeting was given details of the range of clients currently using Birketts including many household names and also the plans for development focussing on the education, energy and the public sectors.</p> <p>JA also reviewed the Birketts Charitable Fund which donated £75k across Norfolk and Suffolk in 2018 and encourages staff to take part in volunteering and charity work. He also stressed the importance of the staff health and wellbeing and the ongoing support provided to staff within the organisation.</p> <p>DF thanked JA for his presentation and invited David Richardson (DR) to address the meeting.</p> <p>DR raised the issue of mental health problems in particular in relation to the recent deaths among students at the UEA. DR noted the issues faced by the Norfolk and Suffolk Trust and advised that additional support would be provided for students at the university. DR asked all Board members for their support in raising awareness of the issues faced and in providing support where possible.</p> <p>Tim Whitley (TW) expressed his support to DR. He then updated the meeting on Quantum Tech and advised that on 26th March the first presentation of a high speed link using Quantum Tech had taken place at Adastral Park. This now forms part of national research infrastructure and promoted the region on the national stage</p>		
4	Declarations of Interest	
<p>Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board.</p> <p>Item 9: Capital Growth Programme Projects Projects for Approval Board members declared an interest in specific projects and left the room for discussion of and voting the relevant project - Andrew Proctor (AP), Matthew Hicks (MH), Tim Whitley (TW), David Richardson (DR) and Sue Roper (SuR)</p>		
5	Minutes of the last meeting 27th February 2019	
<p>The minutes were accepted as a true record of the meeting held on 27th February 2019.</p> <p>Actions Chris Starkie (CS) advised the meeting that the update on the inclusion of CO2 reductions in the Economic Strategy would be included at the July meeting.</p>		
6	Delivery Plan	
Rosanne Wijnberg (RW) updated the meeting on the work carried out to date on the LEP delivery plan which is based on the guidelines received from Government.		

	<p>AP queried the figures detailing the number of homes constructed. CS advised that these figures related to homes completed by LEP investment in infrastructure projects.</p> <p>David Ellesmere (DE) asked if, given the recommendation received following the Annual Review, there were plans to include a ministerial quote in the plan. Shan Lloyd (SL) advised that, as there are 38 LEPS all of which have delivery plans, there were no current plans to include ministerial quotes in them.</p> <p>RW asked for comments and amendments to be sent to her.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report To approve the Delivery Plan and delegate the authority to the LEP Chief Executive to make minor amendments as required before publication 	
7	2019/2020 Budget	
	<p>RW reviewed the proposed 2019/20 budget.</p> <p>Dominic Keen (DK) queried the level of certainty in future income. CS advised that future funding was dependant on the Government Funding Review which was hoped for in the Autumn.</p> <p>Lindsey Rix (LR) asked whether further clarity could be provided on the 3 year plans even if it includes a level of uncertainty in some of the income streams. CS confirmed that Keith Spanton is currently working on future budgets based on known funding. RW proposed providing an update on core and programme financials to the Board on a quarterly basis.</p> <p>DF thanked RW for her work on the budget.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report To approve the operating budget for 2019/20 To approve the proposal on financial reporting 	
8	Brexit	
	<p>CS highlighted the key points of the report and noted that, given the fluid situation, it was challenging to write the report as the data constantly required updating. He advised that the LEP was continuing to provide the most up to date information to business and noted that the Suffolk Chamber of Commerce was taking on 2 additional members of staff to support businesses on Brexit.</p> <p>William Nunn (WM) noted that the same proposal could be discussed at the next Norfolk Leaders meeting.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report 	
9	Capital Growth Programme Call including Confidential Discussions	
	<p>DF proposed that board members with interests in each application to leave as and when the item was discussed.</p> <p>Chris Dashper (CD) provided the meeting with an overview of the process carried out and details of the numbers of applications received. He advised that those projects deemed to be rejected were being considered for signposting to other sources of funding.</p>	

Confidential

The Board discussed those projects recommended for approval:

AP, Matthew Hicks (MH) and Sue Roper (SuR) declared an interest in this item and left the room.

Norfolk and Suffolk County Councils - Norfolk & Suffolk Innovation Network: £440k

This was approved by the Board.

AP, MH and SuR returned to the room

TW declared an interest in this item and left the room

University of Suffolk - Digital Skills & Innovation Accelerator: £6.497m

This was approved by the Board.

TW returned to the room

Suffolk New College - Digital & Technology Skills Hub: £1.6m.

City College Norwich - Digital Technology Factory: £6.098m

These were approved by the Board.

DR declared an interest in this item and left the room

University of East Anglia - Institute of Productivity (IoP): £4.461m. (£14,130,161m requested)

Confidential

<p>A conditional grant was approved by the Board. AP voted against the proposal. DR returned to the room</p> <p>The Board discussed those projects recommended for deferral CD advised that those projects in Table 2 which are based within Enterprise Zones and therefore further investigations into alternative funding options is appropriate.</p> <p>John Griffiths (JG) if the JAYNIC Innovation Centre was only being rejected as it was on an EZ as it has scored relatively highly. CD noted that there were other funding options available to this project and that there were delivery and cost benefit issues with this project.</p> <p>The Board agreed to defer these projects.</p> <p>The Board approved the grant of £200k from the Growing Places Fund to the National Trust, Releasing the Sutton Hoo Story.</p> <p>The Board agreed to the reject of the projects detailed in Table 3</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the report • To approve the funding to the following projects: <ul style="list-style-type: none"> ○ £440k to Norfolk and Suffolk County Councils- Norfolk & Suffolk Innovation Network ○ £6.497m to the University of Suffolk- Digital Skills & Innovation Accelerator ○ £1.6m to Suffolk New College- Digital & Technology Skills Hub ○ £6.098m to City College Norwich- Digital Technology Factory • To provide an offer of £4.461m to the University of East Anglia's Institute of Productivity with the condition that the proposal is put back before the Board for final approval following the completion of further investigation • To approve the recommended decision option for each of the projects in tables 2 and 3. (Table 2: Recommended to defer and Table 3: Recommended to reject) • To approve the Growing Places Fund grant of £200,000 to the National Trust, Releasing the Sutton Hoo Story <p>TW left the meeting</p>	
<p>10 Local Assurance Framework</p>	
<p>RW reviewed the process carried out to update the Local Assurance Framework and asked for approval from the Board SL Confirmed that the framework was a consolidated one based on the recent Government reviews.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the contents of the report • To adopt the 2019 Local Assurance Framework • To adopt the updated Scheme of Delegation • To adopt the updated Accountable Body Agreement 	
<p>11 European Structural and Investment Funds Strategy</p>	
<p>CS reviewed the paper included in the meeting papers and asked for questions from the Board.</p>	

	<p>The Board agreed:</p> <ul style="list-style-type: none"> To approve the contents of the European Investment Strategy Update and recommended its adoption to the New Anglia ESIF Committee 	
12	Amendments to the Articles of Association	
	<p>RW reviewed the paper and highlighted those areas of change requiring Board approval.</p> <p>Observers Policy – RW advised that the existing Articles of Association do not allow for alternate directors to attend and vote at Board meetings. Any amendment to directors would have to follow a formal process to revoke and appoint each director for any given board meeting. It is recommended to retain the clause not permitting alternate directors but to adopt a policy of allowing observers who can participate in Board meetings and discussions but will not vote or contribute to the quorum.</p> <p>Substitutes at committees – RW recommended that substitutes are not permitted at committee level in order to align with the above policy.</p> <p>Term of chair – Previously this was not specified but the wording has been amended to clarify the term.</p> <p>It was agreed that the term of appointment for the deputy chair would also be included.</p> <p>ACTION To amend the Articles of Association to include details of the term of the Deputy Chair</p> <p>NS proposed the inclusion of 6th Form Colleges under Item 5.3.1 as a source of Education Sector members.</p> <p>RW advised that there 28 days from the date of issue to sign which allowed West Suffolk and East Suffolk Council to be members rather than their predecessor authorities.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To approve the following documents <ul style="list-style-type: none"> The Articles of Association of New Anglia Local Enterprise Partnership Limited, amended to reflect the agreed changes to the LEP Board as a result of the LEP Review The written resolution to be sent to the LEP’s members to approve the adoption of the new articles The class consents for each of the three classes of members, consenting to the variation of their class rights through the adoption of the new Articles of Association The letter to the company’s auditors informing them of the proposed written resolution To retain the clause in the Articles of Association not permitting alternate directors To permit directors to appoint an observer at directors’ meetings who will have no voting rights or form part of the quorum Not to allow substitutes at Committee level To amend the Articles of Association to confirm the term of appointment of the Chair as three years To include details of the term of appointment of the Deputy Chair 	RW
13	Chief Executive’s Report	
	<p>CS presented the paper to the Board and asked for questions.</p> <p>CS advised that, following an open recruitment process, Martin Williams from Santander Corporate Banking, is proposed as the new independent member of the Investment Appraisal Committee (IAC). This appointment was confirmed by the Board. It was noted that County representation on the IAC is still to be agreed.</p>	

	<p>Local Industrial Strategy - It is proposed that an Independent Economic Panel is set up which will provide quality, independent advice and information to the LEP. The Panel will be made up with 3 or 4 experts from business and academia with strong reputations within their respective fields who come from outside Norfolk and Suffolk. The Board are asked to approve the proposed approach for the Independent Economic Expert Panel. This was agreed by the Board.</p> <p>Sizewell C - CS confirmed that the draft LEP response to the consultation paper had been circulated to Board members for comment. MH proposed strengthening the response and advised he would feed in his comments for inclusion.</p> <p>Annual Review - CS reviewed the letter received following the Annual Review and noted the change in ratings advising that this was the case for many LEPS. CS advised that they were seeking greater clarification on what steps are required to obtain an exceptional ranking.</p> <p>CS reviewed the Place Branding paper and the timescales for the next phase of work and noted that a stakeholder group would be established which would report into the main Board on a monthly basis.</p> <p>The Board was advised that a meeting had been held with the Combined Authority and West Norfolk Council to discuss the future working relationship</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the report • To confirm the appointment of Martin Williams to the IAC • To agree to the formation of a Local Industrial Strategy Independent Expert Panel 	
14	March Programme Performance Reports	
	<p>RW reviewed the March reports and asked for questions from the Board.</p> <p>Agri Tech Report – AW queried asked how many people were employed in the agri tech sector. CS advised he will confirm numbers.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the reports • To receive details of employment numbers for the agri tech sector 	CS
15	Growth Deal Project Change Request	
	<p>CD reviewed the change request to reallocate £415k from the NATS A11 Corridor Package to the NATS City centre Package. This was approved by the Board.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the reports • To reallocate £415k from the NATS A11 Corridor Package to the NATS City centre Package 	
16	Finance Report	
	<p>RW reviewed the finance report and asked for questions from the Board.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the report 	
17	Board Forward Plan	
	<p>CS advised that the plan has been updated and will be circulated with the minutes. As requested by the Board the Growth Hub will be providing a presentation at the May Board.</p>	

The Board agreed:	
<ul style="list-style-type: none"> To note the content of the plan 	
18	<p>Any Other Business</p> <p>DE provided an overview of the Princes Street Enterprise Zone noting that the Birketts office sits at the heart of the zone which is fully occupied. He updated the Board on other key developments in the area including the Connexions building which has been redeveloped as office space, The Maltings development and potential investments by hotel chains in another site. DE advised that there as a high level of interest in development in other buildings including plans for a multi-story car park.</p>

Next meeting:

Date and time of next meeting: 10.00am – 12.30pm, 23rd May 2019

Venue: The Council Chamber, King's Lynn Town Hall, King's Lynn, Norfolk

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Actions from New Anglia LEP Board Meetings

Date	Item	Action	Update	Actioned By	Status
27/03/2019	March Performance Reports	To provide details of employment numbers for the agri tech sector	Included in the May Performance Report paper	RW	Complete
27/03/2019	Amendments to Articles of Association	To include details of the term of appointment of the Deputy Chair	Complete	RW	Complete
27/02/2019	Place Branding	Investigate the retention of the agency for ad hoc work on the brand	Agencies CMS/ Jacob Bailey have completed the next stage of the project in preparation for phase 2 which includes workshops and messaging matrix. The tender process for the delivery of the digital platform and marketing collateral is being finalised. Intereviews with agencies have taken place and the process to appoint the successful agency is nearing completion.	LvD	On-Going
30/01/2019	Aims and Objectives for the Year	Arrange a presentation from the Growth Hub on the support being provided to business	Scheduled for May Board meeting	CS	On-Going
30/01/2019	LEP Board Diversity Champion	To submit comments on the LEP's Diversity Policy to DE		ALL	On-Going
23/11/2018	Infrastructure	For the LEP team to ensure that links are progressed with other sub-national transport bodies	Progress will be included in the next infrastructure update in October	EG	On-Going
21/02/2018	Ad Hoc	To receive a paper on CO2 reductions for consideration of inclusion in the economic strategy targets	An interim meeting is being held at the UEA on 17th May and a presentation will be made at the July Board	CS/JR	On-Going

**New Anglia Local Enterprise Partnership
Board Decision Log - Public**

Date	Decision Making Body*	Decision Made
01/05/19	Growing Business Fund Panel	<p>The Panel approved the following applications:</p> <ul style="list-style-type: none"> • Portable Space Limited – agreed to support Approved Grant - £78,378 • Goldwell Manufacturing Services Limited – agreed to support Approved grant - £40,000 • Belle Coachworks Limited – agreed to support Approved grant - £36,000 • HBD Europe Limited – agreed to support Approved Grant - £52,388
03/04/19	Growing Business Fund Panel	<p>The Panel approved the following applications:</p> <ul style="list-style-type: none"> • Anglian Plant Limited – agreed to support with conditions Approved grant - £170,000
27/03/2019	LEP Board	<p>The Board Made the following decisions:</p> <p>Delivery Plan To approve the Delivery Plan and delegate the authority to the LEP Chief Executive to make minor amendments as required before publication</p> <p>2019/2020 Budget To approve the operating budget for 2019/20 To approve the proposal on financial reporting</p> <p>Capital Growth Programme Call To approve the funding to the following projects:</p> <ul style="list-style-type: none"> • £440k to Norfolk and Suffolk County Councils- Norfolk & Suffolk Innovation Network • £6.497m to the University of Suffolk- Digital Skills & Innovation Accelerator • £1.6m to Suffolk New College- Digital & Technology Skills Hub • £6.098m to City College Norwich- Digital Technology Factory • To provide an offer of £4.461m to the University of East Anglia’s Institute of Productivity with the condition that the proposal is put back before the Board for final approval following the completion of further investigation • To approve the Growing Places Fund grant of £200,000 to the National Trust, Releasing the Sutton Hoo Story <p>Local Assurance Framework To adopt the 2019 Local Assurance Framework To adopt the updated Scheme of Delegation To adopt the updated Accountable Body Agreement</p> <p>European Structural and Investment Funds Strategy To approve the contents of the European Investment Strategy Update and recommended its adoption to the New Anglia ESIF Committee</p> <p>Amendments to the Articles of Association To approve the following documents</p>

* New Anglia Local Enterprise Partnership Board, Investment Appraisal Committee, Growing Business Fund Panel, Remuneration Committee, Audit & Risk Committee

		<ul style="list-style-type: none"> • The Articles of Association of New Anglia Local Enterprise Partnership Limited, amended to reflect the agreed changes to the LEP Board as a result of the LEP Review • The written resolution to be sent to the LEP's members to approve the adoption of the new articles • The class consents for each of the three classes of members, consenting to the variation of their class rights through the adoption of the new Articles of Association • The letter to the company's auditors informing them of the proposed written resolution • To retain the clause in the Articles of Association not permitting alternate directors • To permit directors to appoint an observer at directors' meetings who will have no voting rights or form part of the quorum • Not to allow substitutes at Committee level • To amend the Articles of Association to confirm the term of appointment of the Chair as three years <p>Chief Executive's Report To confirm the appointment of Martin Williams to the IAC To agree to the formation of a Local Industrial Strategy Independent Expert Panel</p> <p>Growth Deal Project Change Request To reallocate £415k from the NATS A11 Corridor Package to the NATS City centre Package</p>
27/03/19	Investment Appraisal Committee	<p>The IAC made the following decisions:</p> <p>Innovative Projects Call Paper To award Innovative Projects funding to the following projects:</p> <ul style="list-style-type: none"> • Norfolk County Council – Building Supply Chains Capacity - £22,000 • Visit East Anglia – Growing the Year-Round Economy - £110,000 • Catapult – ORE Offshore Renewable Energy £50,000 <p>To approve that the Innovative Projects Fund becomes an annual rolling programme, with a minimum allocation of £500k each for the 2019 and 2020 calls</p> <p>GD Funding for Attleborough Virement The meeting approved the reallocation of £275,000 within the Attleborough Transport package as per the meeting paper.</p>
06/03/19	Growing Business Fund Panel	<p>The Panel approved the following applications:</p> <ul style="list-style-type: none"> • Kiezenbrink UK Limited – agreed to support Approved grant - £26,255 awarded under de minimus • Precision Refrigeration Limited- agreed to support Grant approved - £34,154 awarded under de minimus • JSM Home Improvements – agreed to support Approved Grant - £54,700
06/03/2019	Remuneration Committee	The Remuneration Committee agreed a salary increase for the Chief Executive in line with the market.
06/03/2019	Investment Appraisal Committee	<p>The IAC made the following decisions:</p> <p>Capital Growth Programme Call - Confidential</p> <p>Changes to Norwich Area Transport Strategy Funding To recommend to the LEP Board that the transfer of £415k from NATS A11 Corridor to NATS City Centre package should be approved. To approve the reallocation of Growth Deal funding within the NATS A11 Corridor Package;</p> <ol style="list-style-type: none"> a) utilising a £395,000 underspend from the A11 Daniels Road Junction Improvement and Scheme Development toward the Wymondham to Hethersett Cycle Link. b) a further £100,000 from the A11 Daniels Road Junction for an extension to the Wymondham to Hethersett Cycle link, part of a bid toward the Transforming Cities Fund.

Summary

This report provides an overview of LEP team activities since the March board, structured around:

- 1) Programmes
- 2) Strategy
- 3) Engagement and promotion
- 4) Governance, Operations and Finance

The media dashboard is attached as an appendix to the report

Recommendations

The board is asked to:

Note the contents of the report

1) Programmes

This section provides a headline update on the LEP’s main programmes.

Growth Deal

Emerging forecasts for the 2019-20 Financial Year present a very positive picture. All the new capital projects approved in March 2019, along with the remainder of those approved in May 2018 will start in earnest over the coming few months. Consequently, it is very likely we will reverse the trend of the past two years with significant rollover, to a position where final Q4 payments may be delayed until we receive the 2020-21 LGF allocation from central government.

Outputs continue to rise slowly against forecasts and agreed targets. In particular we expect the number of dwellings, both houses and flats, to rise significantly over the coming year through developments at Lynnsport in Kings Lynn, in association with the Bury Relief Road and through the Wine Rack. The numbers of learners should also rise significantly in the Autumn as both West Suffolk College and East Coast College developments should reach completion.

On 30 April Nikos Savos of West Suffolk College, Ian Gallin of West Suffolk Council and Chris Dashper of New Anglia LEP took part in a photograph outside the new West Suffolk College Engineering and Technology Centre. The centre is on target to open in September 2019 following a £7m award from the Growth Deal.

More detailed performance information on the Growth Deal can be found in Item 10 (Programme Performance Reports).

Growth Programme

The Small Grant Scheme element of our flagship business support programme - the Growth Programme - is exceeding forecast performance and by the end of May 2019, the grant programme will have passed the August 2019 target.

MHCLG have conducted a six-month review meeting with the LEP delivery team in line with the conditions attached to the award of the extension funding for the programme during 2018.

With the small grant scheme outperforming expectations and output achievement compared with targets, there are no concerns regarding funding for the programme to 2021 and MHCLG have indicated that they are content with the overspend position of the programme. More detailed performance information can be found in Agenda item 10 (Programme Performance Reports).

Change requests for additional funding and for a further extension of the programme through to 2022 will be submitted through ERDF over the next few months to take advantage of the continued availability of ERDF funding. This will provide an extension to the entire programme which is made up of our Growth Hub, Small Grants Scheme and start up programmes.

In addition, a bid for an Innovation, Research and Development programme to operate alongside the existing Growth Programme will be submitted to ERDF to commence operation in October 2019. This will offer R&D grants for businesses.

Further updates on the extension of the Growth Programme and our Innovation, R&D programme will be provided in future board reports.

Growing Places Fund

Ipswich Winerack

The Winerack project in Ipswich continues to deliver at pace, with over 30 apartments now completed and the first sales completed, with funds recycled into completion of further stages of the project. Repayment of the £5m LEP loan for the project remains on track.

Growing Places Fund Confidential

Innovative Projects Fund

Eight projects were taken to the IAC for consideration on 27th March, all projects were approved, five with conditions.

The total amount approved was £649,068. Four of the approved projects require funding over 2 or more financial years. The IAC approved the decision to launch a further two consecutive annual calls of the Innovative Projects Fund with a minimum of £500,000 for each call for the years 2020/21 and 2021/22.

This will allow for a rolling programme that will give sufficient headroom to accommodate multi-year projects. Since the IAC meeting on March 27th, offer letters for four projects have been drafted or issued and applicants will be commencing their respective projects imminently:

Norfolk County Council; Building Supply Chain Skills Capacity: £22,000

Visit East of England; Visit East Anglia, Growing the tear round economy: £110,000

Catapult; ORE Offshore Renewable Energy: £50,000

Great Yarmouth BC; Norfolk and Suffolk Offshore Wind £98,268

Both Suffolk and Norfolk County Councils have indicated interest in matching any New Anglia LEP’s future allocation to the Innovative Projects Fund through their respective pooled

Author: Chris Starkie

business rates. This would result in a significant pot being made available to prospective projects under a 2019 call but is dependent on agreement from all local authority leaders.

New Anglia Capital

The New Anglia LEP has allocated £3m to New Anglia Capital since the project began in 2014. Since then, £2.4m has been invested into 15 early stage, high growth potential businesses, matched to private investors from NAC’s project partner Anglia Capital Group.

Of that figure, £770k was invested in 2018, into a range of sectors including Agritech, Biotech, Foodtech and Cleantech. Also in 2018, New Anglia Capital saw its first exit from Fraser Well Management. The initial investment saved 10 highly skilled jobs in the energy sector in Great Yarmouth.

Anglia Capital Group, the organisation commissioned by New Anglia Capital to build a network of angel investors across Norfolk and Suffolk saw its membership double over 2018, with 48 investors now in the network. They saw a record level of investment within the group, at £1.4 million – this was double their target figure.

New Anglia Capital has made two investments since the start of the year. The first was a further £15,000 into Rainbird Technologies in order to avoid dilution. The second was £120,000 into Glyconics, a company that relocated from Cambridge to Suffolk to develop a diagnostic device for Chronic Obstructive Pulmonary Disease.

Anglia Capital Group members have invested £210,000 so far this calendar year, with further interest to invest in companies that pitched to the group in late April.

A proposal to invest a further £1m into New Anglia Capital is included in agenda item 8 (Capital Budget)

Agritech

The legal agreement for the funding from New Anglia is now at final draft, having been reviewed by New Anglia LEP, Suffolk County Council and the Cambridgeshire and Peterborough Combined Authority.

LEP Funding will then be released in a minimum of two tranches, subject to evidence of future demand. The initial payment will cover existing accrued expenditure on projects in the LEP area and the administration of the programme.

Reporting arrangements have been agreed and a programme performance update will be submitted to the LEP board every 4 months.

2) Strategy

This section provides an update on the work being undertaken by the LEP’s strategy team since the last board meeting. This includes work around skills, infrastructure and transport.

Delivery of the Economic Strategy

The Economic Strategy Delivery Co-ordinating Board met on 13th May, the Board underwent a deep dive on three of the objectives in the Economic Strategy. The aim of deep dive discussion are to review the current activity, test the activity to ensure maximum impact is being achieved and to identify any gaps in delivery and initiative ideas on interventions to fill gaps. The Board also review progress on the Local Industrial Strategy.

CO2 scoping report

UEA has been commissioned to scope environmental metrics as part of the ongoing monitoring of the Norfolk and Suffolk Economic Strategy. They are currently looking at climate change and emissions data to help shape our thinking in this regard. The project will report back to the Board in July.

Industrial Strategy – Sector Deals

Offshore Wind Sector Deal

Since the launch of the national Sector Deal in our region on 7th March, several projects funded through the innovative projects call will assist with delivery of the Sector Deal.

The ‘building supply chain capacity’ project led by Norfolk County Council, Norfolk Chamber of Commerce and Vattenfall forms a key part of delivery. On 2nd May, Vattenfall launched its national supply chain campaign in Norwich as part of its commitment to the Sector Deal, with around 300 local companies gathering to hear about the opportunities ahead.

Great Yarmouth Borough Council was awarded funding to deliver a branding and marketing campaign for the Norfolk and Suffolk Offshore Wind Programme.

Additionally, the Offshore Renewables Engineering (ORE) Catapult will have a presence in the region supporting innovation with a new regional innovation manager post set to be advertised in the coming weeks.

Nuclear Sector Deal

The latest version of the business case for the nuclear supply chain programme was submitted to BEIS in late March and was assessed by BEIS analysts and management. The decision was made by BEIS management that further amendments are required for the business case to progress. A number of details require more clarification on the national programme and we will continue to work with LEPs from nuclear regions to enhance the nuclear places programme.

We are working with local partners ahead of EDF’s Development Consent Order submission (likely to be early-2020) as EDF are consulting stakeholders to outline and definite future scope of delivery on several workstreams (including skills, employment and education; and supply chain).

Tourism Sector Deal

Visit East of England was launched at Holkham Hall on 28th March with the LEP and Visit Britain setting out the key opportunities linked to working together as a region to grasp the Sector Deal opportunities.

Visit Britain have submitted their industry commitments to Government now, so the negotiations are well underway. The LEP is engaging with both parties to assist and promote the region in any way we can.

The most recent Tourism Industry Council meeting took place on 16th April. The tone of discussions was positive, but it is clear that the Deal will need cross-government departments support before it can be finalised.

Author: Chris Starkie

Food and Drink Sector Deal

The LEP Executive attended the most recent Food and Drink LEP Network meeting on 13th May which feeds into Sector Deal negotiations.

In addition, the LEP Executive has been in contact with DEFRA as negotiations progress. The latest update seems to be that EU exit negotiations have somewhat slowed down the timetable for delivering the Sector Deal.

Local Industrial Strategy (LIS)

National update

Government has confirmed that there will be a template for Local Industrial Strategies. This will be available once the first LIS is published.

BEIS is in on-going dialogue with Technopolis (their appointed consultants) to determine a bench-mark/comparator framework, in order to apply an objective assessment across multiple Local Industrial Strategies – they are due to have something agreed by July – after which we will have a better understanding of the framework, and how to shape our LIS accordingly.

While the core focus of the LIS remains on firmly identifying ways and means to enhance productivity, how to raise ‘earning power’ has increased in importance in a wider political context, we will be mindful in terms of highlighting linkages and opportunities between enhanced productivity and increasing earning power, as our LIS develops.

The first Local Industrial Strategy agreed with Government – one for the West Midlands – was published on May 16th. A couple more may be published before summer recess.

Development of New Anglia LIS

i) Economic & Social Research Council (ERSC) - LEP & UEA joint research project

The ERSC have confirmed funding to support a concise joint research project between New Anglia LEP and UEA, in support of the development of our Local Industrial Strategy.

We have held discussions with UEA and have identified a team of researchers who could help us to take a deeper dive into the data and provide some fresh insight regards development of interventions and actions. We are expecting a researcher to be allocated to the project by the 17th May.

ii) Engagement Sessions

The LEP is leading eight business engagement events across Norfolk and Suffolk throughout May and June to engage with businesses and academia to help shape the Local Industrial Strategy (LIS) and develop the interventions that will deliver actions to make businesses grow. Businesses and academics can book on events via the LEP website.

The first session took place on 9th May focusing on the AI and Data Grand Challenge and the ICT and digital strategic opportunity. The session was attended by 20 businesses and academics who all actively engaged and provide excellent input and ideas to shape the LIS.

An engagement pack has been developed and is available on the New Anglia LEP website for partners to use at their own meetings/events. Partners are being encouraged to use the pack and help build the qualitative evidence and ideas for interventions which will deliver the strategic opportunities identified.

Author: Chris Starkie

A Partner Summit is planned for 11th June which will bring Local Authority, Educational, Volunteer and Community Sector and Business Intermediary officers together to review the evidence base and emerging interventions. The second Leaders session is on 19th June.

iii) LIS Independent Economic Expert Panel

Following agreement by the LEP Board in March, the Economic Strategy Delivery Coordinating Board identified several experts to be invited on the LIS Independent Economic Expert Panel.

The role of this panel is to provide quality, independent advice and information to the LEP; testing and challenging the evidence; scrutinising the interventions, testing the link between the evidence and interventions and determining whether they will deliver what is expected.

Prof. Tim Besley - Economics and Political Science and W. Arthur Lewis Professor of Development Economics at the LSE, Rebecca Riley - Director @CityREDI University of Birmingham and Head of Research and Office for Data Analytics (ODA) at West Midlands Combined Authority, and Alex Plant - Programme Director, Market Reform and Head of Policy & Regulatory Strategy at Anglian Water, have agreed to join the Panel. The first meeting will be end of June/early July.

Inclusive Growth

The LEP has supported and presented at the launch of the Norfolk and Suffolk LIFT Community Grants. The launch events took place in Ipswich on 9th May and Norwich on 10th May for local stakeholders to hear more about this new funding for employability projects offering a learning path to work in Norfolk and Suffolk. The LIFT programme has secured another ESF contract to distribute over £800,000 of funding for projects that will support people to gain confidence, skills and knowledge to move into employment or into formal accredited learning and skills provision. Funding is available for local VCSE organisations and up to £20,000 per project can be offered for up to 100% of project costs.

The latest meeting of the Inclusive Growth Group for Great Yarmouth and Lowestoft will take place on 16th May.

Skills

Apprenticeships

The Government has re-issued its non-levy payers delivery contract to training providers. Unfortunately, many have had their provision cut dramatically which will really impact what can be delivered. It is a complicated process, but providers have to either increase their provision aimed at levy payers and/or encourage levy payers to pass part of their levy to an apprentice(s) in a non-levy business. This will allow the providers to deliver this training if they have a contract to deliver to levy payers.

Providers are already looking at how to address this financial shortfall if they cannot identify levy payers.

We believe the LEP has a role to play resolving this issue as it will lead to a reduction in apprenticeship starts at a time amongst SMEs when we are looking for an increase. We are looking at how best we can support the work with identifying levy payers and encouraging them to share their levy plus what mechanism is best to use to support them through the government online systems.

Youth Pledge

Following a relaunch of the Youth Pledge at the Norfolk Skills and Careers Festival, we have met with Norfolk and Suffolk County Councils and DWP to review the focus. We are currently reviewing how best to support an ESF bid made by NCC/SCC and the Mason Trust with current resourcing levels. The apprenticeship agenda comes into the Youth Pledge work as well so the Pledge must be one that moves with the current economic and educational times.

New Anglia Enterprise Adviser Network

The New Anglia Enterprise Adviser Network has grown the number of Educational Establishments it is engaging with across Norfolk and Suffolk through February to April to 109 and has seen a significant increase, 24%, in Mainstream and FE Schools matched to an Enterprise Adviser from the beginning of February to the end of April.

This increase puts the Network in line to achieve the Careers and Enterprise targets set for July 2019. The team has welcomed a new Enterprise Coordinator (EC) - Ashley Ruthven - to replace a recent departure due to relocation. With the Network absorbing nine schools in West Norfolk we have successfully recruited a new EC Kieren Buxton due to start on 20th May which will take the team to eight Enterprise Coordinators and an EAN and Careers Hub Manager.

The Careers Hub was successfully launched on the 28th of March with a number of stakeholders attending and keynote speeches delivered by Chris Starkie and Will Morlidge from the Careers and Enterprise Company. We continue to focus in the coming months on recruiting quality Enterprise Advisers to support schools to deliver inspirational careers strategies as well as developing resources to support these strategies.

Infrastructure

Transport Board – 21 May

The next Transport Board is scheduled for 21 May and will consider the ‘Agile to Change’ theme of the Integrated Transport Strategy. The meeting will hear from DfT and the newly created Connected Places Catapult on the ‘Future of Mobility’ Grand Challenge from the Industrial Strategy as well as consider the necessary behaviour and cultural change needed to facilitate such future mobility opportunities.

Roads Investment Strategy

The LEP has been liaising with DfT Ministers on the delivery of the currently committed schemes on the A47 and will be attending an A47 Alliance lobbying meeting in Westminster on 4 June to highlight the need for further investment. It has also recently pushed the case for improving the A14 as part of the second Roads Investment Strategy and will be attending the next A14 Strategy Board meeting on 31 May to help push the case further.

Transport East – 12 June

The next meeting of Transport East will take place on 12 June. The meeting will consider governance, future direction and resourcing as well as the Regional Evidence Base for Large Local Major and Major Road Network schemes and the ambitions for environmental sustainability.

Great Eastern Mainline Taskforce

Work on the evidence refresh for the Great Eastern Main Line is well underway. Network Rail has completed the Rail Capacity Study and Jacobs have been appointed to develop the technical Strategic Outline Business Case (SOBC). Lichfields have been appointed to undertake a wider economic benefits study. This work will be completed in parallel to the

Author: Chris Starkie

technical web-tag compliant SOBC and provide a wider picture of the economic benefits which could be realised with investment on the GEML.

A project board has been set up to oversee progress of the evidence refresh, it is led by the LEP and includes representatives from Essex, Suffolk and Norfolk County Councils, the train operator, Network Rail and DfT (in an advisory capacity). Both the SOBC and the wider economic benefits study are expected to be complete before Parliament breaks for summer recess.

A stakeholder conference is being arranged for Thursday, 11th July in Chelmsford where early findings of the evidence refresh will be shared with key stakeholders.

Housing Conference – 11 July

The LEP is developing a Housing Conference with the Housing and Finance Institute, the Building Growth Group and the Suffolk Growth Programme Board. The event is scheduled for 11 July and the programme is being worked up with the view of sending invitations out in mid-May.

3) Engagement

This section covers engagement activity with local stakeholders, including local authorities, local businesses and MPs. It also covers activity with Government and our wider international activity. The Communications and Engagement Dashboard is included as Appendix A to this report.

Place Branding Update

Following the formal sign off by the LEP Board in February of the creative design stage of the place branding activity, ‘phase 1’ has now been successfully completed with brand narrative, values and visual identity developed by CMS/Jacob Bailey.

The next stage (phase 2) focuses on the development of essential digital tools to create and manage sector and place based campaigns, target decision makers/investors and help build and manage client relationships. Phase 2 essentially covers the following two main elements;

- Production of a ‘brochure investment website’, high level promotional prospectus with imagery and short video (by July)
- Development of new digital platforms and ‘online sales tools’ with integration into the existing CRM system (used by LEP, Growth Hub and Local Authority partners) (by December)

Phase 2 is being funded jointly by the LEP and through the Invest East ERDF programme. To ensure a joined-up approach and complete integration of the brand across a new investment website and online platforms, an external tender proposal was developed by the LEP with partners and advertised via Norfolk County Council (as the accountable body for the ERDF programme).

There was a high level of interest with a shortlist agreed by partners. Agencies were invited to present on 10th May and interviewed by a panel covering representatives from New Anglia LEP, Suffolk and Norfolk County Councils.

Author: Chris Starkie

A Project Steering Group has now been set up, led by New Anglia LEP, and includes representatives from County Councils, County Chambers of Commerce and City/Boroughs to reflect the main urban centres of Ipswich and Norwich.

This group will steer and manage the phase 2 activity over the coming months and importantly help us roll out the promotional activity to position Norfolk and Suffolk as a prime location for business, inward investment and skilled talent.

In addition, there are a number of national and international trade and sector-based events at which attendance is being planned. These include MIPIM UK (London, October 2019), Offshore Energy (Amsterdam, October 2019) and Horecava Food & Drink (Amsterdam, January 2020).

A formal launch of the Norfolk and Suffolk campaign to help promote Norfolk and Suffolk’s inward investment and business location offer has been provisionally scheduled for the morning of Friday 26th July at Adastral Park with further details to follow.

Food Enterprise Park

Chris Starkie represented the LEP at the ground cutting ceremony at the Food Enterprise Park near Norwich. The ceremony formally marked the start of infrastructure works on the site and the start of construction of the new mustard milling and mint processing facility for Condimentum.

The facility which will create 25 jobs, will mill and process mustard and mint for Colman’s, retaining the link with Norwich following the decision by parent company Unilever to close the Carrow Works. Condimentum has been set up by the 15 mustard growers and five mint growers from the local area and will serve Unilever. The company is also looking to win contracts to supply other companies with mustard and mint and other ingredients.

As board members will be aware, the LEP has supported the infrastructure on the FEP with a £1m Growth Deal grant and also the Condimentum factory with a £290,000 Growing Business Fund grant.

Hempnall Roundabout

Chris Starkie represented the LEP at the start of works ceremony for the Hempnall roundabout on the A140. The LEP is providing funding towards the project through the Growth Deal. The scheme will alleviate congestion as well as improve safety at what is a very dangerous crossroads.

It also provides the first piece of infrastructure necessary to bring forward the Long Stratton bypass which is a key LEP priority.

Education Select Committee

Chris Starkie represented the Norwich and Ipswich Opportunity Areas at a hearing of the Education Select Committee.

A cross section of members of the partnership boards from the 12 OAs were invited to answer questions from the committee which is chaired by Harlow MP Robert Halfon.

These included representatives from education, business and the voluntary sector.

The committee were interested in understanding the impact of the programme, value for money and what lessons had been learned to date.

Norfolk MPs infrastructure briefing

Rosanne Wijnberg and Ellen Goodwin represented the LEP at a meeting in Westminster organised by Norfolk County Council leader and LEP board member Andrew Proctor to brief Norfolk MPs on key infrastructure priorities for the county.

It was a good opportunity to reinforce LEP support for a range of improvements including the A47, the Western Link, the Long Stratton bypass as well as improvements to the rail network and broadband and mobile coverage.

The LEP team will also be participating in a House of Commons reception promoting the A47 next month.

4) Governance, Operations and Finance

This section provides an update for the board on any key operational matters as well as a headline summary of the LEP’s core finances.

Governance

Local Assurance Framework and Scheme of Delegation

New Anglia’s 2019 Local Assurance Framework and Scheme of Delegation was approved by the LEP Board in March.

The **2019 Local Assurance Framework** follows the mandatory requirements and additional best practice guidance set out in the Government’s National Local Growth Assurance Framework, which seeks to provide a common framework of understanding of the assurance required for local growth funding.

New Anglia LEP’s **Scheme of Delegation** sets out the main responsibilities and functions of the organisation and the level to which they have been delegated. It is a requirement of the National Local Growth Assurance Framework for the LEP to have a comprehensive Scheme of Delegation which is reviewed and updated annually.

The **Accountable Body Agreement** is a key element of the LEP’s Governance arrangements, alongside the Articles of Association, the Assurance Framework and Scheme of Delegation. It sets out the respective roles of the LEP and Suffolk County Council as the Accountable Body.

It is important that we ensure that we comply with the requirements of the framework on an ongoing basis. We have recruited an additional team member to manage this function and monitor our compliance.

The National Local Growth Assurance Framework checklist will provide the basis for our compliance monitoring process.

An owner will be assigned to each area and will be accountable for compliance. This will be monitored on a quarterly basis and reported to the Audit and Risk Committee, the first report scheduled for 1 July 2019.

Author: Chris Starkie

Any updates to the documents required for example by Government policy changes or the introduction of new programmes will be reported to the LEP board for consideration.

Articles of Association

The revised Articles of Association were circulated to all members for their agreement after the March LEP Board meeting.

The written resolution and class consents have been passed by the requisite majority of members, and the new articles will now be adopted as the Articles of Association of the company.

The documents with supporting signatures have been passed to Mills and Reeve who will file them at Companies House on our behalf.

Finance

As agreed at the March board meeting the LEP will now report consolidated accounts on a quarterly basis. The first quarter figures will be April 19 - June 19 and included in the July board paper. There are no extraordinary or unexpected costs to report in April.

However, a Growing Places loan which was issued to MSF in early February with an agreed repayment date of 30 April 2019 has not been to date. Please see the update under the Growing Places Fund section for further details.

Following the successful conclusion of the annual review we received our 2019/20 Growth Deal allocation of £24.6m from government along with core funding of £500k. We are still waiting to receive separate communication regarding arrangements on the second year £200,000 capacity funding. This funding is to help assist with the implementation of the LEP review and development of our Local Industrial Strategy.

The LEP’s newly appointed auditors Price Bailey have started their on-site audit. Allowing for remaining off site work and partner review an audit clearance meeting will take place with the Audit and Risk committee early July.

Recommendation

The board is asked to:

Note the contents of the report

Communications & Engagement April 2019

This dashboard shows outcomes and impact of communication during April 2019 through owned media – the information which we control and issue ourselves – and earned media (third-party outlets). (*Refers to pre-GDPR numbers)

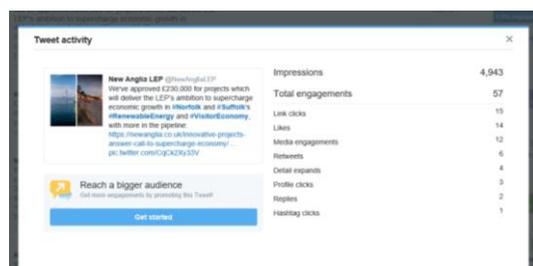
Owned media – social media and e-newsletters

	March 19	April 19	April 18
Number of Twitter followers	7,634 (up 92)	7,709 (up 75)	6,961
Number of clicked links per month	599	349	n/a
Average Twitter engagements per day (likes, retweets etc.)	100	46.77	51.5
Number of impressions (number of times users saw our tweet)	120.7K	74.3K	n/a
Number of LinkedIn company page followers	704 (up 24)	754 (up50)	236
E-newsletter: open rate	38.13%	39.18%	38.35%
E-newsletter: click-through rate	25.54%	33.1%	17.86%

Earned media – coverage achieved through third-party outlets

	April 18	April 19
Coverage of our press releases in target media list (EDP, EADT, Lynn News, Ipswich Star, Bury Free Press, BBC, ITV)	66%	100%
Average coverage achieved per press release	2.7 articles	2 articles

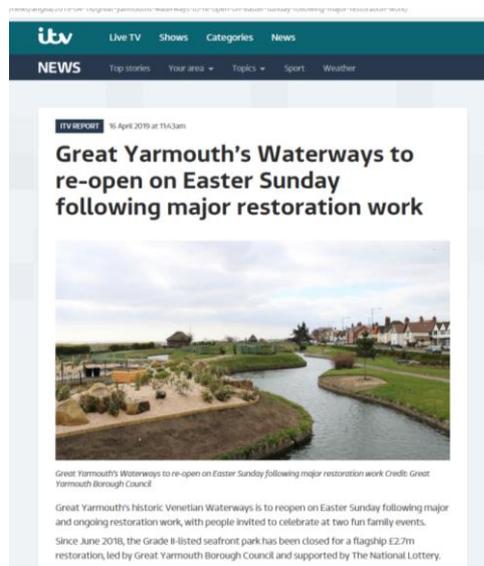
Top Tweet



The top tweet this month was regarding the Innovative project answers call to supercharge economy.

This tweet received 4,943 impressions with 57 engagements

Media coverage



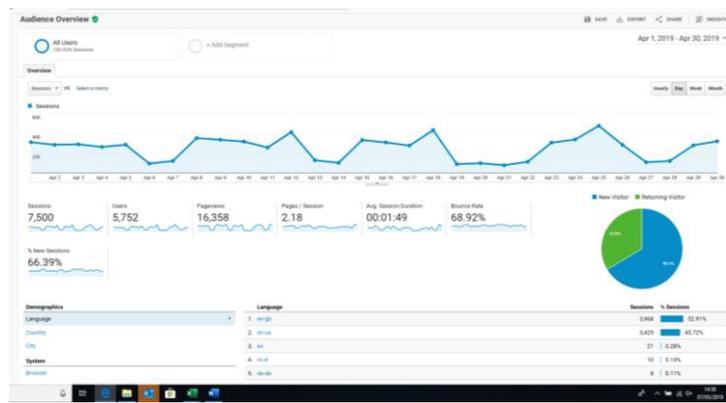
A great amount of coverage was secured on the Great Yarmouth Venetian Waterways re-opening following major restoration work

Public Engagements



The board and executive team attended **18** (5 out of region) engagements during the past month.

Google Analytics



In the last month we had 16,358 unique page views with the top pages being the home page, careers, our team and small grant scheme.

People spend an average of 1 minute 49 seconds on the site

We had 33.6% number of returning visitors and 66.4% new visitors

New Anglia Local Enterprise Partnership Board
Thursday 23rd May 2019

Agenda Item 10

May Programme Performance Reports

Author: Programme leads; Presenter: Rosanne Wijnberg

Summary

The following reports follow for review by the LEP Board this month:

- Growth Deal; Jonathan Rudd
- Growth Programme; Jason Middleton
- Economic and Programme Dashboards; Alex Riley

LEP Board Action – Employment in Agri-Food Tech Sector

At the last Board meeting we were asked to provide more detail on employment in the agritech sector. The summary below has been compiled from the information in our Agri Food Tech Data Pack – the full pack is available on our website.

New Anglia is arguably the most productive farming region in the UK, with the most profitable farms, a dynamic food chain and the largest concentration of agri-food research in Europe. New Anglia's agriculture has a turnover of £1.65billion, including 52% of the UK sugar beet production, 20% of its cereals, 21% of the pig herd and 21% of the duck, geese and turkey flocks.

Taking the tighter Agri-Food Tech definition, which excludes food retail and catering, it can be broken down into three elements as follows:

Agri-Food:

- Agricultural, horticultural and forestry production (crops, livestock, ornamental crops, biomass and biofuels, renewable materials)
- Food and drink processing (including artisan foods)
- Input supplies (e.g. machinery, fertilisers, seeds, packaging etc.)
- Food wholesaling and marketing
- Food logistics

Agri-Tech:

- Plant genetic improvement; plant health; crop storage and silage
- Animal genetic improvement; animal nutrition; animal health and welfare
- ICT systems - Soil and substrate management; environmental interactions; harvest and early stage processing
- Engineering and precision farming
- Infrastructure
- Advisory services

Food Tech:

- Food production technology
- Dietary health and consumer food technology

Employment

Approximately 50,000 people are employed across Norfolk and Suffolk in the Agri-Food Tech sector, under the above definition, the split between the counties is as follows:

Norfolk: 26,800

Suffolk: 23,200

Employment in Agri-Food Tech Sector 2015 – Comparator Areas

LEP	Employment
New Anglia	50,000
Greater Cambs/Peterborough	40,700
South East LEP	62,900
Greater Lincolnshire	53,600

The above accounts for 7.2% of all employment across Norfolk and Suffolk, a comparative table regarding employment proportionality is below:

LEP/Area	Proportion of overall employment
New Anglia	7.2%
Greater Cambs/Peterborough	5.9%
South East LEP	3.9%
Greater Lincolnshire	12.2%
East of England	4.4%
England	3.9%

Recommendation

The board is asked to:

- Note the PPR reports
- Approve the Growth Deal Quarterly Dashboard

Growth Deal Performance Report 30/04/2019

Programme Overview - What is the Growth Deal?

- Programme duration: April 2015 - March 2021.
- Value: £223m (excluding funding awarded directly to Norfolk County Council).
- Aims: to boost the region's skills, drive innovation, target support to help small businesses to grow and improve transport and infrastructure.
- Contribution to the Economic Strategy: estimated to create 54,750 new jobs, 6,800 new homes and to generate an additional £628m public and private investment.

Capital Projects	Growing Places Fund	Growing Business Fund	EZ Accelerator Fund	Total £m
£164	£27	£17	£15	£223

What is the Overall Programme Status?

Finance	Amber ↑	Likely that some grants will not be claimed in accordance with forecast draw down schedule and funding profile.
Outputs	Green →	Reasonably on track to meet our forecast outputs.
Delivery	Green ↓	Some slippage on the delivery schedule has occurred but is still within reasonable parameters overall.

What are our Key Updates?

- Programme progress: generally good; only a few projects have significant variations
- Refining the forecast of expenditure for the 2020/21 financial year with the cooperation of all approved projects; likely to exceed the allocation and rollover.
- Key concerns: Significant delay in 3 major projects has undermined outturn for the financial year. We continue to monitor & engage to determine any mitigation.

What is our Financial Position?

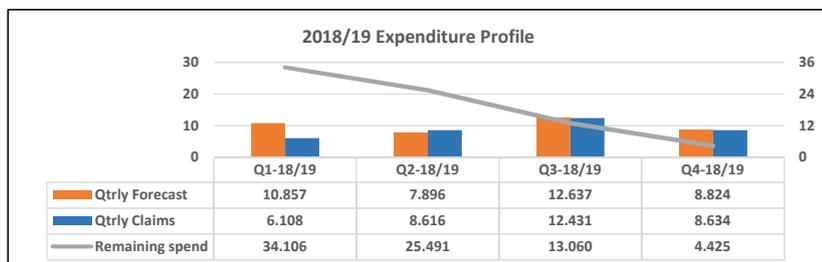
Financials (£ million)	Actual	Actual	Actual	Forecast	Forecast	Forecast		
Financial Year	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21		Total
Brought Forward	0.000	12.008	0.000	19.189	18.060	-6.093		
Gov Allocation	36.900	38.549	41.334	34.660	24.662	47.412		223.517
Spend [Act/Fcst]	-24.892	-50.556	-22.145	-35.789	-44.500	-33.043		-210.926
Unallocated	0.000	0.000	0.000	0.000	-4.315	-8.276		-12.591
Carried forward	12.008	0.000	19.189	18.060	-6.093	0.000		

Spend progress quarter by quarter:

- Some Q3 Claims paid in Early Q4.

Unallocated £12.591m

- Capital Projects £4.461m (conditional allocation)
- Enterprise Zone Accelerator Fund £8.130m



What is our contribution to the Economic Strategy?

Quarter/ year:

4 (Jan-Mar) 2019

Outputs – cumulative from April 2015 to Quarter 2 2018/19	Actual to date	Forecast to 2021	Percentage Progress	Change
New Homes	245	545	45%	+24
New Jobs	2,192	1,808	120%	+335
New Learners	1,136	2,522	43%	0
Match Funding ('Non-LGF Expenditure')	£492.020m	£510.494m	96%	+83.657

Note: in line with government reporting, this data refers to the previous quarter. Forecasts were updated during Q2.

- Homes: forecast to be met by development of housing sites associated with Lynnsport Access Road, Bury St Edmunds Eastern Relief Road and the Wine Rack.
- Jobs: forecast to be met primarily through Growing Business Fund.
- Learners: forecast to be met following construction & refurbishment of new learning centres, particularly East Coast College and West Suffolk College.
- Match funding: forecast to be met following completion of projects, particularly large scale infrastructure projects (Incl. Ipswich Flood Barrier & Wine Rack).

What is the Project Delivery Status?

Overall:

	Complete	Physically Complete	On track	Small Variation	Significant Variation	Under Development	Total Projects
	Black	Blue	Green	Amber	Red	Purple	-
	10	8	14	8	1	7	48
Change	0	0	+2	-1	0	+3	+4

- Projects complete: NTR.
- Projects change / callout: Bacton-Walcott Flood Grant Agreement in place; improvement in delivery of WSC Engineering and Innovation Centre
- Projects in development: Eye Airfield Access & Hempsall Roundabout in final draft, GY Flood in negotiation with EA. Remainder in draft.

What are the Next Steps?

- Determine latest LGF drawdown forecasts and develop grant agreements for newly approved projects.
- Investigate opportunities for projects deferred or rejected from the recent focused call for projects, particularly those within our Enterprise Zones.
- Develop pipeline of future projects to meet the ambitions of the Economic Strategy in preparation for future funding, including the UK Shared Prosperity Fund.

Appendix 1 – Growth Deal Performance Report as at 30 April 2019

Below is an update on all Growth Deal projects, reflecting the 'Project Status' section of the Performance Report.

Purple: Eye Airfield Access Link Roads- approved by the board in May 2018, to construct two new roundabouts and a link road to unlock Eye Airfield for development. Grant Letter will be issued shortly.

Purple: Great Yarmouth Flood Defences- approved by the board in May 2018, to upgrade or replace existing sea defences to protect more homes, business & critical infrastructure. The Environment Agency are proposing amendment to our standard Grant Agreement for 2019.

Purple: A140 Hempnall Roundabout- approved by the board in May 2018, to construct a roundabout on the A140 to improve congestion and safety at the junction and support delivery of housing at Long Stratton. Grant Letter will be issued shortly.

Purple: UoS Digital Skills & Innovation Accelerator- approved by the board on 27 March, to establish a number of laboratories at Adastral Park for ICT education, training & collaboration.

Purple: CCN Digi-Tech Factory- approved by the board on 27 March 2019, to produce an inspirational facility for digital skills development for growing the numbers of students of all ages.

Purple: SNC Digital & Technology Skills Hub- approved by the board on 27 March 2019, to deliver tailored workshops for teaching technology and digital sector in response to the needs of employers & stakeholders offering the latest training & qualifications.

Purple: Norfolk & Suffolk Innovation Network- approved by the board on 27 March 2019, to create a network of masts across Norfolk & Suffolk to support an Internet of Things technology.

Red: Norwich Area Transportation Strategy - City Centre Package- Delivery of the Prince of Wales Road gyratory, Roundhouse Way Bus Interchange and Plumstead Road Roundabout schemes have all been delayed, and drawdown of grant is significantly slower than anticipated. Costs of the Prince of Wales Rd scheme have increased and additional funding has been transferred from the NATS A11 package.

Amber: Norwich Area Transportation Strategy - A11 Corridor- work in progress. The size and scope of the Daniels Road scheme is now reduced, introducing a saving of funds which has now been transferred to the NATS City Centre Package.

Amber: Attleborough Sustainable Transport Package- Delivery of schemes has begun, although later than forecast and additional delays continue to slow delivery and the drawdown of grant.

Amber: Great Yarmouth Transport Package- delivery of cycle and pedestrian schemes has improved following delays due to extensive consultation. Delivery remains slower than anticipated, although preparation and planning activity has increased, and expenditure has risen in line with latest forecasts.

Amber: Snetterton Employment Area- Delivery was delayed and only small amount of grant was drawdown in Q4 of the 2018/19 financial year, although activity is now expected to increase considerably over the forthcoming year.

Amber: Great Yarmouth Rail Station Interchange- Delay and uncertainty over the Vauxhall Gardens element of the package and potential to request transfer of funding for improvement elsewhere in the town.

Amber: Ely Area Rail Enhancement Scheme- Progress has been slower than anticipated, with the need to integrate highways schemes and resulting additional cost. Consequently, drawdown of grant has been slower than anticipated.

Amber: Lowestoft Flood Risk Management Project- Limitations on port entrance closure periods for tidal barrier has increased cost significantly, delayed planning and start of construction between 6-9 months, and increased risk to achieving outputs in full.

Amber: Enterprise Zone Accelerator Fund– no new delivery took place during the 2018/19 financial year and significant funds remain unallocated. A proposal for development on the Norwich research Park will be presented to the LEP Board in May 2019.

Green: Growing Business Fund (Subject to sperate Performance Report).

Green: Growing Places Fund (Subject to sperate Performance Report).

Green: West Suffolk College Engineering and Innovation Centre.

Green: Suffolk Broadband Programme.

Green: A47/A1074 Longwater Junction, Norwich

Green: Ipswich Transport Package ('Ipswich Radial Corridor').

Green: Thetford Transport Package.

Green: Ipswich Cornhill.

Green: East Coast College Energy Skills & Engineering Centre

Green: Great Yarmouth Third River Crossing

Green: Cefas Marine Science Hub.

Green: Snape Maltings Flood Defences.

Green: Honingham Thorpe Food Enterprise Park.

Green: Bacton to Walcott Coastal Management Scheme.

Blue: Easton & Otley College Construction Training Centre.

Blue: Lynnsport Access Road (King's Lynn).

Blue: Bury St Edmunds Eastern Relief Road.

Blue: King's Lynn Innovation Centre.

Blue: Ipswich Waterfront Innovation Centre.

Blue: International Aviation Academy Norwich

Blue: South Lowestoft Industrial Estate – Phoenix Park officially opened.

Blue: Norwich Northern Distributor Road.

Black: College of West Anglia University Centre.

Black: Upper Orwell Crossing Feasibility study.

Black: Lowestoft Third Crossing Feasibility study.

Black: Norfolk Broadband programme.

Black: Beccles Southern Relief Road.

Black: Bury St Edmunds Sustainable Transport Package.

Black: Haverhill Innovation Centre.

Black: Growth Hub Programme.

Black: Sudbury Western Bypass Study.

Black: Felbrigg Junction Improvement.

Growth Deal Dashboard

LEP Name **New Anglia LEP**

This Quarter: **Q4_1819**

Deliverables Progress



Housing	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21	21-25	
Houses Completed	24	176	7	62	0	0	-	245
Forecast for year	150	0	40	150	200	155	-	545
Progress towards forecast	16%	-	18%	41%	0%	0%	-	45%



Jobs	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21	21-25	
Jobs Created	336	173	1,345	649	0	0	-	2,167
Apprenticeships Created*	0	8	7	10	0	0	-	25
Jobs including Apprenticeships	336	181	1,352	659	0	0	-	2,192
Forecast for year	370	588	393	370	246	211	-	1,808
Progress towards forecast	91%	31%	344%	178%	0%	0%	-	121%

* Apprenticeships included within jobs totals prior to 2017



Skills	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21	21-25	
Area of new or improved floorspace (m2)	0	3,944	4,849	0	0	0	-	8,793
Forecast for year	0	3,944	4,849	0	6,125	0	-	14,918
Progress towards forecast	-	100%	100%	-	0%	-	-	59%



Transport	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21	21-25	
Number of New Learners Assisted	0	153	275	708	0	0	-	1,136
Forecast for year	835	72	333	835	899	383	-	2,522
Progress towards forecast	0%	213%	83%	85%	0%	0%	-	45%

Transport	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21	21-25	
Length of Road Resurfaced	0.4	0.0	0.0	1.3	0.0	0.0	-	1.3
Length of Newly Built Road	0.9	1.4	2.5	23.1	0.0	0.0	-	27.0
Length New Cycle Ways	0.8	0.0	0.0	10.0	0.0	0.0	-	10.0

Project RAG Ratings

Project Name	Previous Quarter Q3_1819	This Quarter Q4_1819	Project Name	Previous Quarter Q3_1819	This Quarter Q4_1819
Easton and Otley College	G	G	Great Yarmouth Third River Crossing	G	G
College of West Anglia	G	G	Lowestoft Flood Risk Management	AG	AR
Lynnsport Access Road	G	G	Ely Area Rail Capacity Enhancement	AG	A
Bury St Edmunds Relief Road	G	G	Enterprise Zone Accelerator Fund	AG	A
Kings Lynn Innovation Centre	G	G	Cefas Marine Science Hub	G	G
Growing Business Fund	G	G	Bacton to Walcott Coastal Management Scheme	AG	AG
Growing Places Fund	G	G	Eye Airfield Access Link Road	AG	G
West Suffolk College	AG	AG	Snap Maltings Flood Defence	AG	AG
Norfolk Broadband Programme	G	G	Great Yarmouth Flood Defences	AG	AG
Suffolk Broadband Programme	G	G	A140 Hempsall Roundabout	AG	AG
A47 Longwater Junction	G	G	Honington Thorpe Food Enterprise Park	AG	G
Norwich Area Transportation Strategy (NATS) C	AR	AR	Running Costs	G	G
Norwich Area Transportation Strategy (NATS) A	AG	AG	-	-	-
Ipswich Waterfront Innovation Centre	G	G	-	-	-
International Aviation Academy	G	G	-	-	-
Beccles Southern Relief Road	G	G	-	-	-
Haverhill Innovation Centre	-	-	-	-	-
South Lowestoft Industrial Estate	G	G	-	-	-
Sudbury Western Bypass Study	G	G	-	-	-
Attleborough Sustainable Transport	AG	AG	-	-	-
Bury St Edmunds Sustainable Transport	G	G	-	-	-
Great Yarmouth Transport Package	AG	G	-	-	-
Ipswich Radial Corridor Improvements	G	G	-	-	-
Thetford Transport Package	G	G	-	-	-
East Coast College	AG	G	-	-	-
Felbrig Junction Improvemnet	G	G	-	-	-
Ipswich Cornill	G	G	-	-	-
Snetterton Employment Area	AG	AG	-	-	-
Norwich Northern Distributor Road	G	G	-	-	-
Great Yarmouth Rail Station Interchange	AG	AG	-	-	-

Growth Deal Performance
G

Area lead comments

Financial Progress

LGF Award	2015-16	2016-17	17-18	18-19	19-20	20-21	Total
	£36,900,000	£38,548,555	£41,334,111	£34,659,957	£24,661,848	£47,412,132	£223,516,604

LGF Outturn	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21		
Actual	£ 8,634,183	£ 75,448,555	£ 28,621,444	£ 29,312,509	£ -	£ -	£ 133,382,509	
Forecast for year	£ 35,655,941	£ 75,448,555	£ 28,621,445	£ 35,655,941	£ 40,620,053	£ 24,074,211	£ 204,420,205	
Progress towards forecast	24%	100%	100%	82%	0%	0%	65%	

LGF Expenditure	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21		
Actual	£ 8,634,183	£ 73,694,786	£ 22,489,457	£ 37,198,266	£ -	£ -	£ 133,382,509	
Forecast for year	£ 42,132,393	£ 75,448,555	£ 22,144,992	£ 42,132,393	£ 40,620,053	£ 24,074,211	£ 204,420,204	
Progress towards forecast	20%	98%	102%	88%	0%	0%	65%	

Non-LGF Expenditure	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21		
Actual	£ 88,307,920	£ 44,410,132	£ 156,718,635	£ 290,891,617	£ -	£ -	£ 492,020,384	
Forecast for year	£ 287,924,511	£ 51,667,508	£ 36,444,499	£ 287,924,511	£ 54,447,406	£ 80,011,000	£ 510,494,924	
Progress towards forecast	31%	86%	430%	101%	0%	0%	96%	

Total LGF + non-LGF Expenditure	This Quarter	Financial Year						Total
		15-17	17-18	18-19	19-20	20-21		
Actual	£ 96,942,103	£ 118,104,918	£ 179,208,092	£ 328,089,883	£ -	£ -	£ 625,402,893	
Forecast for year	£ 330,056,903	£ 125,362,846	£ 58,589,492	£ 330,056,903	£ 95,067,459	£ 104,085,211	£ 713,161,911	
Progress towards forecast	29%	+94%	+306%	+99%	+0%	+0%	88%	

Contractual Commitments (manual entry)

	15-17	17-18	18-19	19-20	20-21	Total
Forecast	£ 107,828,427	£ 23,950,927	£ 28,880,126	£ 42,795,000	£ 11,661,289	£ 215,115,769
Actual	£ 107,828,427	£ 23,950,927	£ 27,769,336	-	-	£ 159,548,690
Variance	+0%	+0%	-4%	-100%	-100%	-26%

Commentary

New Anglia LEP Board approved the allocation of £14.635 million of Local growth Fund toward four new projects on 27 March 2019, with a further project being given a conditional allocation of £4.461 million. We therefore have approximately £8.13 million of Local Growth Fund remaining requiring formal allocation to projects from the Enterprise Zone Accelerator Fund, with a proposal being taken to our LEP Board on Wednesday 22 May 2019. Our Contract Commitments have therefore been amended to reflect these changes, although these commitments do not include our 7% Running Costs.

Section 151 Officer Approved

Name
Signature
Date

Business Growth Programme Performance Report

Programme Overview - What is the Business Growth Programme?

The New Anglia Growth Programme is the LEP's flagship business support programme and comprises three main elements:

- New Anglia Growth Hub, offering free and impartial advice to individuals and businesses as well as signposting them to a range of additional support
- New Anglia Small Grant Scheme, providing grants between £1,000 and £25,000 to SMEs to enable growth, increased productivity and job creation
- Start-up and Early Stage Support Programme, providing specialist support to help people set up a successful new business – delivered by partners NWES and Menta

The Programme year runs from September to August, however, the data is presented as the financial year, April to March

The Programme was developed following a review of business support in 2013, overseen by the LEP Board

All elements of the Programme were built into the Strategic Economic Plan, with funding for the current programme coming from BEIS and ERDF funding

What is the overall Programme Status?

Finance	Green	On track to meet the spend profile for the period to the end of August 2021
Outputs	Green	On track to meet its outputs for the period to the end of August 2021
Delivery	Green	The Programme is performing well in terms of delivery with new activity for the next three years being finalised

What are our key updates?

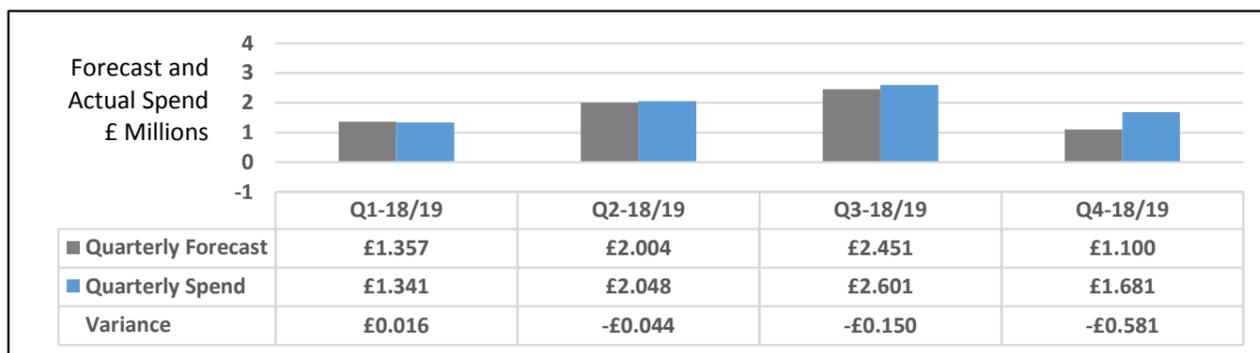
- An additional £7.4m of funding (£14.8m including match funding) was approved by MHCLG in September 2018, enabling the Programme to continue until the August 2021
- The Programme has committed Small Grant Scheme applications to enable us to draw down all the private sector match funding needed until the end of December 2020
- The Programme is placing a greater emphasis on targeting SMEs with High Growth potential, providing 'bespoke' support to unlock economic growth more effectively

What is our financial position?

Financials (£ million)

Year	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/22	Total
Profile Spend	£0.306	£1.300	£3.321	£6.912	£5.895	£5.829	£2.251	£25.814
Actual Spend	£0.306	£1.300	£3.321	£7.671				£12.598
Remaining Spend	£0.000	£0.000	£0.000	£-0.759	£5.895	£5.829	£2.251	£13.216

2018/2019 Expenditure Profile (£6.885 million)



What is our contribution to the Economic Strategy?

Outputs - Cumulative from September 2015 to August 2021	Target	Claimed to end of March 2019	Monthly Change	Notes
Businesses receiving grants	330	267	10	On track to meet target
Businesses receiving 'in-depth' support - more than 12 hours	1,108	515	19	On track to meet target
Businesses start-ups supported	1,350	714	25	Behind target due to Nwes under-performance
Value of grants received by businesses	£3.22m	£1.92m	£60,211	On track to meet target
Private investment provided by businesses	£12.89m	£8.18m	£241,404	On track to meet target
Employment increase in supported businesses	1,560	803	33	On track to meet target
Businesses introducing new products	53	46	1	On track to meet target
Businesses receiving Information/Diagnostic/Brokerage	4,236	2,329	52	On track to meet target

What is the project status?

Overall:	Amber →	
Growth Hub	Green →	The Growth Hub is delivering well and making good progress with regards to its targets
Small Grant Scheme	Green →	The Scheme is awarding grants ahead of its profile and is currently three months ahead of its claim profile
Start-Up (Nwes)	Red →	There continues to be concerns regarding the viability of Nwes, and we are working with partners to mitigate against this
Start-Up (Menta)	Green →	Menta are performing at 25% above their agreed target and we are working with them to develop their delivery capacity

What are the next steps?

- The 'Scale-Up' Programme now under way, we are seeing the focus on SMEs with high growth potential leading to higher value engagements
- At an away day in April, we highlighted a number of ways in which we can streamline processes and improve ownership of issues
- Our new marketing strategy is now being delivered, with a focus on higher level engagement with a revised Growth Hub website due to be launched in June
- We continue to hold monthly meeting with Nwes to mitigate against the risks and to ensure that the programmes performance and financial profile remain on track

New Anglia LEP programme outputs dashboard - Q4 2018/19

Data as of April 2019

Jobs created

88,000
NET NEW JOBS
BY 2036

A **HIGHER** PROPORTION
OF PEOPLE ENGAGED IN THE
LABOUR MARKET
THAN ACROSS
THE UK BY 2036

Primary Economic Strategy (ES) indicators supported

Private sector investment unlocked

GROW OUR ECONOMY BY
£17.5
BILLION
IN REAL TERMS BY 2036



GVA PER HOUR OF
£39
BY 2036

Primary Economic Strategy (ES) indicators supported

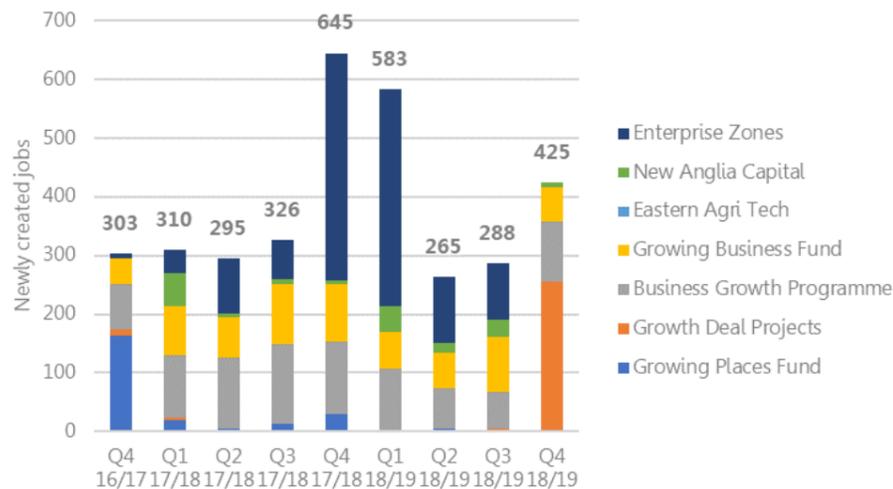
New dwellings supported

140,000
NEW HOMES
BY 2036



Primary Economic Strategy (ES) indicators supported

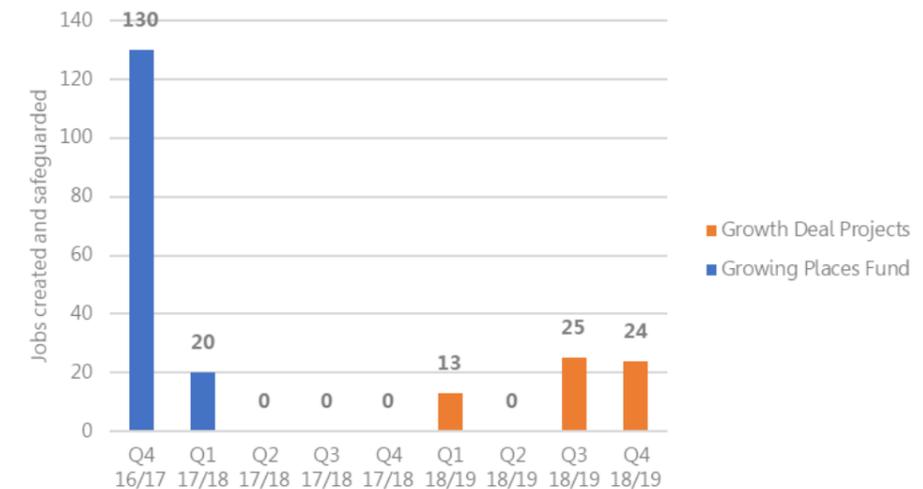
Newly created jobs by programme



Private sector investment unlocked by programme



New dwellings supported by programme



Delivery, this quarter (Q4, Jan-Mar 2019): **425**

Delivery, year to date (2018-19 financial year): **1,560**

Delivery, cumulative to date (2012-): **8,535**

With a proven track record of creating jobs and supporting employment opportunities in the local economy, LEP programmes have a demonstrable and clearly measurable impact on the ambitions of the ES and associated indicators.

Between January and March, 425 new jobs were directly created by LEP programmes in Norfolk and Suffolk. The Growth Deal, Growing Business Fund and Business Growth Programme were the primary drivers of this growth.

The overall target for jobs created during 2018-19 has not been met based on current figures, but with Q4 returns from the Enterprise Zones programme to be tallied.

Please note that the Enterprise Zones programme figures were not available for this quarter, but the rate of delivery from this programme has historically been significant under this indicator.

Target, this year (2018-19 financial year): **1,950**

Delivery, year to date, as % of target: **80%**

Delivery, this quarter (Q4, Jan-Mar 2019): **£23.5m**

Delivery, year to date (2018-19 financial year): **£90.5m**

Delivery, cumulative to date (2012-): **£379m**

LEP programmes continue to leverage in significant private sector investment, helping to unlock jobs, housing, capital and growth. In fact, the IMF estimates every £1 of private sector investment can stimulate a further £3 of economic growth, highlighting its direct impact on the delivery of the aims and ambitions in the ES.

Delivery saw an uplift in Q4—with £23.5m of private sector investment unlocked between January and March.

Targeted delivery for the 2018-19 financial year stands at £70.0m. With over 100% of the output target delivered after Q4 returns were added, meaning the full delivery in this financial year stands at £90.5m.

Please note that the Enterprise Zones programme figures were not available for this quarter, but the rate of delivery from this programme has historically been significant under this indicator.

Target, this year (2018-19 financial year): **£70.0m**

Delivery, year to date, as % of target: **129%**

Delivery, this quarter (Q4, Jan-Mar 2019): **24**

Delivery, year to date (2018-19 financial year): **62**

Delivery, cumulative to date (2012-): **611**

Though typically small-scale and limited in terms of direct tangible outputs, LEP programmes still have a demonstrable role in supporting the delivery of new homes and leveraging in resources to unlock sites and development.

After a spike in delivery over 2016-17 (attributable to a large-scale development in North Walsham) delivery throughout the 2017-18 financial year was subdued, as it has been this year in 2018-19 With delivery in Q4 2018-19 amounting to 24 houses being delivered through Growth Deal Projects.

Housing outputs are reliant on a limited number of individual projects supported by the LEP, with outputs reported at the point of practical completion.

There has been a delay in some reported delivery for this output, with 44 new dwellings from the Winerack project expected to be reported in Q1 2019-20, as well as potentially significant outputs linked to the Bury Relief Road project and the Lynnsport Access Road in King's Lynn.

Target, this year (2018-19 financial year): **200**

Delivery, year to date, as % of target: **30.5%**

New businesses created

30,000
NEW SUCCESSFUL
BUSINESSES BY 2036



Primary Economic Strategy (ES) indicators supported

Jobs paying above the median salary*

INCREASED
MEDIAN WAGES BY
£200
MORE PER
WEEK BY 2036



Primary Economic Strategy (ES) indicators supported

Learners & apprenticeships supported

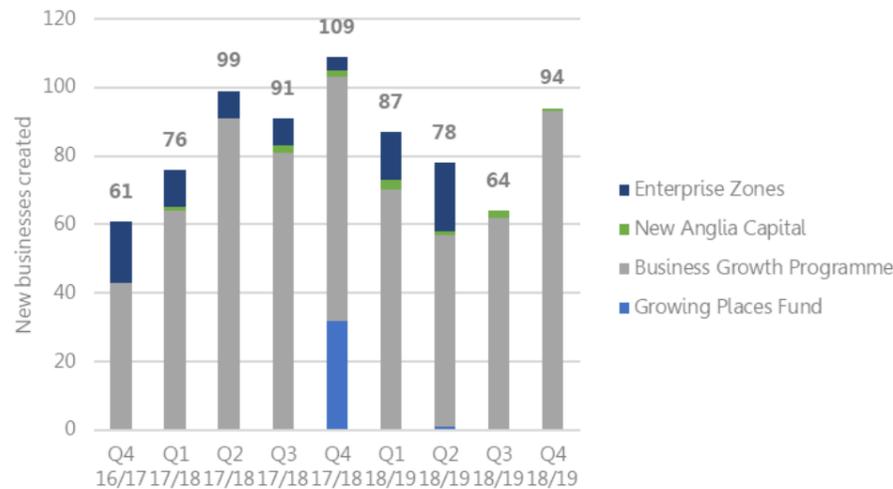
66%
OF THE
POPULATION
WITH NVQ3+
BY 2036



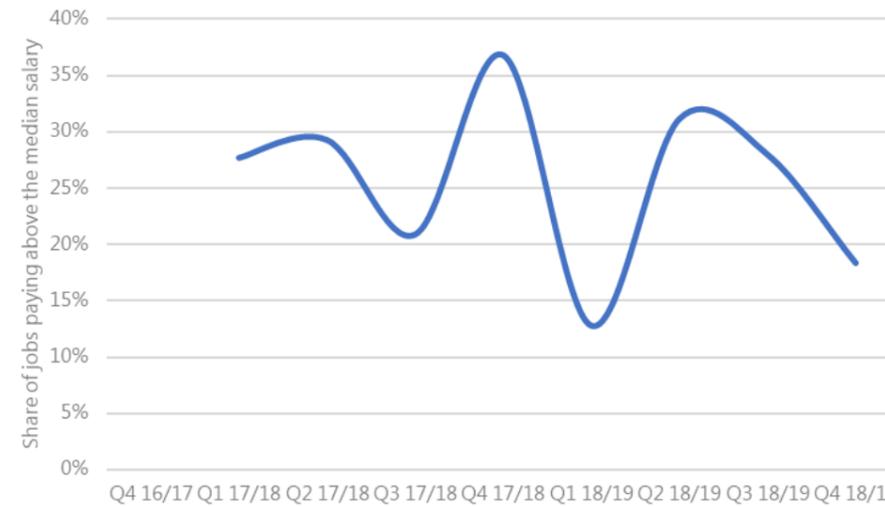
88,000
NET NEW JOBS
BY 2036

Primary Economic Strategy (ES) indicators supported

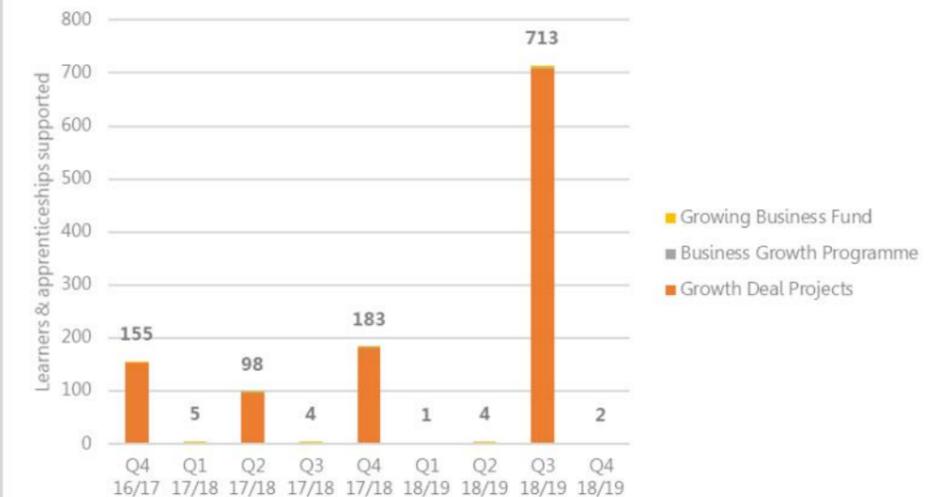
New businesses created by programme



Share of new jobs paying above the median salary



Learners & apprenticeships supported by programme



Delivery, this quarter (Q4, Jan-Mar 2019): **94**

Delivery, year to date (2018-19 financial year): **323**

Delivery, cumulative to date (2012-): **1,243**

The scale and breadth of the LEPs activity within enterprise support means it has a vital role to play in supporting and stimulating the uplift in enterprise required to achieve the aims of the Economic Strategy.

Quarterly delivery continued the momentum, with LEP programmes supporting the creation of 94 new businesses in the fourth quarter of the year— not counting any delivery from Enterprise Zones which is yet to be reported.

This has ensured that the target of 250 new businesses over the 2018-19 financial year has been exceeded, with 323 new businesses created through LEP programmes.

Please note that the Enterprise Zones programme figures were not available for this quarter, but the rate of delivery from this programme has historically been significant under this indicator.

Target, this year (2018-19 financial year): **250**

Delivery, year to date, as % of target: **129%**

Delivery, this quarter (Q4, Jan-Mar 2019): **18%**

Delivery, year to date (2018-19 financial year): **24%**

Delivery, cumulative to date (2017-): **27%**

Delivering quality jobs through its programmes and interventions - particularly in terms of remuneration - is important for the LEP to achieve the aims and ambitions around inclusive growth and its associated ES indicators.

Between January and March, 18% of new LEP-supported jobs* were paying above the median wage as a starting salary. This was a dip on Q3 delivery and is lower than the average delivery year to date of 24%.

Year to date delivery of 24% of jobs paying above the median wage falls below the target for a third to all jobs to be paying above the median salary.

**Please note currently data is only available for two LEP programmes; Growing Business Fund and the Small Grant Scheme. Stated totals may therefore not be reflective of LEP delivery as a whole.*

Target, this year (2018-19 financial year): **30%**

Delivery, year to date, as % of target: **24%**

Delivery, this quarter (Q4, Jan-Mar 2019): **2**

Delivery, year to date (2018-19 financial year): **720**

Delivery, cumulative to date (2012-): **1,524**

LEP programmes play an important role in creating and supporting new learners and apprenticeships, ensuring a demonstrable impact on the skills-related aims of the ES and associated indicators.

Between January and March delivery fell back to normal levels with 2 learners or apprentices supported by LEP programmes. This is due to the nature of the output, with delivery being reported at key stages of a project and amounting to delivery across a number of years or quarters—which was the reason behind the significant delivery in Q3.

The delivery this financial year means that the target of 450 for new learners and apprenticeships in 2018-19 has now been met. With the current output exceeding the target figure by over 250.

Target, this year (2018-19 financial year): **450**

Delivery, year to date, as % of target: **160%**

New Anglia LEP quarterly economic dashboard - Q3 2018/19

Data as of April 2019, covering period October-December 2018

Labour market

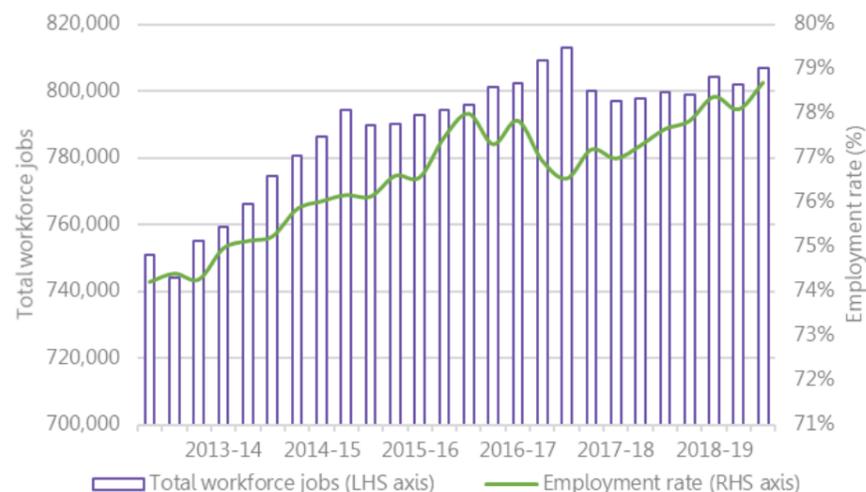
Associated Economic Strategy (ES) indicators

88,000
NET NEW JOBS
BY 2036

A HIGHER PROPORTION
OF PEOPLE ENGAGED IN THE
LABOUR MARKET
THAN ACROSS
THE UK BY 2036

NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

Employment rate and jobs



Economic output & growth

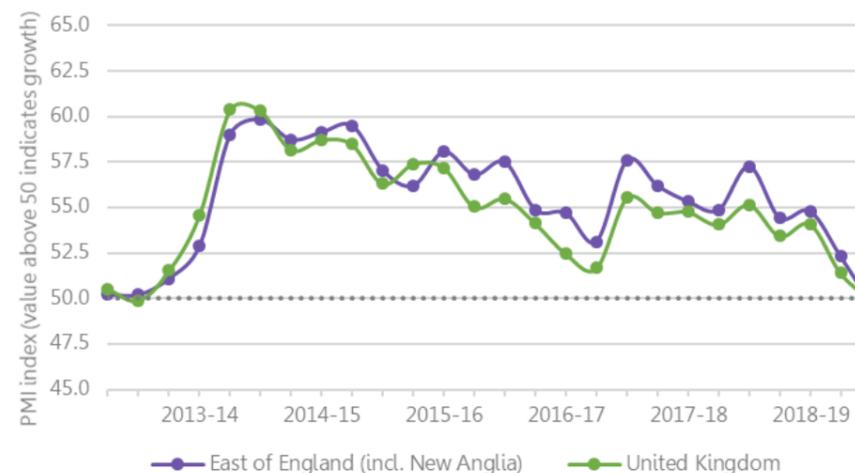
Associated Economic Strategy (ES) indicators

GROW OUR ECONOMY BY
£17.5
BILLION
IN REAL TERMS BY 2036

GVA PER HOUR OF
£39
BY 2036

NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

Economic activity - PMI composite index



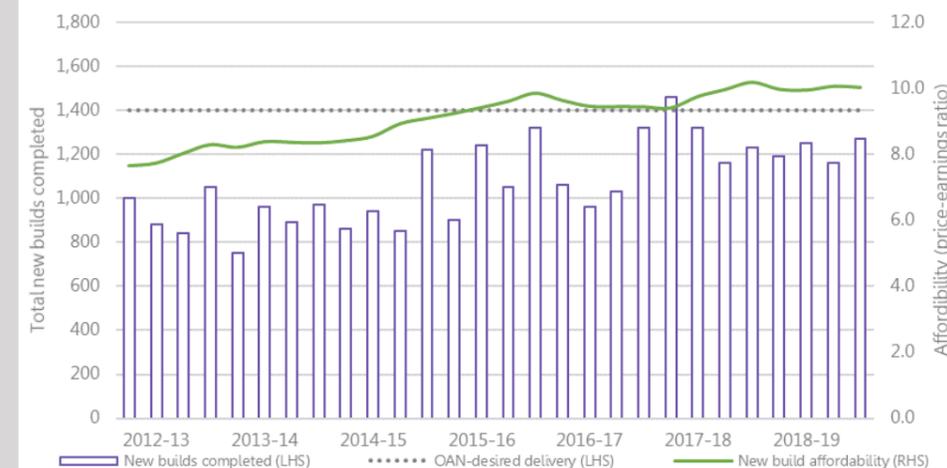
Housing market

Associated Economic Strategy (ES) indicators

140,000
NEW HOMES
BY 2036

NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

Housebuilding and affordability



Leading indicators show local labour market conditions remain positive heading into Q4 of the financial year.

The employment rate for prime-aged workers (78.7%) continued to increase between October and December, and sits comfortably ahead of the UK average (75.8%).

This has been driven by more people moving into the labour market from unemployment, with the unemployment rate dropping from 3.4% to 3.2% which mirrors a wider national trend of falling unemployment rates.

Some regional comparators such as the South West (3.1%) and wider East of England (2.9%) have even lower unemployment rates. The national picture is still positive, but slightly less so, with a 4.1% unemployment rate, but this still represents the lowest national unemployment rate since pre-1980s.

The rate of job creation locally increased from the previous quarter indicating improving labour market conditions.

Therefore, progress towards the associated ES indicators likely remains steady, but with a positive outlook moving forward to the end of the 2018-19 financial year.

Comparator profile - Q3 18-19

	Employment rate	Unemployment rate
	<i>(and p.p. change on previous quarter)</i>	
New Anglia	78.7% <i>0.6%</i>	3.2% <i>-0.2%</i>
East of England	79.0% <i>0.6%</i>	2.9% <i>-0.2%</i>
East Midlands	75.2% <i>0.3%</i>	5.1% <i>0.4%</i>
South East	78.7% <i>0.9%</i>	3.1% <i>-0.7%</i>
South West	79.8% <i>0.9%</i>	3.1% <i>0.1%</i>
United Kingdom	75.8% <i>0.2%</i>	4.1% <i>-0.1%</i>

The regional economy of the East – encompassing Norfolk and Suffolk as well as neighbouring counties – experienced a significant downturn in growth over the previous few quarters, sliding into negative territory in Q4, according to the NatWest Regional Purchasing Managers' Index (PMI).

Unlike the other indicators highlighted in this dashboard, PMI is reported regularly, and data from Q4 – covering the months January-March 2019 is referred to in this dashboard.

PMI is a recognised barometer of short-term economic activity, an index reading above 50 signals an increase in activity (i.e. growth in economic output), whilst a reading below 50 signals a decline. The greater divergence from 50, the greater rate of change indicated.

Between January and March, regional managers reported a significant downturn in economic activity with a PMI reading of 49.7, down from 52.3 in Q3 18-19. This mirrors a national trend with the UK and regional neighbours also seeing a reduction in their PMI index reading.

Such a trend is likely related to wider macroeconomic uncertainty which has dampened business investment across the UK.

Comparator profile - Q4 18-19

	PMI index reading
	<i>(and index point change on previous quarter)</i>
East of England	49.7 <i>-2.6</i>
East Midlands	52.0 <i>-2.1</i>
South East	50.0 <i>-1.9</i>
South West	49.8 <i>-0.5</i>
London	47.8 <i>-2.8</i>
United Kingdom	49.9 <i>-1.5</i>

Local housing delivery grew steadily between October and December when compared to the previous quarter. The rate of new build completions increased after the dip in the previous quarter.

The growth in new home delivery provides a positive outlook for future delivery aims. Unsurprisingly, delivery remained well below the OAN (Objectively Assessed Need, which was used to inform the setting of the ES indicator) desired delivery for the two counties. Since 2012, this desired level of delivery has been reached in only one quarter (out of 28).

Demand has not retained its buoyancy from the previous two quarters, with prices dropping slightly during the quarter. This closely resembles a national trend in falling growth rates in house prices, with other regions also seeing a negative change in house prices on the previous quarter. Although regional comparators still saw an overall growth in house prices over the previous quarter.

This, however, has contributed to an ease in affordability pressures, with the average new build property now costing 10x the gross earnings of the average full time worker in Norfolk and Suffolk, up from 8x five years previous, and also above the UK average.

Comparator profile - Q3 18-19

	New builds per 10k residents	Average new build price
	<i>(and %change on previous quarter)</i>	
New Anglia	9.3 <i>8.7%</i>	£275,500 <i>-0.3%</i>
East of England	10.5 <i>5.6%</i>	£346,900 <i>0.1%</i>
East Midlands	8.6 <i>5.8%</i>	£265,100 <i>1.0%</i>
South East	10.7 <i>23.8%</i>	£398,700 <i>0.5%</i>
South West	12.6 <i>21.1%</i>	£308,600 <i>1.2%</i>
United Kingdom	8.9 <i>25.3%</i>	£349,900 <i>0.7%</i>

New Anglia LEP quarterly economic dashboard - Q3 2018/19

Data as of April 2019, covering period October-December 2018

Business & enterprise

Associated Economic Strategy (ES) indicators

30,000
NEW SUCCESSFUL
BUSINESSES BY 2036



NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

Earnings & income

Associated Economic Strategy (ES) indicators

INCREASED
MEDIAN WAGES BY
£200
MORE PER
WEEK BY 2036

NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

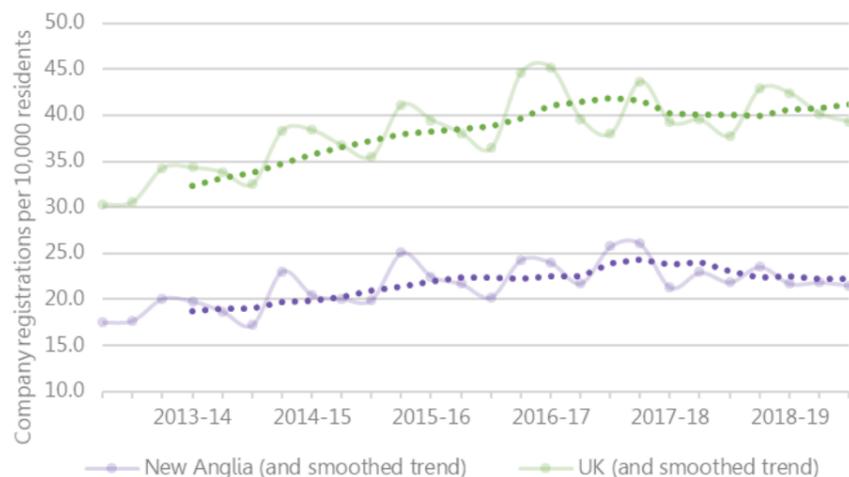
Skills & qualifications

Associated Economic Strategy (ES) indicators

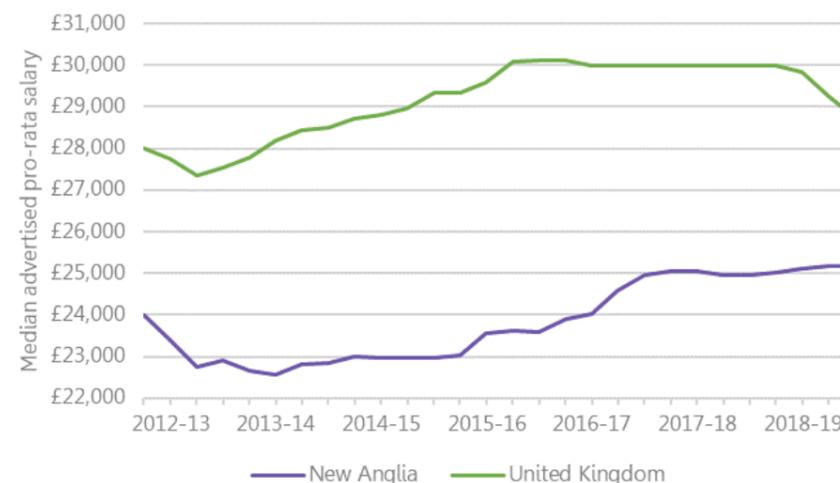
66%
OF THE
POPULATION
WITH NVQ3+
BY 2036

NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

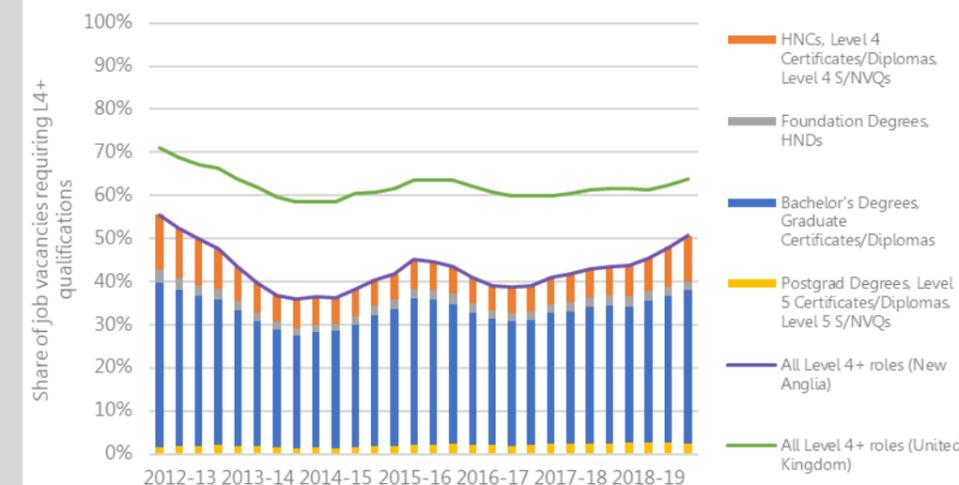
Enterprise rates



Median advertised salary of job vacancies



Share of job vacancies by skill level



After surging post-2012, local enterprise rates have continued to ease markedly over recent quarters (even when accounting for seasonal volatility). This trend has been replicated across the rest of the country.

A tighter labour market (in particular high employment) and challenging trading conditions in entrepreneurial sectors (such as retail, food and construction) may be contributing factor to this slowdown.

Between October and December 2,106 businesses were registered in the two counties, equating to 21.5 registrations per 10,000 residents. This means that local residents are

almost 50% less likely to register a business

than those elsewhere in the country, a gap that has stubbornly persisted in recent years.

Within the context of the associated ES indicator, this likely means that delivery will remain stable, but lower than the national and regional averages.

Comparator profile - Q3 18-19

New businesses per 10k working-age residents
(and %change on previous quarter)

Region	Registrations per 10k	%change
New Anglia	21.5	-9.4%
East of England	30.9	-17.3%
East Midlands	23.2	-13.8%
South East	30.6	-10.4%
South West	24.6	-8.5%
United Kingdom	39.3	-9.1%

After the stationary wage growth of the previous financial year, the third quarter of the year saw no change advertised earnings between October and December.

Though advertised salaries are only one interaction of wages in the labour market, this flat rate of growth provides a reminder of the challenge that remains around boosting wages and supporting higher-paid job opportunities locally.

Progress remains positive when compared to the rest of the country however, in fact, the median advertised salary across the UK fall over the previous quarter, and this trend was seen across regional comparators.

And though median advertised salaries locally are still some 13% below the UK average (£25k against £29k), this gap has continued to close since 2015.

Though this means progress towards the ambitious ES indicator likely remains stable, growth potential remains more positive than large parts of the UK.

Comparator profile - Q3 18-19

Median advertised salary of job vacancies
(and %change on previous quarter)

Region	Median Salary (£)	%change
New Anglia	£25,175	0.0%
East of England	£27,400	-0.6%
East Midlands	£26,050	-1.9%
South East	£28,325	-1.2%
South West	£26,800	-1.1%
United Kingdom	£28,750	-1.7%

Part of Norfolk and Suffolk's 'earnings gap' can be explained by the lower density of highly skilled (and thus higher paying) job opportunities in the two counties. Between October and December, just over half – 50.7% - of all job opportunities in the two counties required a degree level qualification (Lever 4 equivalent and above), compared with 63.8% across the UK.

Positively, higher skilled job opportunities are beginning to increase in number after easing off over the 2012-16 period (the slowdown reflecting a relative – though by no means exclusive – shift in job creation to traditionally lower skilled occupations and industries).

Recent progress has helped the local area 'close the gap' with the rest of the UK though - the gap between the relative share of job opportunities that are highly skilled has closed by 8 p.p. since 2016.

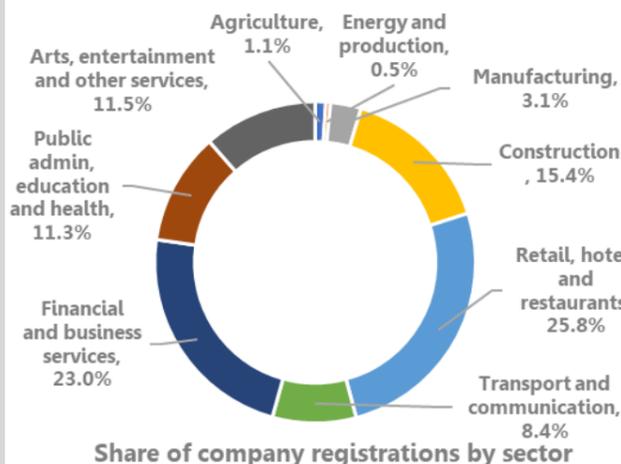
The positivity of such short term trends shows a potentially faster than expected progress towards the associated ES indicator.

Comparator profile - Q3 18-19

Share of job vacancies requiring L4+ qualifications
(and p.p. change on previous quarter)

Region	Share of vacancies (%)	p.p. change
New Anglia	50.7%	2.6%
East of England	61.5%	3.3%
East Midlands	58.5%	3.2%
South East	62.9%	3.2%
South West	57.7%	-0.8%
United Kingdom	63.8%	1.4%

Sectoral profile - Q3 18-19



New Anglia Local Enterprise Partnership Board
Thursday 23rd May 2019

Agenda Item 11

Brexit

Author: James Allen Presenter: Chris Starkie

Summary

This report provides an update on the Brexit process, the latest intelligence from businesses and Government's preparations.

Recommendation

The Board is asked to note the contents of the report.

Background

The LEP Board has been updated monthly on the following agreed actions related to Brexit:

1. Assisting businesses through Brexit by ensuring government understands the opportunities and challenges faced by businesses across Norfolk and Suffolk.
2. Providing those businesses with useful information regarding how they can prepare for Brexit and what they can be doing to Brexit-proof their business for the coming years.
3. Lobbying for the future funding landscape to be fit for purpose post-Brexit.
4. Ensuring that LEP programmes react to the opportunities and challenges posed by Brexit.

Updated Brexit process

EU leaders agreed on 10th April to extend Article 50 until the end of October. If the withdrawal agreement is ratified by both sides earlier, the UK will leave on the first day of the following month. Given this extension, European elections will now take place in the UK on 23rd May if an agreement has not been reached by MPs before 22nd May.

Government has been stepping down preparations for a no-deal Brexit since the extension and is now considering what advice to provide companies that have preparations in place, such as stockpiling.

In addition, LEPs have been informed that the weekly intelligence documents submitted to Government (and regional MPs) can now be submitted fortnightly rather than weekly.

Providing businesses with useful information

Given Government is currently considering the latest advice to provide companies, the LEP's website remains up to date with no-deal advice as that continues to be the fallback option if no

deal is agreed at the end of October. As soon as new advice is available, this will be shared on social media platforms and highlighted on the LEP's Brexit webpage.

As discussed at the last Board meeting, the LEP and Growth Hub will work together to put on two events per district for businesses to prepare for Brexit and to strengthen our understanding of future business support requirements. The LEP Executive is engaging with BEIS over when would be the best time to start these events. The Board's views on this would be welcome.

The two Brexit business advisor posts funded by Suffolk County Council and districts will sit in the Suffolk Chamber of Commerce's policy team and will report to the Suffolk Public Sector Leaders and the Brexit Task Group. The two posts will have a very close relationship with the LEP Executive and the Growth Hub given the need for stakeholders to work closely with one another to provide businesses with certainty and the sharing of information to and from Government. Interviews for these posts will be held in the week commencing 20th May.

Gathering business intelligence

The latest trends from the intelligence we have received from businesses shows us the following:

- Many businesses are still trying to work out what the impact will be (if any) for their business and sector.
- The vast majority of case studies just want certainty so that they can plan ahead.
- We have heard from and heard of a number of businesses stockpiling in the region to prepare for Brexit. Government is working out what advice to give businesses that have done this or plan to stockpile.
 - Some businesses have stated that by stockpiling, they have essentially stalled on future investments.
 - There are challenges around timings as some businesses had stockpiled for the 29th March deadline for Article 50 negotiations and now face an extension to the end of October.
- The majority of businesses that have confirmed Brexit would negatively affect them have based on this on a no-deal scenario, citing concerns around future trading relationships with EU partners as a result of increased costs and delays.

An example of this would be a [recent case study](#) from Supreme Petfoods who are concerned that a hard Brexit would have serious implications for their sales into Europe both in terms of increasing costs and the introduction of delays. Due to Brexit uncertainty, the company has made contingency plans, including the building of inventory, which has tied up cash and delayed investments.

Recommendation

The Board is asked to note the contents of the report.

New Anglia Local Enterprise Partnership Board
Thursday 23rd May 2019

Agenda Item 12

Greater South East Energy Hub

Author: Lisa Roberts Presenter: Chris Starkie

Summary

This paper set out the governance arrangements and processes for the Greater South East Energy Hub and its Board which New Anglia LEP is a member of.

Recommendation

The Board are asked to:

- Delegate authority to Chris Starkie New Anglia LEP CEO to sign the Accountable Body agreement for the Greater South East Energy Hub on behalf of the LEP; and
- Delegate authority to Lisa Roberts (lead) and Ellen Goodwin (deputy) to represent and make decisions for the LEP on the Greater South East Hub Board.

Background

As part of its Local Energy programme, the Department for Business, Energy and Industrial Strategy (BEIS) has funded the establishment of five Local Energy Hubs across England. Each Hub has been set up with a small team of specialists to provide practical support and expertise to Local Enterprise Partnerships (LEPs) and local authorities within their region, helping them to undertake the initial stages of development for local energy projects, up to the point where they are able to secure finance.

The BEIS Local Energy programme has funded all LEPs to develop an energy strategy and supported the development and dissemination of good practice guidance and resources which are intended to make it easier for LEPs and local authorities to engage in the local energy agenda and deliver clean growth.

The Local Energy East Strategy, which was developed for a tri-LEP Network covering the New Anglia, Greater Cambridge and Peterborough and Hertfordshire LEP areas, and their constituent local authorities, was published in earlier this year.

The key thematic priorities identified in the Strategy period to 2030 are as follows:

- Clean Economic Growth;
- Housing Growth and Commercial Site Infrastructure;
- Secure, Affordable Low Carbon Consumption; and
- Clean Transport Networks including Electric Vehicles.

The Greater South East Energy Hub

New Anglia LEP is part of the Greater South East Energy Hub the largest Hub one of the five. It is a collaboration of eleven LEPs who are working together to increase the number, quality and scale of local energy projects being delivered across the South East of the UK, over time. Many local energy projects within LEP areas are not reaching delivery, either because they are too small to meet investor criteria or there is lack of resource and technical expertise to deliver them

The Hub will operate via a new team of eight experts, who will help to consolidate and up-scale local energy projects. Individual and multi-LEP energy strategies provided the initial evidence base for the Hub to begin its work in late 2018, and the new team provides resources and knowledge to determine how such projects can be developed.

Half of the Hub team including Maxine Narburgh, Regional Hub manager are from the Norfolk and Suffolk area. The recruitment process showed the strength and knowledge of the area.

BEIS made £1.3m available for the development of a Greater South East Energy Hub, and a Hub Board was set up to establish the Hub and its team.

Lisa Roberts and Ellen Goodwin are the LEP representatives on the Board. In March 2018 BEIS allocated £1.3m to the Hub. Cambridge and Peterborough Combined Authority is the accountable body for the Hub and host the Hub team. In March 2019 BEIS allocated a further £700k providing an extra years funding for the Hub taking it to March 2021.

The Greater South East Energy Hub:

- covers the area of the East of England, Greater London, the South East and the Oxford to Cambridge Growth Corridor (16 counties plus London/11 LEPs);
- provides dedicated technical resource;
- provides project identification, feasibility, funding readiness and delivery;
- provides the opportunity to test, pilot, scale up and accelerate delivery; and
- will explore the use of Energy Special Purpose Delivery Vehicles.

Most of the funding covers the operational cost of the Hub. There is a small budget allocation of £160K for technical feasibility studies which the Board will decided on how it is spent following recommendations from the Hub team.

On 26th March 2019 BEIS allocated £2.9m for the delivery of the Rural Community Energy Fund (RCEF) to the Hub on behalf of Defra. This is a grant programme for local communities to bid for up to £40k for feasibility work and £100k for development funding for community energy projects. The governance and decision-making of RCEF will be through the GSE Hub Board, following recommendations from an Appraisal Panel (to be set up) which will have representatives from BEIS and Defra.

Key Considerations for the LEP Board

At the start of the year Lisa Roberts was asked by the Hub Board and agreed to be the chair of the Board until an Independent Chair is appointed. The main focus of this role has been to ensure the development and implementation of the governance agreements between the 11 LEPs and the Accountable Body Cambridge and Peterborough Combined Authority (CPCA).

Over the last few months Lisa Roberts and Ellen Goodwin have been working with the South East LEP and CPCA to pull together the accountable Body agreement.

An Accountable Body agreement and assurance framework has now been developed and tested with the wider Hub Board. Until the accountable body agreement is agreed by all LEPs

the Board is unable to make any decisions. Decision making currently falls to the accountable body – CPCA.

All LEP Boards are required to sign off the accountable body agreement and agree who will be their two representative – lead and deputy - on the Hub Board. The individuals require delegation to make decision on behalf of their LEP in relations to the small technical budget the Hub holds and the strategic decisions the Hub Board will be required to take in relations to the Hub Strategic priorities.

Links to the Economic Strategy

The Local Energy Strategy and the Greater South East Energy Hub builds upon the Norfolk and Suffolk Economic Strategy as well as national policy including the UK Government's Industrial Strategy, Clean Growth Strategy, the 25 Year Environment Plan and the Energy Sector Deal.

There are clear opportunities to use our membership of the Greater South East Energy Hub to support the implementation of our Economic Strategy and the development of our Local Industrial Strategy

The key linkages are identified as:

- opportunities to support the energy sector, a key sector identified in the Norfolk and Suffolk Economic Strategy, as well as the construction and agri-tech sectors;
- growing our Priority Places through the identification, prioritisation and delivery of energy specific projects through various funding sources, including Growth Deal, ensuring maximizing leverage; and
- the provision of transport infrastructure to facilitate enhanced and innovative opportunities;
- development of linkages between regional centres of excellence developing the area's reputation as a competitive cluster of research, innovation and commercial development.
- Collaborating with other parts of the country to tackle collective challenges and identify opportunities for growth at scale.

Recommendation

The Board are asked to:

- Delegate authority to Chris Starkie New Anglia LEP CEO to sign the Accountable Body agreement for the Greater South East Energy Hub on behalf of the LEP; and
- Delegate authority to Lisa Roberts, Head of Strategy, to represent and make decisions for the LEP on the Greater South East Hub Board and to Ellen Goodwin, Infrastructure Manager as Deputy.

New Anglia LEP Board Forward Plan – 2019

Date	Venue	Forward Looking	Governance & Delivery
30 th January	The Innovation Centre, University of Suffolk	<ul style="list-style-type: none"> • Aims and Objectives for the Year • Place Branding update • Brexit 	<ul style="list-style-type: none"> • Election of deputy chair • New Anglia LEP Diversity Champion • Amendments to Committee Terms of Reference • Growth Programme Performance Report • Enterprise Zones Performance Report • NAC Bi-Annual Report • Remuneration Committee Update
27 th February	The Ideas Factory, Norwich University of the Arts	<ul style="list-style-type: none"> • Place Branding in Norfolk & Suffolk presentation • Brexit • Local Industrial Strategy • All Energy Industry Council 	<ul style="list-style-type: none"> • Private Sector Board Appointments • Economic and Programme Dashboards • Growth Deal Performance Report
27 th March	Birketts Solicitors, Ipswich		<ul style="list-style-type: none"> • Delivery Plan • 2019/2020 Budget • ESIF strategy amendments • Capital Growth Programme Call • LEP Local Assurance Framework • Amendments to Articles of Association • Enterprise Zones and Agritech Performance Reports
April No Board Meeting			
23 rd May	King's Lynn Town Hall	<ul style="list-style-type: none"> • Growth Hub 	<ul style="list-style-type: none"> • Growth Programme and Growth Deal Performance Reports • Economic and Programme Dashboards • Norwich Research Park Investment Proposal • Capital Budget 19/20 • South East Energy Hub
25 th June	Gainsborough House, Suffolk	<ul style="list-style-type: none"> • LEP Programme Beneficiaries 	<ul style="list-style-type: none"> • Enterprise Zones Performance Report • Agritech Report
23 rd July	Norwich Castle, Norfolk	<ul style="list-style-type: none"> • Enterprise Advisor Network • Climate Change Adaptation and Carbon Reduction Strategy • Skills Sector Update 	<ul style="list-style-type: none"> • Draft accounts • Growth Programme Performance Report • NAC Bi-Annual Report • Finance Report
August No Board Meeting			
25 th September	Kesgrave Hall, Suffolk	<ul style="list-style-type: none"> • Housing • Enterprise Zone Update 	<ul style="list-style-type: none"> • Enterprise Zones Performance Report • Economic and Programme Dashboards • Growth Deal Performance Report
25 th September	Kesgrave Hall, Suffolk	New Anglia LEP AGM	
30 th October	Norfolk	<ul style="list-style-type: none"> • Infrastructure 	<ul style="list-style-type: none"> • Growth Programme Performance Report • Agritech Report • Finance Report
27 th November	Adastral Park, Suffolk	<ul style="list-style-type: none"> • Local Industrial Strategy Sign Off 	<ul style="list-style-type: none"> • Economic and Programme Dashboards • Growth Deal Performance Report
December No Board Meeting			

Standing Items

- Brexit
- Chief Executive's Report
- Board Forward Plan

Items to be Scheduled

- UK Shared Prosperity Fund
- Cambridge – Norwich Tech Corridor Update
- Inward Investment Delivery Plan Models
- VCS