

New Anglia Local Enterprise Partnership Board Meeting

Wednesday 21st November 2018

10.00am to 12.30pm

Keystone Innovation Centre, Thetford, Norfolk

Agenda

No.	Item	Duration
1.	Welcome	25 mins
2.	Apologies	
3.	Declarations of Interest	
4.	Actions / Minutes from the last meeting	
Forward Looking		20 mins
5.	Infrastructure	Update
Governance and Delivery		25 mins
6.	Tier 2 Review	For Approval
7.	LEP Board Governance	For Approval
Break		10 mins
Governance and Delivery		50 mins
8.	Enterprise Zone Accelerator Project - Confidential	For Approval
9.	Brexit	Update
10.	Chief Executive's Report	Update
11.	November Performance Reports	Update
12.	Finance Report including Confidential Appendices	Update
13.	Board Forward Plan	Update
14.	Any Other Business	

Next Meeting: 10.00am – 12.30pm, 30th January 2019

Venue: The Innovation Centre, University of Suffolk, Ipswich

New Anglia Board Meeting Minutes (Unconfirmed)
18th October 2018**Present:**

Doug Field (DF)	East of England Coop
Dominic Keen (DK)	High Growth Robotics
Johnathan Reynolds (JR)	Nautilus
David Richardson (DR)	University of East Anglia
Lindsey Rix (LR)	Aviva
Sandy Ruddock (SR)	Scarlett & Mustard
Nikos Savvas (NS)	West Suffolk College
Jeanette Wheeler (JW)	Birketts

In Attendance:

Martin Wilby (MW)	Norfolk County Council (For Andrew Proctor)
Mark Bee (MB)	East Suffolk Coastal & Waveney Council (For John Griffiths)
Kevin Maguire (KM)	Norwich City Council (For Alan Waters)
Tom McGarry (TM)	EDF Energy – For Item 3
Jacqueline Bircham (JM)	Norwich Opportunity Area – For Item 6
Vince Muspratt (VM)	Norfolk County Council
Shan Lloyd (SL)	BEIS
Chris Dashper (CD)	New Anglia LEP (For Items 9 & 10)
Chris Starkie (CS)	New Anglia LEP
Rosanne Wijnberg (RW)	New Anglia LEP
Helen Wilton (HW)	New Anglia LEP

Actions from the meeting: (18.10.18)		
Brexite To receive details of the impact of Brexit on current LEP Projects Capital Growth Programme Call To build a process into the call to ensure that all applicants receive a timely response LEP Review To receive clarification re the term of appointment for education members following the reclassification		CD CD CS
1	Welcome from the Chair	
Doug Field (DF) welcomed everyone to the meeting including Martin Wilby, Mark Bee and Kevin Maguire who were deputising for Andrew Proctor, John Griffiths and Alan Waters respectively. DF thanked Tom McGarry for hosting the Board meeting at Sizewell.		
2	Apologies	
Apologies were received from: David Ellesmere, John Griffiths, Matthew Hicks, Steve Oliver, Andrew Proctor, William Nunn, Alan Waters and Tim Whitley.		
3	Welcome to Sizewell	
Tom McGarry (TM) provided the meeting with an update on the Sizewell C project advising that the next phase of consultation was due to start in January 2019 with the planning application to be submitted in 2020 and construction due to start 2021. The presentation covered the plan to replicate large amounts of Hinkley Power Station when building Sizewell C in order to reduce costs. TM discussed the skills requirements for the project and the ongoing work to meet shortfalls. TM stressed the benefits of Sizewell C and requested support from the Board in promoting the project. The Board agreed: <ul style="list-style-type: none">To note the content of the presentation		
4	Declarations of Interest	
Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board/ . Item 9 – Capital Growth Programme Call: Nikos Savvas and David Richardson.		
5	Minutes of the last meeting 19th September 2018	
The minutes were accepted as a true record of the meeting held on 19 th September 2018.		
6	Opportunity Areas	
Jackie Bircham (JB) presented the Board with an overview of the Norwich and Ipswich Opportunity Areas (OAs) which had been identified as areas facing challenges to social mobility based on the Social Mobility Commission’s Index. The Board was advised that the OA projects will run for 3 years after which findings will be implemented as appropriate to other areas of the country. JB reviewed the priority areas identified in both Ipswich and Norwich and the Board watched a video on the work carried out in the Norwich Opportunity area. JB stressed that the work to date had showed that there was no lack of aspiration in young children in these areas but they needed to be shown the route to achieve them. Jeanette Wheeler (JW) asked about the impact of the lack of SENCO support given the numbers of pupils identified as needing further help with their learning. JB advised that the Inclusion Charter considered this issue and noted that schools had been asked to come up with proposals regarding what would make a difference to pupils which could include addressing this problem. Kevin Maguire (KM) asked about the impact of the proposed closures of the Childrens Centres should they proceed. JB agreed that this would be an issue as the original plan had been to contact the relevant families via the Childrens Centres. The project is now having to consider other ways to		

	<p>reach out to the relevant children and families wherever they are rather than focussing on the centres. This could include supermarkets and other community venues.</p> <p>As a member of the Ipswich OA Board Nikos Savvas (NS) updated the meeting on the challenges the OAs faced with the limited funding available to them.</p> <p>Sandy Ruddock (SR) noted the importance of good diet and regular exercise on the ability to learn and suggested that the latter issue could be implemented with minimal cost.</p> <p>JB agreed but noted the challenges schools face in delivering the main curriculum meant that they often focussed on this even though exercise could help their educational achievements. JB noted that research was being carried out and when the evidence was produced on the results of programmes such as the Daily Mile it may be incorporated in the future.</p> <p>NS stressed that the OAs had no power to change the curriculum or force schools to adopt any of the measures suggested.</p> <p>JB asked to Board to support businesses going into schools and also in offering work experience and also raise the profile of Norwich and Ipswich as OAs.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the presentation • To support the OAs by raising their profile with businesses 	
7	Brexit	
	<p>Chris Starkie (CS) presented the meeting with a paper covering the LEP's work to date on Brexit as requested at the last Board meeting.</p> <p>The Board was advised that there were four main workstreams:</p> <p>Intelligence - The LEP will continue to act as an information resource to government based on engagement with business, business intermediaries and local authorities.</p> <p>Advice – A plan is being developed to provide succinct information on areas of concern to businesses including the impact of the future UK-EU relationship on companies.</p> <p>Funding - The LEP is working both regionally and nationally to help shape the future of funding and has been making the case to Defra regarding transitional funding.</p> <p>Strategic Opportunities - The LEP is delivering on the ambitions set out in the Economic Strategy and many actions will be impacted by Brexit either as opportunities or challenges.</p> <p>Dominic Keen (DK) asked what the LEP could do to help business if market conditions deteriorated significantly.</p> <p>CS advised that the workstreams he cited were interlinked and funding would be used to increase capacity for support as required in order to support companies across the LEP area.</p> <p>Lindsey Rix (LR) asked if Board members were receiving questions about Brexit from businesses. JW felt that businesses were still largely ignorant on the support available for them now and this would need to be addressed by promoting the help which the LEP could provide.</p> <p>LR asked if an analysis of the LEPs current projects had been carried out. CS confirmed that this would be completed.</p> <p>Mark Bee (MB) noted that even small changes would have a significant impact of businesses and it would be beneficial to have the information on these impacts collated in one place.</p> <p>David Richardson (DR) suggested that it would be useful to understand the benefits available from early trade agreements.</p> <p>JW asked if work was being done to understand the increased costs of doing trade, the impacts of these on businesses and whether the Board can do anything to address these.</p> <p>Johnathan Reynolds (JR) noted the importance of understanding impact on specific sectors and whether any challenges can be exploited as game-changing opportunities.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To support the approach detailed in the paper • To receive details of the impact of Brexit on current LEP Projects 	CD

8	LEP Review
	<p>CS presented the paper included in the meeting pack detailing the progress made on implementing the LEP Review.</p> <p>LR asked whether the level of female representation was a specific target. Shan Lloyd (SL) advised that this was an ambition and that Government recognised the challenges given the number of Board members coming from Local Authorities which was outside the LEP's control.</p> <p>It was agreed to change the wording from "target" to "ambition".</p> <p>The Board was advised that, in order to achieve the requirement of having two thirds of board members from the private sector, it was proposed to amend the LEP's articles of association to class education members as private sector and to then to recruit 2 more private sector members in order to increase the number of private sector board members to 12.</p> <p>Martin Wilby (MW) asked if the Board was able to challenge the requirements laid down for the split of private and public sector board members. CS advised some councils had already asked for this to be reconsidered but that Government had reiterated that the requirement would stand.</p> <p>KM asked if the 3rd Sector was represented and was advised that these were included as private sector.</p> <p>NS stressed that this provided the opportunity to recruit 2 new high quality board members. JW agreed and noted that this would also give the chance to expand the representation of sectors on the board.</p> <p>NS asked if he and DR needed to leave the room for the vote. It was agreed that this was not a requirement.</p> <p>DR asked for clarification re term of appointment for education members following the reclassification.</p> <p>JR noted that a change to the articles would be needed to allow Education board members to send substitutes.</p> <p>The meeting voted on the proposal to amend the LEP's articles of association to increase the number of private sector board members to 12.</p> <p>10 Board members voted in favour of the proposal with 1 Board member voting against.</p> <p>DF proposed that the Articles be amended to allow the Board Members representing Education to be allowed to send deputies.</p> <p>This was agreed by the meeting.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the report • To maintain its existing approach to the recruitment of its chair. • To appoint a deputy chair by February 28th 2019. • To amend the LEP's articles of association to class education members as private sector. • To amend the LEP's articles of association to increase the number of private sector board members to 12. • To amend the articles of association to allow education sector board members to send deputies to board meetings • To amend the wording from "target" to "ambition" in relation to the recruitment of female board members • Agree to work towards increasing the female representation amongst private sector board members.

	<ul style="list-style-type: none"> Ask the LEP chair to write to education and local authority members to highlight the gender balance recommendations in the LEP Review and ask for support in helping the LEP board achieve the targets set by Government. To receive clarification re the term of appointment for education members following the reclassification 	CS
9	Capital Growth Programme Call	
	<p>DR & NS left the room.</p> <p>Chris Dashper (CD) reviewed the paper as included in the pack noting that the call would focus on projects relating to skills, productivity and innovation.</p> <p>DF noted the importance of infrastructure in the delivery of economic growth across the region and stressed the importance of understanding how such projects would be delivered if there were not prioritised in the call.</p> <p>DF also asked for the mechanism for replying to applicants to be included.</p> <p>CD noted that there would be other opportunities for infrastructure projects in future funding.</p> <p>MW stressed the importance of importance of infrastructure in the delivery of productivity gains and jobs. CD agreed but noted the call was focussing on delivering direct outputs rather than these indirect outputs.</p> <p>CS noted the £34m awarded to Norfolk County Council for infrastructure projects some of which had been carried over from the previous financial year as it was unspent and there was still slippage in the current ongoing projects.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To approve the launch of a focused call on Skills, Innovation and Productivity, to allocate the remaining £19m of the Capital Growth Programme For a process to be built into the call to ensure that all applicants received a timely response. <p>NS & DR returned to the room</p>	CD
10	Innovative Projects Call	
	<p>CD reviewed the paper as included in the pack detailing the background to the call and the source of the fund as Pot C revenue.</p> <p>CD advised that this funding will be available again and will increase as occupancy of the Enterprise Zones increases.</p> <p>JW stressed her support for the proposal and noted that some projects may not automatically have the sustained funding in place which was detailed in the paper but would still benefit from support at this stage.</p> <p>DK asked if there was a preference for the number and size of projects.</p> <p>CD advised that there was no specific requirements and the focus would be on the outputs and contribution to the delivery of the Economic Strategy.</p> <p>JR asked if the call could be linked to the Innovation Board as projects are presented to the Board and which cannot be funded.</p> <p>CD advised that this had been considered but it was felt that the call could not be linked to only one Board however the views of the Innovation Board could be fed in.</p> <p>MB asked about the funding for expanding Broadband across Norfolk and Suffolk.</p> <p>It was agreed that this fell under the capital projects call and that it was important to have funding available for innovative projects.</p> <p>NS noted that there were various projects going on to delivery digital connectivity locally and it would be beneficial to pull these together.</p> <p>The Board agreed:</p>	

	<ul style="list-style-type: none"> To approve the specification and launch of a call for innovative growth projects to be supported through EZ Pot C income To approve the eligibility framework 	
11	Eastern Agritech Report	
	<p>Rosanne Wijnberg (RW) updated the Board on the progress made on the Eastern Agritech initiative and recommended to the Board that New Anglia continues to support the initiative subject to the conditions laid down in the paper.</p> <p>DF asked if there was an alternative option available which would maintain the programme if the Cambridgeshire and Peterborough Combined Authority failed to secure the funding detailed in the paper.</p> <p>CD advised that if this occurred the framework allowed for the LEP to pick the initiative up and deliver it alone.</p> <p>DF clarified the reporting requirements and RW advised that reporting to the Board would take place on a quarterly basis.</p> <p>DR stressed the importance of equal branding for the project as historically the role of New Anglia in the initiative had not been obvious.</p> <p>The LEP Board agreed:</p> <ul style="list-style-type: none"> To approve the continuation of the programme in partnership with the Cambridge and Peterborough Combined Authority, providing a financial contribution of £1m towards the programme in 2018/19 under the terms laid out in the report 	
12	Chief Executive's Report	
	<p>CS presented his report to the Board and asked for questions.</p> <p>CS provided an update on Banham Poultry and advised that he is meeting the MD on 19th October to discuss development plans and investment.</p> <p>DF advised the meeting that Emily Manser was leaving the LEP as Growth Deal Manager. DF expressed the thanks of the Board for Emily for her hard work in delivering the programme.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report 	
13	October Programme Performance Reports	
	<p>RW presented the report included in the meeting pack.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the reports 	
14	Finance Report	
	<p>RW reviewed the finance report and asked for questions from the Board.</p> <p>DF asked if the further £200k from Government for the implementation of the LEP Review had been factored in. CS advised that this would be done when confirmation was received.</p> <p>RW confirmed to the Board that, at the AGM on 19th September, approval had been given for the Board to appoint the new auditors and confirmed that Price Bailey had been selected.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report To approve the appointment of Price Bailey as auditors 	
15	Board Forward Plan	
	<p>CS reviewed the items to be covered at the November Board meeting and that revisions to the programme was ongoing</p>	

The Board agreed:	
<ul style="list-style-type: none"> To note the content of the plan 	
16	<p>Any Other Business</p> <p>NS updated the Board on the Festival of Learning which is an annual event bringing educators from around the UK and asked for the support of the Board.</p> <p>CS advised that as part of the Nuclear Sector Deal £10m is being made available to support the supply chain. Government has agreed that this should be divided up and a proportion of this spent regionally and a business case has been submitted to this effect.</p>

Next meeting:

Date and time of next meeting: 10.00am – 12.30pm, 21st November 2018

Venue: Keystone Innovation Centre, Thetford

Actions from New Anglia LEP Board Meetings					
Date	Item	Action	Update	Actioned By	Status
18/10/2018	Brexit	To receive details of the impact of Brexit on current LEP Projects	This has been included in the November Brexit update paper.	CD	Complete
18/10/2018	Capital Growth Programme Call	To build a process into the call to ensure that all applicants receive a timely response	The process for managing applications includes timely responses to all applicants	CD	Complete
18/10/2018	LEP Review	To receive clarification re the term of appointment for education members following the reclassification	Details included in the paper tabled at the November Board meeting	CS	Complete
19/09/2018	Chief Executive's Report	To provide an update on the delivery timescales of major infrastructure projects including East West Rail	An update will be provided at the November Board meeting	EG	Complete
21/02/2018	Economic Indicator Trajectories and Targets:	To receive a paper on CO2 reductions for consideration of inclusion in the economic strategy targets	Work is ongoing in conjunction with the UEA	CS/JR	On-Going
21/02/2018	Brexit Analysis	To receive an action plan detailing the next steps, timescales and measures of success	This will now be a standing agenda item.	LiR	Complete
22/11/2017	Business Performance Reports	To receive a proposal on the Eastern Agri-Tech initiative by email.	The LEP Board approved the proposal to continue delivering the Agritech Programme in partnership with the Combined Authority, subject to certain criteria being met. The Agritech Programme Performance reports will be submitted to the LEP Board as per the agreed reporting cycle.	CS	Complete

**New Anglia Local Enterprise Partnership
Board Decision Log - Public**

Date	Decision Making Body*	Decision Made
18/10/2018	LEP Board	<p>The Board Made the following decisions:</p> <p>LEP Review To maintain its existing approach to the recruitment of its chair. To appoint a deputy chair by February 28th 2019. To amend the LEP's articles of association to class education members as private sector. To amend the LEP's articles of association to increase the number of private sector board members to 12. To amend the articles of association to allow education sector board members to send deputies to board meetings To work towards increasing the female representation amongst private sector board members</p> <p>Capital Growth Programme Call To approve the launch of a focused call on Skills, Innovation and Productivity, to allocate the remaining £19m of the Capital Growth Programme</p> <p>Innovative Projects Call To approve the specification and launch of a call for innovative growth projects to be supported through EZ Pot C income To approve the eligibility framework</p> <p>Eastern Agritech Report To approve the continuation of the programme in partnership with the Cambridge and Peterborough Combined Authority, providing a financial contribution of £1m towards the programme in 2018/19 under the terms laid out in the report</p>
18/10/2018	Investment Appraisal Committee	<p>The IAC made the following decisions:</p> <p>Albert Bartlett Growing Business Fund Grant Request – Confidential MSF Growing Places Fund bridging loan request – Confidential Nar Ouse Enterprise Zone Investment - Confidential</p>
19/09/2018	LEP Board	<p>The Board Made the following decisions:</p> <p>Economic Strategy Delivery Plan To adopt the concept of developing Game Changers. That the ESDCB should also coordinate development of the Local Industrial Strategy</p> <p>Local Industrial Strategy To agree the approach to developing the Local Industrial Strategy</p> <p>LEP Review To agree the LEP submission on geography</p> <p>Programme Performance Reporting To approve the reporting cycle with the inclusion of NAC To approve the reporting template</p> <p>September Programme Performance Reports To approve the Growth Deal Quarterly Dashboard</p>
19/09/2018	Investment Appraisal Committee	<p>The IAC made the following decisions:</p> <p>Capital Growth Programme Autumn Call To recommend to the LEP Board that the recommendations in the paper should be supported and the call launched after the October LEP board meeting</p>

* New Anglia Local Enterprise Partnership Board, Investment Appraisal Committee, Growing Business Fund Panel, Remuneration Committee, Audit & Risk Committee

		Revenue Budget Framework To recommend to the LEP Board that the recommendations in the revenue paper should be supported and the call launched after the October LEP board meeting
06/09/2018	Investment Appraisal Committee	The IAC made the following decisions: Rouen House Grant Variation - Confidential
05/09/2018	Growing Business Fund Panel	The Panel approved the following applications: <ul style="list-style-type: none"> • Zedbox UK Limited - Agreed to support Approved Grant: £120,000 • Westover Vets Limited - Agreed to support Approved Grant: £126,000 The Panel ratified the following applications: <ul style="list-style-type: none"> • DB Sheetmetals Limited (considered and approved by email in August) - Agreed to support Approved Grant: £60,000 • TML Precision Engineering Limited - Update report Approved to continue to support - Revised Grant: £95,294
01/08/2018	Growing Business Fund Panel	The Panel approved the following applications: <ul style="list-style-type: none"> • Mirus Aircraft Seating Limited - Agreed to support Approved Grant: £140,000 • Vanilla Electronics Limited - Agreed to support Approved Grant: £39,994 • TBI Manufacturing Limited - Agreed to support Approved Grant: £69,500
30/07/2018	LEP Board	By written procedures the Board made following decision: Financial Statements 31st March 2018 To approve the 2017/2018 accounts as detailed in the following papers: <ul style="list-style-type: none"> • draft accounts paper • audit completion document - Confidential • draft annual financial statements year ended 31 March 2018- Confidential
05/07/2018	LEP Board	By written procedures the Board made following decision: Capital Growth Programme Honingham Thorpe Food Enterprise Park To approve a grant of £1m with the following conditions: <ul style="list-style-type: none"> • Confirmation of the signature of the contract between Unilever and Condimentum. • Planning Permission secured for the Condimentum site on the Food Enterprise Park. • A suitable State Aid mechanism prepared to cover wash-through, clawback and repayment of the grant, to be incorporated into the legal agreement. • All terms and conditions to be agreed by the applicant.
04/07/2018	Growing Business Fund Panel	The Panel approved the following applications: <ul style="list-style-type: none"> • LDH (La Doria) Limited - Agreed to support Approved Grant: £500,000 • Glowcroft Limited - Agreed to support Approved Grant: £38,742 • Pecksniffs Bespoke Fragrances & Cosmetics Limited - Agreed to support

New Anglia Local Enterprise Partnership Board
Wednesday 21st November

Agenda Item 5

Infrastructure Update

Author: Ellen Goodwin

Summary

The provision of high quality infrastructure to support economic growth is a key element of the LEP's Economic Strategy.

The LEP plays a number of roles with partners in planning, securing and delivering this infrastructure.

Appendix A, which will be presented to the board meeting by the LEP's infrastructure manager, outlines the different roles of the LEP and partners in the provision of infrastructure and highlights the progress being made in key strategic projects.

Recommendation

The Board are asked to note the update.

Background

The September board meeting requested an update on the delivery timescales of major infrastructure projects across Norfolk and Suffolk and beyond where relevant.

The Economic Strategy states that *"Infrastructure improvements underpin all our priority places and themes"* so it is critical for the Board and its partners to continue in their role of providing leadership, lobbying for improvements and securing as well as agreeing funding.

Appendix A outlines the key strategic infrastructure projects which we believe will help to unlock growth across Norfolk and Suffolk. It is not an exhaustive list of projects being worked on across the area and there are many key partners involved in the delivery of this infrastructure. The presentation will be delivered at the Board meeting.

Link to the Economic Strategy

Boosting our infrastructure is central to delivering all our Economic Strategy ambitions. As such is it a key underpinning priority throughout the Strategy.

Our key policies associated with infrastructure are:

- Build the right kind of housing and commercial space where it is needed
- Use new rail investment to further improve connectivity
- Prioritise digital and physical infrastructure projects

- Commit to further supporting businesses through a smoother planning system,
- At a regional level, continue to work with other areas, in particular Cambridge and Essex, on major physical and digital infrastructure improvements,

Recommendation

The Board are asked to note the update.

Appendix A – Infrastructure presentation to the board

Appendix A – Infrastructure Update

The LEPs role in unlocking infrastructure

NEWANGLIA
Local Enterprise Partnership
for Norfolk and Suffolk



FUNDING

Growth Deal

LOBBYING

Key player engagement

LEADERSHIP

Local Transport Board



Delivering Norfolk & Suffolk Economic Strategy



**Infrastructure improvements underpin
all our priority places and themes**

- **Make sure that investment markets have the information they need** to take the decision to invest in infrastructure.
- **Build the right kind of housing and commercial space where it is needed** and integrate infrastructure to build the communities and places people want to live.
- **Prioritise digital and physical infrastructure projects** to support businesses to develop and provide the space that new and existing firms need to grow.
- **Commit to further supporting businesses through a smoother planning system**, linking housing and infrastructure provision with flexible investment plans, working with Homes England and the Housing Finance Institute.
- **At a regional level, continue to work with other areas, on major physical and digital infrastructure improvements**, and proactively identify opportunities to create bigger gains across the East.

Infrastructure Specifics

Integrated Transport Strategy:

Strengthening the reliability of high quality mobile coverage

Completing the provision of high speed broadband

Utility provision for business and new communities, including local energy networks

Flood defences that unlock or protect housing and commercial development



Our Offer to the World / Competitive Clusters close to Global Markets

CONNECTING THE EAST, ACCESSING THE WORLD

Quicker, more reliable and resilient strategic connections to boost our contribution to UK plc, encouraging improved perceptions, economic participation and inward investment for our key sectors and competitive clusters.



Driving Business Growth and Productivity

AGILE TO CHANGE

Embracing new technologies and digital connectivity to enable remote access to services and opportunities to facilitate Mobility as a Service (MaaS).

REGIONAL CONNECTIVITY AND OUR PRIORITY PLACES

Keeping people and products moving in and around our growing Priority Places and Enterprise Zones through new investment, placemaking, maintenance and an integrated public transport network with opportunities for walking and cycling.



Driving Inclusion and Skills

LOCAL AND COASTAL

Innovative on-demand transport solutions and improvements to facilitate local sustainable growth, walking and cycling, recognising local distinctiveness, and offering access to services and opportunities through digital means.



Collaborating to Grow

MAKING IT HAPPEN

An accompanying Delivery Plan for Norfolk and Suffolk to help gain the momentum needed to unlock and deliver, through innovative means, the key strategic interventions identified by new and existing partners.

Summary of achievements to date



Credit: Mike Page

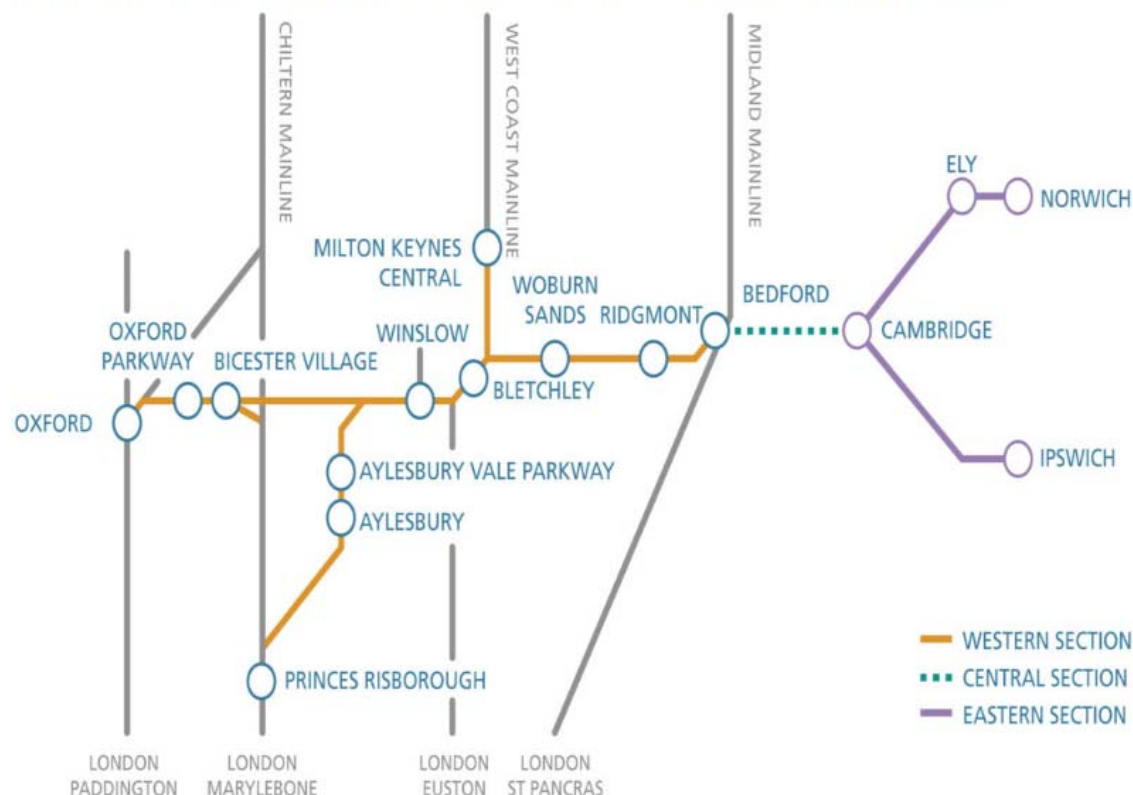
Capital Growth Programme profile:
Invested £83m in connectivity
Invested £68m in unlocking growth
£280.05m public/private leverage
41,640 new/safeguarded jobs
6,300 new homes

Projects agreed in the October 2017 call:

- Bacton Flood Scheme
- Cefas Research Centre
- Snetterton Electricity Scheme
- A140 Hempnall Roundabout
 - Eye Airfield Link Road
- Great Yarmouth Flood Defences
- Snape Maltings Flood Defences
- Honingham Thorpe Food Enterprise Park



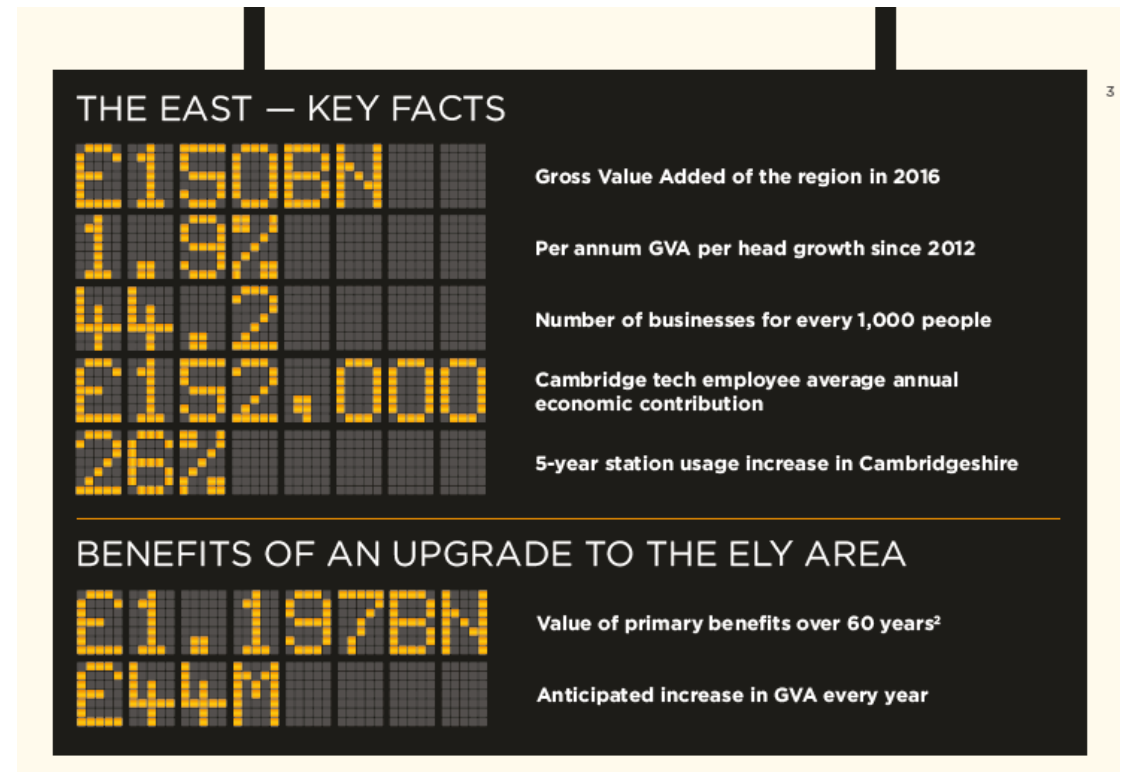
The proposed East West Rail route can be broken down into three sections; Western, Central and Eastern.



- Much progress made on moving towards delivering both the western and central sections - £20m announced in the Autumn Budget for the central section
- Local authorities have been members of the East West Rail Consortium for some time but the LEP agreed to join in September 2018 to help boost the case for delivering improvements to the eastern section
- An eastern section prospectus is being developed by a focussed group (led by SCC) which is due to be submitted to the next Consortium meeting on 11 December. It outlines how the delivery of the eastern section will promote economic growth, improve national and international connectivity and add freight capacity to the network.
- With the necessary support, the eastern section improvements could be in place during the early to mid-2020s.

Ely area road and rail improvements

- Ely Taskforce, led by the Borough Council of King's Lynn and West Norfolk.
- In March 2017 the Board agreed to fund the advancement of the Ely area improvement scheme by £3.3m as part of a wider funding package. Since then significant progress has been made in developing the scheme and identifying potential road and rail solutions by May 2019.
- A recent visit to the Chancellor outlined the economic benefit of the scheme which will allow for improved passenger services as well as freight capacity on the network. The LEP co-funded and led on the work and design of the document.
- Haughley junction is now being advanced as part of the wider Ely programme to ensure wider benefits.
- If future funding is secured it is possible that early outputs could be delivered during the early 2020s.



Great Eastern Mainline Taskforce



- The Great Eastern Mainline (GEML) Taskforce have previously identified five key priorities for improving the line between Norwich and London.
- The GEML Taskforce is currently chaired by the Rt. Hon. Priti Patel MP and has previously been co-chaired by the LEP. The LEP provides the secretariat support for the Taskforce and the driving force behind the work programme.
- Network Rail has commenced work on an updated study for the GEML. Network Rail's study will feed into the development of a wider economic study and a Strategic Outline Business Case which will be published in Spring 2019. New Anglia LEP is contributing towards the cost of the work.
- The LEP will also lead a programme of stakeholder engagement in support of the revised business case early in the New Year working closely with Network Rail and the train operator.

Strategic Road Network

No more A14 delays in Suffolk

The multi-partner 'No More A14 Delays in Suffolk' campaign, led by the Suffolk Chamber of Commerce is working to secure improvements to the A14. Improvements would increase GVA by £362m, help to deliver 7,000 new jobs and offer an average journey time saving of 13 minutes per trip per day. Suffolk Growth Programme Board have recently commissioned an EIA of A14 road and adjacent rail corridor.



The A47 Alliance, led by Norfolk County Council, has already been successful in securing a number of improvements to the A47 as part of Highways England's first Roads Investment Strategy. Two further schemes are currently being promoted. In the longer term the A47 Alliance is campaigning for full dualling of the A47 through its #justdualit campaign with the Norfolk Chamber of Commerce.

The campaigns are being promoted as part of Highways England's Roads Investment Strategy post 2020 for delivery before 2025. An announcement is expected in 2019.

New Crossings

New Crossings are being progressed in Great Yarmouth, Ipswich and Lowestoft with each having received funding from Growth Deal and DfT.

Great Yarmouth: Norfolk County Council expect to award the contract for this project by January 2019 after a competitive dialogue procurement process. The project remains on track to start main works in October 2020 with completion by the end of January 2023. Local contributions are currently being pursued to support the delivery of the project.

Ipswich: a recent report by Jacobs highlighted a funding gap of £43.2m. Suffolk County Council are currently in discussions with a number of relevant bodies about closing the funding gap to enable the Upper Orwell Crossings project to proceed.

Lowestoft: the planning application for the new crossing has recently been accepted. The start of the public examination is expected to begin on 5 December with a decision expected in 2019. Construction is programmed to begin in 2019 or 2020 and is scheduled to complete in 2022. Local contributions are currently being pursued to support the delivery of the project.

Major Road Network

- A10 improvements
- A12 Suffolk Energy GateWay (SEGWay)
- A1307 improvements
- Ipswich Northern Route/s
- Long Stratton Bypass
- Norwich Western Link
- Sudbury junction improvements
- West Winch Housing Access Road



With the support of Transport East, Norfolk County Council has submitted a Strategic Outline Business Case to DfT for the early release of MRN funding to deliver the A140 Long Stratton bypass.

Transport East has also written to government to make DfT aware of projects that are likely to be priorities for future funding in the short term. The schemes put forward in Norfolk and Suffolk are the Sudbury congestion relief scheme and the A10 West Winch Housing Access Road.

Innovation in transport



To respond to the future challenges we must remain AGILE TO CHANGE

- Open to innovative new technologies
- Connectivity – not just physical – reducing the need to travel
- Use data to enable the more intelligent operation of our networks
- Electric/hydrogen vehicles and associated air quality improvements
- Connected and Autonomous Vehicles
- Behaviour change
- Local Transport Board working with Transport Systems Catapult
- Transforming Cities Fund – Norwich second phase
- £90m for Future Mobility Zones

The Mobility as a Service (MaaS) model puts the customer first and frames the mobility systems around customer preferences. MaaS offers an opportunity to improve how people and goods move, both from the perspective of the policy maker and for travellers themselves.

Utilities



Utility provision for business and new communities, including local energy networks

Strong local authority leadership to date

Norfolk and Suffolk Energy Coast (including Sizewell and offshore wind opportunities) a Priority Place in the Norfolk and Suffolk Economic Strategy

Co-partner on the Local Energy East Strategy with the Combined Authority and the Hertfordshire LEP/Energy Hub Board member

Funded and led the work package for the recent Building Growth Group Utilities Workshop focussed on resourcing, regulation, relationships and funding.

£2.65m to expand existing electricity supply capability and support substantial industrial business growth at Snetterton Heath by building a new substation and installing new cabling to improve electricity supply to the site.

Digital and Flooding

Strengthening the reliability of high quality mobile coverage

Completing the provision of high speed broadband

Strong local authority leadership – Better Broadband programme

Through our Growth Deal, we have invested £10 million in projects in both counties to support an increase in the extensive network of fibre cables and roadside cabinets to enable homes and businesses to have access to faster broadband.



Flood defences that unlock or protect housing and commercial development

Local Lead Flood Authorities and Coastal Partnership East

£10m in Lowestoft

£8.2m in Great Yarmouth – and innovative funding solutions

£6.6m in Ipswich Growing Places loan

£1.08m Bacton to Walcott

2019

OBC for Ely area
RIS2 decision
GEML SOBC finalised
RIS1: GY junctions begun
New train rollout – Norwich
in 90/Ipswich in 60 4x a day

2021

Growth Deal projects
complete
RIS1: Blofield to Burlingham
and North Tuddenham to
Easton dualling begun

2023

Great Yarmouth crossing
open

2020

Energy Hub financially
sustainable
98% superfast broadband
coverage in Suffolk, more
than 95% in Norfolk
RIS1: Thickthorn junction
begun

2022

Lake Lothing crossing open

Mid 2020s

East West Rail delivered*
Ely road and rail
improvements delivered*
RIS2 projects delivered*
East Anglia franchise
renewed

*subject to preferred options and funding
decisions

Key Next Steps



Funding

- Delivery of Growth Deal projects by 2021
- Secure a strong funding allocation from the UK's Shared Prosperity Fund

Lobbying

- Ultra fast broadband, full-fibre solutions and better mobile connectivity for the whole of Norfolk and Suffolk
- Greater South East Energy Hub engagement to ensure our ambitions are well understood at the strategic level
- Advance the Ipswich Northern Route/s and Norwich Western Link projects
- Commitment to Ely area and Haughley junction improvements
- RIS2 funding announcements for A14 and A47
- GEML and East-West Rail lobbying to ensure our message is heard

Leadership

- Local Transport Board governance review
- Innovative utility solutions
- Innovation in flood defence funding
- Local Energy East Delivery

New Anglia Local Enterprise Partnership Board
Wednesday 21st November 2018

Agenda Item 6

Tier 2 Governance Review

Author and presenter: Chris Starkie

Summary

This paper makes a number of recommendations as part of the review of Tier Two Governance instigated by the PwC review into the LEP's governance and operations.

It aims to bring into line the governance of advisory boards covering transport, skills, innovation, inward investment and sectors.

This builds on the work done to improve the Governance of the main LEP board and its boards responsible for finance and corporate governance.

A diagram of the boards covered by tier one and tier two reviews can be seen at appendix 1.

Recommendations

- The LEP board is asked to endorse the continued role of the LEP Skills Board with its terms of reference amended in the paper.
- The LEP board is asked to agree to amalgamate the Local Transport Body and Board into a single forum with greater emphasis on developing and implementing the Integrated Transport Strategy Delivery Plan.
- The LEP board is asked to agree further work to determine the required composition, membership and name of the new transport group and produce appropriate Terms of Reference, ensuring it aligns with other bodies in the second tier Governance review.
- The LEP board is asked to endorse the continued role of the LEP Innovation Board and approve a review into its Terms of Reference, membership and outputs.
- The LEP board is asked to support a review of the aims, objectives and terms of reference of the International and Inward Investment Sub-group.
- The LEP board to ask the LEP executive to work with the sector groups to develop common terms of reference which improve their accountability to the LEP board. In some cases this will mean developing the existing terms of reference of the groups. Where the group is part of a membership organisation, this will mean creating a separate sector group to focus on the leadership and coordination of the sector.

Background

In autumn 2017 the LEP board agreed a plan to implement the recommendations of a report into the LEP's governance and operations.

The PwC report made a series of recommendations aimed at strengthening the organisation and governance of the LEP to ensure it remains best in class.

Further recommendations around governance were then introduced in winter 2017 as part of the Government's review of LEP governance undertaken by Mary Ney.

These additional recommendations were implemented alongside the PwC recommendations during winter 2017 and the first half of 2018.

A third round of governance changes was then adopted by the LEP board in autumn 2018 following the Government's Review of LEPs which was published in summer 2018.

Having reviewed the PwC implementation plan and the Ney Review, one remaining element of the PwC plan still needs to be endorsed by the LEP board - the review of Tier Two Governance.

For context the Tier One Governance structures were agreed by the LEP board at the end of 2017.

That is the terms of reference and scheme of delegation for the LEP board itself, the Audit and Risk committee, the Investment Appraisal Committee and the Remuneration Committee.

Terms of reference was also agreed for executive team led sub-groups - the Economic Strategy Coordinating Delivery Board and the LEP Management Committee.

Tier Two Governance covers other boards and groups which sit beneath the main LEP board.

Key Issues

The specific action in the PwC review around tier two governance was as follows:
Formalise the reporting process from the sub-committees, boards and groups to the Board on the activities undertaken by those bodies. Such updates can range from a regular formal update papers with request to scrutinise and approve decisions, to an annual or bi-annual presentation on activities undertaken by the sector groups.

Our review of these groups places them into three categories:

- 1 Formal sub-boards or sub-committees of the LEP
- 2 Sector groups
- 3 Partnership bodies which are supported by the LEP

This paper proposes how the LEP formalises its arrangements for the first two categories of group. A further paper at a future date will cover the third category.

1. Formal sub-boards of the LEP

These groups have been established by the LEP and are fully accountable to the LEP for their actions.

The Tier One review covered sub-boards or sub-committees had either a delegated financial or governance role.

These groups have all been established to provide advice and support to the LEP board on specific parts of the LEP's overall remit.

The groups are as follows:

1. New Anglia LEP Skills Board
2. New Anglia LEP Local Transport Body
3. New Anglia LEP Local Transport Board
4. New Anglia LEP Innovation Board

1) Skills Board

The LEP Skills Board was established by the main LEP board to provide focused leadership on the skills agenda.

It enables a wide body of skills experts to come together to provide advice and support to the LEP board on the employment and skills agenda.

It also provides a forum for skills providers, the private sector and other bodies such as Job Centre Plus to work together to support the skills agenda.

Activities have included the development of sector skills strategies and the oversight of a number of European funded skills programmes.

Its terms of reference were revised in March 2018 to fit in with the PwC review and also to support delivery of the LEP's Economic Strategy.

Responsibility for funding of skills projects is currently retained by the LEP board and the Investment Appraisal Committee, with the Skills Board serving as an advisory body.

The terms of reference are attached at Appendix 2.

The LEP board recently agreed that the private sector chair of the Skills Board would provide two updates a year on progress being made by the board, which will provide a clear conduit of information to the LEP board.

We believe the Skills Board fulfils a meaningful role and should be retained in its current form.

To bring fully into line with the LEP's governance the terms of reference will need a minor revision – with the board members annual declarations of interest being available online.

Recommendation

The LEP board is asked to endorse the continued role of the LEP Skills Board with its terms of reference amended as above.

2) Local Transport Body and 3) Local Transport Board

Local Transport Body

Generally, the Local Transport Body oversees the delivery of the LEP's transport schemes, and the Local Transport Board advises the LEP on transport related needs and priorities.

The Body is a voluntary committee comprising Norfolk and Suffolk County Councils and New Anglia LEP. It was formed in 2013 in response to a Department for Transport (DfT) initiative to devolve the control of capital funds for major transport schemes to Local Enterprise Partnership (LEP) areas, in line with the Government's localism agenda.

Since the Body was established the way transport funding has been allocated and managed locally has fundamentally changed. In 2015 Government announced that funding for transport

schemes would be directed through the LEP's Growth Deal. In response to this, the New Anglia LEP Board took over responsibility for agreeing funding for the transport projects originally approved through the Body.

Local Transport Board

The Local Transport Board was set up in 2014 to help shape our local transport system by bringing together key transport specialists from both local authorities, regional and national bodies, and transport operators. It was intended to pool their expertise to:

- Provide strategic direction on transport issues;
- Understand the partners' transport ambitions;
- Ensure the transport network satisfies the needs of business;
- Allow for the design and shaping of an Integrated Transport Strategy for New Anglia;
- Assess how New Anglia and partners can best deliver the Integrated Transport Strategy.

The Local Transport Body's current role is to:

1. advise to the LEP board which transport investments should be programmed,
2. review and approve individual business cases for those investments, and
3. ensure effective delivery of the programme.

Our recently approved Integrated Transport Strategy is presenting a clearer picture about the types of transport projects we need to meet the ambitions of our Economic Strategy. Therefore, selecting which transport projects should be programmed has been made simpler, and to rationalise our governance it is a role that the Transport Board can undertake.

In January 2018 as part of the implementation of the PwC review, the role of the LEP's Investment Appraisal Committee (IAC) was extended to review and approve all LEP investment decisions. This means that the Local Transport Body no longer needs to perform this function and presents an opportunity for rationalisation. There are just £375,000 worth of allocated funds still to be considered within 3 detailed business cases pertaining to separate highway schemes. These can be considered by the IAC.

The effectiveness of delivery is currently presented to each meeting in a Performance Management Report (PMR), which includes a Red-Amber-Green (RAG) rating and comments. This report lacks detail, accuracy and alignment to the wider Growth Deal programme plan. This can be better achieved through open and frank dialogue between delivery partners and the LEP Executive, with performance reported up through the LEP Management Committee.

Considering revised local governance arrangements, the majority of LEPs have already dissolved Local Transport Bodies, with only 9 of 38 LEPs retaining them.

Whilst providing strategic direction on transport issues, the Local Transport Board was tasked with:

- Acting as a forum for information and expertise sharing, discussion and debate;
- Acting as a powerful advocate for Norfolk and Suffolk on behalf of New Anglia LEP;
- Developing a stakeholder management plan;
- Producing a work programme summarising individual scheme progress;
- Offering recommendations for prioritisation of projects for funding.

In its current form, the Board has provided a useful forum for the sharing of information regarding all manner of transport related topics, local as well as regional initiatives and projects.

It has discussed a wide breadth of topics, garnered opinion and advice, and supported specific actions.




Notwithstanding this, it proved difficult to engage the Board in specific workstreams due to its large and diverse nature. There are opportunities to make the Board more focussed now that the Integrated Transport Strategy moves towards the implementation phase.

Additionally, the establishment of a Sub-national Transport Forum, Transport East, is starting to assume responsibility for considering wider regional transport needs and their advocacy, through which the needs of Norfolk and Suffolk could also be effectively channelled.

Proposal

We propose the amalgamation of the Local Transport Body and Board into a single forum, the Transport Implementation Group, with an emphasis on implementing the Norfolk and Suffolk Integrated Transport Strategy.

This proposal involves the dissolution of the Local Transport Body and incorporation of its functions into alternative LEP governance structures, as follows:

1	Advise to the LEP board which transport investments should be programmed		Transport Implementation Group
2	Review and approve individual business cases for those investments		IAC (<=£500k) / LEP Board (>£500k)
3	Ensure effective delivery of the programme		Management Committee

Focused on a programme of delivery, the Transport Implementation Group will be able to advise the LEP Board which transport investments should be supported. This approach can also better align the approval of transport investments with other projects and would remove duplication between the Body and both the Investment Appraisal and Management Committees.

While the purpose and ambitions of the Transport Board largely still stand, and the Integrated Transport Strategy has been adopted, the relationship between a redefined group and the wider LEP governance could be improved with revised and output focussed terms of reference.

Activities should include:

- Develop, maintain and execute the Integrated Transport Strategy Delivery Plan, reporting to the Economic Strategy Co-ordinating Delivery Board;
- Meet quarterly for discussion and prioritisation of delivery;
- Manage the work and tasks of members;
- Produce and execute a Stakeholder Management Plan;
- Direct the formation and tasks of working groups to tackle specific topics.

It is therefore proposed the Transport Implementation Group is given the following purpose:

“Ensure current & future transport networks meet the needs of both businesses and residents in order to support economic development & growth.”

This group would offer advice and prioritise transport initiatives and projects, although all future investments will be subject to the standard process of appraisal, considered by the IAC first and then if necessary by the LEP Board.

The Transport Implementation Group would also contribute a Norfolk and Suffolk perspective into Transport East.

The Transport Implementation Group or a subset of it could also act as a task and finish group for the recently adopted Ports and Logistics Sector Skills Plan. This group would report to both the Transport Implementation Group and the Skills Board.

Membership

Membership of the Transport Implementation Group will need to be reviewed to ensure the agreed purpose can be met. District and borough Councils have expressed a wish to be members, so this will need to be considered as part of this process.

It is proposed that the Chair continues to be LEP appointed and from the private sector. As part of this process it is proposed the secretariat for the group is transferred to the LEP Executive Team.

Recommendation:

The LEP board is asked to agree to amalgamate the Local Transport Body and Board into a single forum with greater emphasis on developing and implementing the Integrated Transport Strategy Delivery Plan.

The LEP board is asked to agree further work to determine the required composition, membership and name of this group and produce appropriate Terms of Reference, ensuring it aligns with other bodies in the second tier Governance review.

4) New Anglia LEP Innovation Board

The Innovation Board was set up in 2015 to provide a focus for decision making and leadership regarding innovation strategy, programme and project development. Since its inception, it has championed a number of initiatives including the Government Science and Innovation Audits and building strategic relationships with national organisations such as Innovate UK and the Smart Specialisation Hub.

Innovation is at the centre of the Government's Industrial Strategy and a key focus within New Anglia's Local Industrial Strategy. Given this increasing focus, we believe that the Innovation Board fulfils a meaningful role and should be retained. However, structural changes are needed to enable the Board to fully support the delivery of the Economic Strategy and Local Industrial Strategy and to provide wider engagement with innovation stakeholders across the region.

A review of the Innovation Board is currently underway and LEP executive are in the process of meeting with Innovation Board members individually to get their input into the plans.

The next stage will be to present a revised Terms of Reference, Delivery Plan and Forward Plan for approval at the next Innovation Board meeting in the new year.

Recommendation

The LEP board is asked to endorse the continued role of the LEP Innovation Board and approve a review into its Terms of Reference, membership and outputs.

International and Inward Investment Sub-Group

Established in 2017, a small sub group of the LEP board was established to oversee and steer the international relations, trade, inward investment and place promotion activity of New Anglia LEP.

In light of emerging opportunities as a result of national sector deals, international trade deals, the Local Industrial Strategy and the drive for stronger collaboration and promotion to attract new investment to Norfolk and Suffolk, there is a need to review this group.

An assessment of its aims, objectives and Terms of Reference will be undertaken with recommendations on enhancing membership and developing a focused strategy and delivery plan for 2019-20.

Recommendation

The LEP board is asked to support a review of the aims, objectives and terms of reference of the International and Inward Investment Sub-group.

Sector Groups

The Economic Strategy identifies nine priority sectors and in most cases sector groups have been the primary point of reference and voice for these sectors. They are not part of the LEP's governance structure but provide specialist advice and intelligence to the LEP on behalf of their sector.

LEP sector groups come together as communities of interest and as such, are expected to be self-motivated and set their own general objectives within the framework of the Economic Strategy.

Some groups were established pre-LEP, which means they have their own governance structures and remit. Others were set up in partnership with the LEP and are much more aligned and engaged with LEP priorities and strategic aims.

Examples of the different business models include the East of England Energy Group (EEEGR), Visit East Anglia and TechEast which are private companies, charging for membership and operating independently to the LEP. The New Anglia Cultural Board, Food Drink and Agriculture Board and Cultural Creative Industries Group were set up with the LEP and work closely with us on sector development initiatives.

Sector Groups provide an essential service to the LEP, acting as proactive ambassadors of the LEP, supporting the development and delivery of the Economic Strategy, and providing sector-focussed input into a variety of policy, strategy development and programmes.

However, the groups that function best for the LEP's strategic aims retain a strong focus on sector development.

For example, the New Anglia Cultural Board is a strategic, proactive group which has a clear role: to provide a focus for decision making and leadership regarding cultural issues, opportunities, strategies, programmes and projects. This model has enabled a series of successful initiatives, such as the £1m Start East, the sector's first business support

programme which has so far helped more than 350 businesses in the sector to start up, grow and create jobs.

Similarly, the project Look Sideways East has contributed to a 16% increase in the number of cultural tourists visiting our region. The Cultural Board is considered nationally as an exemplar, accounting for the quality of delegates from across the country at the recent summit.

Where the organisation acting as sector group is a private limited company – especially servicing a membership – the strategic focus on the Economic Strategy is less defined, with sector development just one of a series of competing priorities.

A new model is currently being tested by the visitor economy sector. A new sector group, the New Anglia Visitor Economy Board is being constituted in partnership with Visit East Anglia (VEA).

VEA will retain responsibility for business activity including tourism promotion, but sector development and leadership will be the responsibility of the new Board. VEA could provide the management of the new sector board – but would be accountable to the LEP not the VEA board.

The sector group will provide leadership of sector development initiatives such as delivering the sector skills plan, bidding for external funding and acting as the voice of the sector. Critically it will be accountable to the LEP and able to support the LEP board's Economic Strategy.

We believe this model should be extended to other sector groups which are currently run by membership bodies.

Each of the remodelled sector groups would therefore have a clearer focus and terms of reference which connect more with the LEP board.

Recommendation:

The LEP board to ask the LEP executive to work with the sector groups to develop terms of reference which make them accountable to the LEP board.

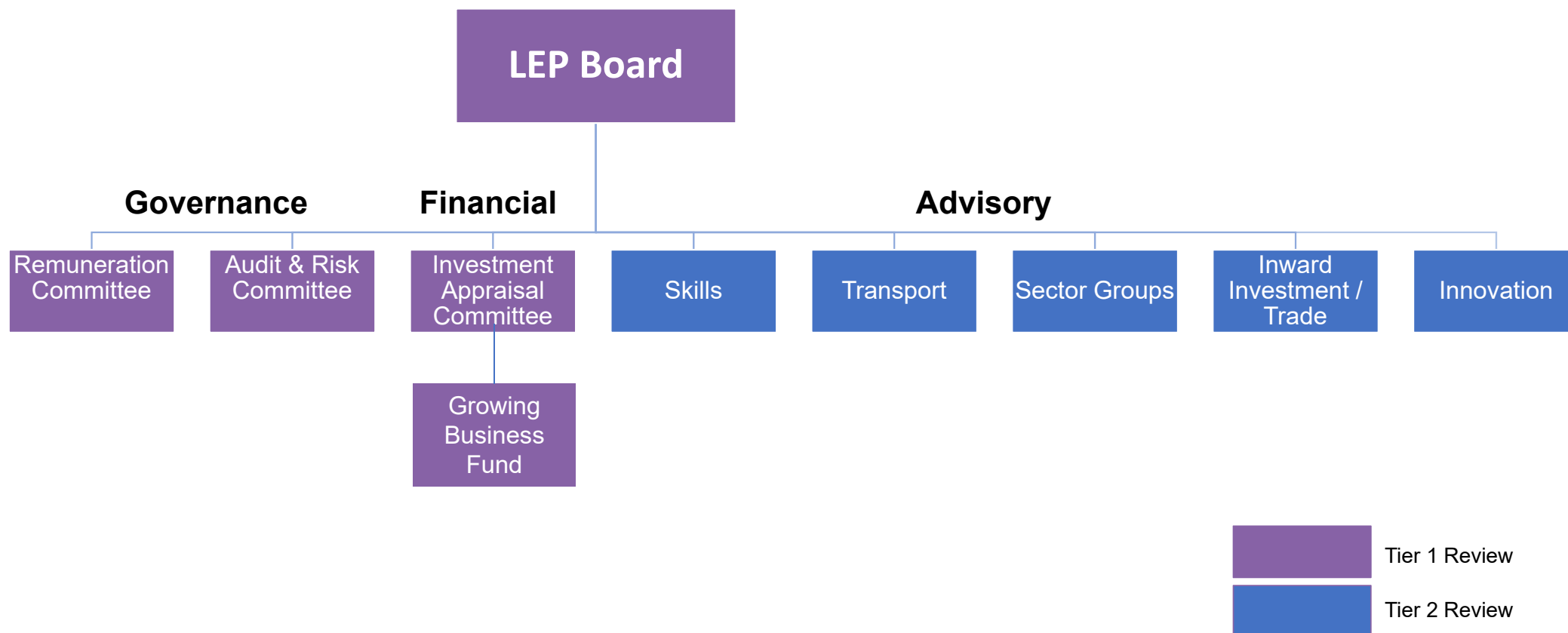
In some cases this will mean developing the existing terms of reference of the groups. Where the group is part of a membership organisation, this will mean creating a separate sector group to focus on the leadership and coordination of the sector.

Summary of recommendations:

- The LEP board is asked to endorse the continued role of the LEP Skills Board with its terms of reference amended in the paper.
- The LEP board is asked to agree to amalgamate the Local Transport Body and Board into a single forum with greater emphasis on developing and implementing the Integrated Transport Strategy Delivery Plan.
- The LEP board is asked to agree further work to determine the required composition, membership and name of the new transport group and produce appropriate Terms of Reference, ensuring it aligns with other bodies in the second tier Governance review.

- The LEP board is asked to endorse the continued role of the LEP Innovation Board and approve a review into its Terms of Reference, membership and outputs.
- The LEP board is asked to support a review of the aims, objectives and terms of reference of the International and Inward Investment Sub-group.
- The LEP board to ask the LEP executive to work with the sector groups to develop common terms of reference which improve their accountability to the LEP board. In some cases this will mean developing the existing terms of reference of the groups. Where the group is part of a membership organisation, this will mean creating a separate sector group to focus on the leadership and coordination of the sector.

Tier 2 Review Proposed Structure



New Anglia LEP Skills Board

Terms of Reference **Revised March 2018**

Purpose

The Skills Board exists to support the growth of an inclusive economy with a highly skilled workforce where skills and employment provision meets business need and the aspirations of individuals. It oversees the development of a skills and employment system to help enable business growth and enhance the employment and progression prospects for individuals working and living in Norfolk and Suffolk.

The Board provides the collective leadership and a strategic steer for skills and employment activity across Norfolk and Suffolk to deliver on this objective.

Role of the Board

The Skills Board:

- develops and supports key skills and employment interventions
- provides a strategic steer for the LEP Board on the employment and skills agenda
- lobbies to achieve required freedoms, flexibilities and resources and raise the profile of New Anglia
- collaborates proactively to identify barriers and opportunities in delivering these key interventions
- galvanises the wider employer base to be involved in skills development
- provides coordination across the the skills system

Operation

The Skills Board is chaired by a member of the Board representing the private sector.

The Skills Board Chair reports directly to the LEP Board.

If a vote is required on any matter it will be decided on a simple majority with the Chair having the casting vote.

The Board will determine the frequency and timing of meetings according to the programme of work required.

Wherever possible the Skills Board uses SMART targets to drive the delivery of key projects.

Managing Conflicts of Interest

Members of the Board will be asked to complete an annual declaration of their interests (based on a financial year) which will be held on record.

At the beginning of each meeting Members are also required to declare to the Chair any conflicts of interest specifically pertaining to the agenda items to be discussed.

Membership

The membership of the Skills Board will be reviewed at a frequency of at least every three years and as agreed by the Board itself. Each review will lead to Skills Board Members either being reappointed or relinquishing their membership of the Board.

At least half the Skills Board members should represent the interests of private sector businesses. This includes members from a range of sectors and business types/sizes, and location.

Private Sector - At least nine representatives drawn from across Suffolk and Norfolk and ensuring a spread of representation of our key sectors and varying sizes of employers. Members are selected through an open call for nominations and a process agreed by the Board. In addition, both the Chambers of Commerce and the Federation of Small Businesses are invited to nominate representatives.

Post 16 and Further Education - 5 representatives comprising of 4 Post-16 Principals and a representative for independent (private or VCS post-16 provider). Members are selected by the Norfolk and Suffolk Principals Group and the New Anglia Learning Providers Group respectively.

Higher Education – 1 representative. Nominated by the three HEIs within Norfolk and Suffolk.

Local Authorities – 1 Councillor each from Suffolk and Norfolk County Council. Nominated by the respective authorities.

Job Centre Plus – DWP District Manager.

Government Agencies – support for the Board provided by Government departments such as the Education Skills Funding Agency and BEIS.

Officer Support – support for the Board provided from the LEP Executive Team, Suffolk County Council and Norfolk County Council. Officers are non-voting members.

New Anglia Local Enterprise Partnership Board
Wednesday 21st November 2018

Agenda Item 7

LEP Deputy Chair Appointment

Author: Chris Starkie

Summary

This paper proposes a process for the appointment of a deputy chair of the LEP. This follows the board decision at the October board meeting to agree to the appointment of a deputy chair by February 28th 2019.

Recommendation

The board is invited to agree the process for the appointment of deputy chair as set out in the paper.

Background

At last month's board meeting the LEP board agreed a number of proposals to comply with the governance requirements emanating from the Government's Review of LEPs.

One of these was the appointment of a deputy chair by February 28th 2019. This paper sets out a process for that appointment to be undertaken.

Key issues

One of the recommendations of the Government's LEP Review was that all LEPs should have a deputy chair.

Whilst not explicitly stated that this individual should be from the private sector, we have had a very strong indication from Government that the expectation is that it would be from the private sector.

This was accepted by the LEP board at its meeting in October and it was agreed to have a deputy chair in place by February 28th 2019.

The LEP's articles of association already permit a deputy chair, but we do not currently have a published policy in place on how the deputy chair is appointed.

The proposed approach is based on the principles in the agreed process for the appointment of chair.

Stage 1

The chair notifies all board members of the vacancy and requests nominations from private sector board members. This can be done formally at a board meeting, or by email to all board members. The nominations process must be open for a minimum of 14 days.

Stage 2

Potential candidates put themselves forward in writing to the chair.

Those nominated must be 1) one of the private sector board members and 2) willing and able to serve as deputy chair for a three year term.

Each nomination should have a proposer and a seconder. The proposer and seconder can be from the public or private sectors.

Stage 3

The outcome of the nominations process (stage 2) is considered at the next available board meeting.

If there is only one nomination, that candidate is duly appointed, subject to ratification at that board meeting by the board.

If more than one board member is proposed then there is a secret ballot of all board members at that board meeting on the basis of one director one vote.

In the event of a tie fresh nominations are sought, and the election process re-run.

Issues to consider

The main issue to consider is in the eventuality that no candidate is willing to put themselves forward to be deputy chair.

One option would be to expand the board to specifically recruit a deputy chair.

However our recommendation is that approach is not followed as this would further change the balance between public and private sector representatives.

Instead the recruitment of a deputy chair would take place when there is a vacancy for a private sector board member. This would mean leaving open the post of deputy chair for a period of time.

Therefore stage 4 would look like:

Stage 4

In the event of no candidate putting themselves forward the post of deputy chair would remain unfilled until a private sector vacancy occurs on the board.

At that point the first available private sector vacancy would be advertised as the role of deputy chair.

Next steps

If this process is agreed by the board, the chair can seek nominations in order for the board to consider the nominations at its January meeting.

Recommendations

The board is invited to agree the process for the election of deputy chair as set out in the paper.

New Anglia Local Enterprise Partnership Board
Wednesday 21st November 2018

Agenda Item 9

Brexit

Author: James Allen Presenter: Chris Starkie

Summary

The LEP's role in assisting businesses pre- and post-Brexit covers four headings.

- 1 Providing Brexit intelligence to Government.
- 2 Providing information to businesses on changes brought about by Brexit.
- 3 Work to shape the future funding landscape for business support.
- 4 Identify changes to LEP and other programmes to react to opportunities and threats posed by Brexit.

The Board will be updated on progress and proposed actions in each of these headings. This report focuses on heading 2 - the information which will be provided to businesses.

In addition the report also responds to a request at the October board for an analysis of the impact of Brexit on the LEP's programmes.

Recommendation

The Board is asked to note the contents of the report

Background

As we near the official date for the UK's departure from the EU (29th March 2019), the LEP has set out its proposed role in assisting businesses through Brexit by ensuring government truly understands the opportunities and challenges faced by businesses across Norfolk and Suffolk; providing those businesses with useful information regarding how they can prepare for Brexit and what they can be doing to Brexit-proof their business for the coming years; lobbying for the future funding landscape to be fit for purpose post-Brexit; and ensuring that LEP programmes react to the opportunities and challenges posed by Brexit.

LEP activity & proposed actions

The LEP commissioned Metro Dynamics to carry out a [detailed assessment](#) of the potential impacts of Brexit on the workforce, regulations, trade and funding for key sectors across Norfolk and Suffolk, which was published in November 2017. This report provided businesses with details on the key issues for them to be assessing internally and checking within their supply chain to prepare in advance of Brexit.

New Anglia LEP is working closely with counterparts in the LEP Network to share best practice regarding the provision of information to the business community on changes brought about by

Brexit. This has been a useful exercise and the provision of detail from LEPs and Growth Hubs greatly varies.

New Anglia Growth Hub will be an extremely valuable resource in providing post-Brexit advice and support to the business community once the future UK-EU relationship has been defined and the opportunities and challenges for business become more evident.

The LEP will increase the visibility of the provision of information/advice to businesses across Norfolk and Suffolk through the creation of a dedicated Brexit webpage.

The LEP is proposing to set up a Brexit webpage on both the LEP and Growth Hub websites, which will provide businesses with the headline information regarding the process of negotiations and signpost businesses to useful notices / checklists / reports that detail how they can prepare for certain scenarios and ensure that their business is Brexit-ready.

This webpage will also enable businesses to provide feedback on whether they have begun to prepare for Brexit and whether there are opportunities and/or challenges that they are facing as the UK leaves the EU.

For example, this website would signpost businesses to the following pieces of information:

- The Government has published a series of [technical notices in the case of a 'no deal' Brexit](#). These informative notices cover a wide range of issues for businesses, including funding; driving and transport; farming and fishing; importing and exporting; labelling; regulation; taxation; personal data and consumer rights; energy; environment; state aid; seafaring; travel; and students. The East of England European Partnership has since published a [document comparing the Government's technical notices with guidance from the European Commission](#).
- In July 2018, the Home Office published an [employer toolkit on the EU Settlement Scheme](#), which will open in March 2019.
- In September 2018, the Migration Advisory Committee published its [final report on EEA migration in the UK](#). The report states that if free movement ends and the Tier 2 scheme is extended to EEA citizens, the salary threshold at £30,000 should be retained and the list of eligible occupations should be expanded to allow employers to hire migrants into medium-skills jobs. The report does not recommend an explicit work migration route for low-skilled workers, except for a seasonal agricultural workers scheme.
- The British Chambers of Commerce published a [Brexit checklist](#) and [risk register](#) to assist businesses with their planning at both operational and board level.
- The Federation of Small Businesses has published a [small business Brexit pack](#), covering five different Brexit scenarios and providing advice on continuity planning.
- Confederation of British Industry has a [great deal of information](#) on the different Brexit scenarios, assessments of negotiating documents, factsheets and insight from sister federations that have different relationships with the EU.
- Institute of Directors has created a [Brexit hub](#) with information on Brexit implications and guidance for businesses to prepare themselves and plan ahead.
- EEF has designed a Brexit [step-by-step guide](#) and a [Brexit toolkit](#) which allows companies to sign up to and assess the cost of trading with the EU post-Brexit.

Impact of Brexit on LEP projects

Since the last board meeting we have carried out an initial analysis of the impact of Brexit on the LEP's programmes.

From a funding perspective – the majority of LEP programmes are funded via central Government funding which is already in place or committed.

The Growth programme is funded through £12m of ERDF funding. However the Government has agreed to underwrite this programme in the event of a no deal Brexit.

Brexit of course may have an impact on demand for our programmes. Growing Places Fund, Growing Business Fund and the Growth Programme, programmes with a predominantly commercial developer and SME customer base are the most likely of the LEP interventions to experience a negative impact from Brexit in terms of demand for the interventions, all of which require private match from the applicant.

A review of the existing information held by the LEP and the Growth Hub on client reports and the CRM system indicates limited feedback, positive or negative to date from SMEs on the potential impact of Brexit.

That doesn't mean there is no impact positive or negative – simply we do not have the evidence.

Current levels of demand for project support suggests that the smallest projects, under £125k in value are unaffected and larger projects of £1m-£2m are often proceeding regardless. There has been a reduction since the summer in numbers of mid-range projects of £400k-£1m total value.

To better understand the potential impact of Brexit on SMEs and thereby the potential impact on the LEP programmes, a short survey will be designed and sent to all of the Growth Hub direct business contacts, some 8,000 regional businesses, to be returned by the end of the year and to be reported back by the January 2019 meeting of the LEP board.

This will enable the LEP to better evaluate the impact of Brexit on the business community as well as the impact on our programmes.

Recommendation

The Board is asked to note the contents of the report

Summary

This report provides an overview of LEP team activities since the June board, structured around:

- 1) Programmes
- 2) Strategy
- 3) Engagement
- 4) Operations and Finance

The media dashboard is attached as an appendix to the report

Recommendation

The board is asked to note to contents of the report.

1) Programmes

This section provides a headline update on the LEP's main programmes.

Growth Deal

Good progress is being made in terms of spend on the Growth Deal, with over £19m spent to date, with £8.6m paid out in Q2 and £5.2m already claimed in Q3. Full details can be found at item 12.

Emily Manser, the previous Growth Deal Manager left the LEP on 9 November. Following a full recruitment process, with the role advertised externally and a number of strong candidates interviewed, Jonathan Rudd, current Growth Deal coordinator, has been promoted to the manager role.

The Coordinator role will be backfilled to ensure sufficient resources are available to manage the current Capital Growth Programme call and to deliver the Growth Deal funding in full by 2021. Until the vacancy is filled, other members of the programmes team will provide delivery support.

The Capital Growth Programme call has generated 22 enquiries for funding to date. All initial enquiries and requests for information or applications are being processed within 2 working days. Completed applications will receive an initial assessment and response within 5 working days of submission. The fund closes to applications on 11 January 2019 and the LEP Board will review shortlisted applications at its March board meeting.

Growing Places Fund

The Winerack project in Ipswich has now drawn down the full LEP loan allocation of £5m. It is anticipated that the first of the 149 dwellings proposed for the development will be available for occupation by the spring of 2019.

The Malthouse development in Ipswich has also now drawn down the full LEP loan allocation of £600k and work is progressing well on the conversion of the former maltings and nightclub building into business units.

There is ongoing interest from new projects requiring finance through the Growing Places Fund, with 15 projects in the pipeline for funding support.

Growing Business Fund

The Growing Business Fund spend position has now exceeded the initial budget allocation of £2.8m for the 18/19 financial year. With continued interest and a healthy commitment level, the eventual outturn on the programme is expected to exceed the total budget allocation by up to £1m. The overspend position helps to support the overall Growth Deal spend requirement and will be managed by reviewing the budget allocation for the programme across future delivery years.

Although the project pipeline has reduced in recent months, average project sizes have increased, maintaining the grant award and expenditure levels.

Growth Programme

At the end of October 2018, the Small Grant Scheme passed the original spend target for the first three years of the programme of £1.53m grants paid to SME projects. The current accelerated spend position has ensured an excellent start to the 3-year programme extension, with over £400k of grants paid to projects in the period September to November, leveraging in more than £1.6m of private match funding.

Innovative Projects Fund

The project call, which closes on 21 December 2018 has generated 26 enquiries to date. Lead contact within the LEP is now Tanya Nelson, who recently joined the LEP and also has oversight of the Enterprise Zone Accelerator Fund. Short listed applications will be considered by the Investment Appraisal Committee at its March 2019 meeting.

2) Strategy

This section provides an update on the work being undertaken by the LEP's strategy team since the last board meeting. This includes work around skills, infrastructure and transport.

Economic Strategy

The Economic Strategy Delivery Co-ordinating Board (ESDCB) has now been established and the first two meetings have taken place. Terms of Reference have been agreed with meetings held every 6 – 8 weeks and scheduled to coincide with LEP Board meetings.

A high-level delivery plan has been shared with the Strategy Board for their consideration. There are several gaps in activity and this is the priority of focus for the Board in the first instance. Once we are confident that all activity has been captured, the Board will prioritise up to 12 strategic objectives to focus on over the next 12 months.

A map of activity taking place geographically to deliver the Economic Strategy is being developed and will be published in the Spring.

Local Industrial Strategy

On 24th October, Chris and Lisa met with Joe Manning, Deputy Director in the Cities and Local Growth Unit, lead for Local Industrial Strategy, and his colleagues leading on evidence and policy cross Whitehall groups. Joe explained that they are still working on the details of how

government will codesign and sign off LIS's with all LEPs but further guidance is expected before the end of the year. Our approach to developing a LIS for Norfolk and Suffolk was presented and was given the green light.

Work continues, on stress testing existing evidence and mapping the evidence to identify gaps and appropriate methods to fill them. A communications and engagement strategy has been drafted and we are looking to start stakeholder engagement early in the Spring to help inform and develop the evidence base. We will be using a range of methods and tools to do this, including digital communications, on-line surveys and business engagement events.

We are also planning to hold events for LEP Board, Local Authority Leaders and Sector Leads. Our aim is to hold these events in February, June and September and dates for these events will be confirmed in the next few weeks.

Sector Deals

The LEP has been actively involved in bidding in to the Nuclear Sector Deal's Supply Chain and Productivity Improvement Programme working with Nuclear Heart of South West LEP, Cumbria LEP, AMRC and BEIS to negotiate the joint bid. Ahead of the Offshore Wind Sector Deal, the LEP has been working with colleagues including EEEGR to promote the assets and strengths that exist in the East.

Brexit

An update paper focusing on LEP activity & proposed actions has been provided for the Board. Since the last Board the LEP has approached local authorities to further discuss Brexit. A meeting took place with Suffolk County Council and representatives from the districts on 8th November. The LEP has also attended an East Suffolk Brexit roundtable on 9th November. A Brexit webpage has been set up on the LEP website.

Skills

Eastern Institute of Technology

The stage 2 Application is being drafted and reviewed by partners ready for submission by November 21st.

An employer event was held on October 29th to encourage more businesses to support the development and delivery of the curriculum. The LEP has been fully engaged in discussions with the universities and colleges to ensure the governance model is suitable for all involved. Good progress is being made.

Digital Funds

At the end of October, two applications were submitted to DCMS. The first was for a Local Digital Skills Partnership (LDSP) and the second was for the Digital Skills Innovation Fund. Both funds have the focus on ensuring that we have in depth knowledge of the gaps in digital skills in the region and put in pilot projects to address them.

If successful, the LDSP will provide funding to employ a member of staff to drive the initiative and will involve spend time in DCMS each month transferring findings direct to the department.

Sector Skills Plans

Skills Reach are developing four further sector skills plans - Emerging Technology, Education, Creative Industries and Clean Tech. Support has been given to establish the focus and introductions were appropriate. These need to be completed by the end of March due to the ESF guidelines.

Transport

Local Transport Board Meeting – 27 November

The next meeting of the Local Transport Board will take place on 27 November. The meeting will receive an update from Network Rail on the progress of the Ely area improvement scheme as well as consider Highway’s England’s Lower Thames Crossing consultation. The Board have agreed to align their meeting schedule to ensure appropriate feed into Transport East going forward.

Transport East – 17 December

The LEP has recently attended an officer meeting tasked with developing a compelling economic narrative for Transport East. A wider [stakeholder event](#) is being planned for 17 December at Trinity Park, Ipswich.

LEP Network – ports and logistics – 23 November

This meeting was proposed by New Anglia LEP in order to discuss wider issues around the sector. The event is the first of its kind and it is hoped that all LEPs with assets in ports and logistics will attend.

Great Eastern Main Line Taskforce

Work on the Network Rail Study on the Great Eastern Main Line commenced in Summer 2018. The purpose of the Study is to assess the rail infrastructure enhancements needed to support passenger growth on this route, improve journey times, and enhance the journey experience for all passengers. The technical work as part of this study is expected to be complete in December 2018, with a draft report prepared in January 2019.

This work will feed into a wider economic study and development of a revised business case reflecting growth plans along the line and maximising the opportunity offered by the new fleet of trains. Consultants will be appointed to undertake the wider economic study and develop the revised business case – which will be published in Spring 2019.

Stakeholder engagement events are being arranged for Friday, 1st February 2019 and Friday, 12th April. The purpose of these events is to inform stakeholders of the contents of both studies and to build understanding of the challenges and opportunities which will drive improvements and growth on our region’s railways.

Infrastructure

Local Energy East Strategy – Local Authority Workshops – 2 November

Norfolk and Suffolk Delivery Plan workshops took place on 2 November and looked at what we need to do to deliver on the Strategy’s ambitions moving forward. The workshops prioritised low carbon supply and new electricity infrastructure, the outputs of which will be worked up into a Delivery Plan alongside other feedback we received during the Strategy’s endorsement process. This work will sit alongside the Norfolk and Suffolk Economic Strategy Delivery Plan.

Greater South East Energy Hub – 9 November

The Greater South East Energy Hub is a collaboration of eleven LEPs who are working together to increase the number, quality and scale of local energy projects being delivered across the South East of the UK. A Hub Board meeting is scheduled for 9 November and the LEP will be in attendance. Regular sessions are planned between the LEP, the Regional Hub Manager and the Norfolk and Suffolk Project Manager to ensure our ambitions are well understood.

National Infrastructure Commission – 27 November

The LEP will be hosting the National Infrastructure Commission at a roundtable event on 27 November. The event will focus on building a digital society, low cost low carbon energy, revolutionising road transport and reducing the risks of drought and flooding.

3) Engagement

This section covers engagement activity with local stakeholders, including local authorities, local businesses and MPs. It also covers activity with Government and our wider international activity. The Communications and Engagement Dashboard is included as Appendix 1 to this report.

Showcasing The East at MIPIM UK

Norfolk and Suffolk was once again promoted under the joint brand of the East at the two day MIPIM UK event in London last month. This is the East’s third appearance at MIPIM UK, the UK’s largest property and investors exhibition. 38 development sites were promoted for investment across every district in Norfolk and Suffolk, its most comprehensive offer yet. These are all located in key growth areas for the region, including Great Yarmouth and Lowestoft, King’s Lynn, Ipswich, Norwich, and the A11 and A14 corridors.

Over 100 enquiries were handled on the first day of the event alone, including some interest from overseas delegates. Enquiries are actively being followed up by the New Anglia LEP and Local Authority partners who attended and supported the event across the two days.

A special ‘East’ business reception was also held on the first day of MIPIM UK with key note speakers Sir Edward Lister, Chairman of Homes England, John Howard, developer of The Winerack in Ipswich, and Chris Starkie, New Anglia LEP, highlighting the investment potential of Ipswich, Norwich and other key locations to a captive audience.

Beyond the Hype: Re-Wiring the Growth Agenda: 8-9 November

New Anglia Cultural Board hosted a cultural summit at the National Centre for Writing, Dragon Hall. The summit, which was hosted by ITV Arts Editor Nina Nannar, explored how cultural and creative industries can contribute to economic growth. New Anglia LEP is widely considered to be a national exemplar for its support for the cultural sector, and over one hundred delegates from cultural organisations and LEPs from across the country came to learn how this relationship could be replicated in other parts of the UK.

The agenda saw presentations from a wide range of leaders and experts, including Arts Council, Heritage Lottery Fund and British Council, discussing topics such as cultural place-making, talent pipelines and soft power. New Anglia LEP were represented by Doug Field and Chris Starkie who talked about New Anglia's views on localism and its commitment to inclusive growth.

Several Government Departments attended, including Department for Culture Media and Sport and Cities and Local Growth Unit, illustrating the significance of the event at a national level.

The summit was successful in raising the profile of New Anglia LEP nationally. In addition, a set of key actions were identified by delegates, with a commitment to work collaboratively in order to better to evidence the economic value of the sector to policy makers and funders.

National Park Review

Chris Starkie represented the LEP at a dinner hosted by the Broads Authority with Julian Glover. Julian has been asked by the Government to conduct a review of National Parks, to examine their current role which has changed little since the parks were first established.

The review will examine if this role is still appropriate, and whether there need to be changes to enable the national parks to be relevant for future generations.

EEEGR Westminster Reception

Chris Starkie represented the LEP at the East of England Energy Group's Westminster reception. The reception, attended by around 100 delegates was a positive opportunity to highlight the importance and relevance of the East's energy sector to the UK.

The LEP's energy sector skills plan was singled out for praise by one speaker – the chief executive of the Engineering Construction Industry Training Board.

LEP Network Activity

New Anglia LEP continues to participate in a number of national workstreams being coordinated by the LEP Network. These follow the Government's LEP Review and a new set of expectations from Government about the role and remit of LEPs.

In particular Chris Starkie is a member of the group looking at the Government's new National Assurance Framework. This is the set of rules all LEPs need to adhere to and form the basis for each LEP's Local Assurance Framework.

A new National Assurance Framework is due to be published by the end of the year, with LEPs expected to update their Local Assurance Frameworks by April 1st 2019. We are aiming to have our new LAF completed for sign off at the March 2019 board. In addition Chris Starkie is working with four other LEP chief executives on a new Peer Review process to assist LEPs self regulate and share best practice.

4) Operations and Finance

This section provides an update for the board on any key operational matters as well as a headline summary of the LEP's core finances. More detail on finances can be found in agenda item 12.

Core Finances

Management accounts for period ended 31 October 2018 – year to date income is £923k with an operating surplus of just under £36k, this is ahead of budget by just over £26k

Operating cash balance is £555k which is in line with management expectations

Personnel

Working Well

We have introduced an employee engagement initiative under the banner Working Well.

Working Well is committed to helping every member of the LEP improve their health and wellbeing, and to encouraging participation in the broader community.

A number of online training courses have been communicated to the team and job shadowing opportunities are being offered as part of our focus on ongoing learning. An internal newsletter with contributions from the LEP Executive (and pictures!) is sent out to the team every two weeks.

Enterprise Adviser Network

We continue to work with colleagues from Norfolk County Council and Suffolk County Council on the TUPE transfer of staff. The process has been complex and we now hope to have this concluded by early December.

Recommendation

The board is asked to note to contents of the report.

Communications & Engagement October 2018

Appendix 1

This dashboard shows outcomes and impact of communication during October through owned media – the information which we control and issue ourselves – and earned media (third-party outlets). (*Refers to pre-GDPR numbers)

Owned media – social media and e-newsletters

	October '18	October '17
Average Twitter engagements per day (likes, retweets, expansions etc.)	72.2	37.1
Twitter Engagement Rate	1.5%	0.9%
Number of Twitter followers	7,271 (up 79 monthly)	6,503 (up 93)
Number of LinkedIn company page followers	496 (up 76)	N/A
E-newsletter: open rate	N/A	22.3%*
E-newsletter: click-through rate	N/A	20%*

Earned media – coverage achieved through third-party outlets

	October '18	October '17
Coverage of our press releases achieving coverage in target media list (EDP, EADT, Lynn News, Ipswich Star, Bury Free Press, BBC, ITV)	100%	100%
Average coverage achieved per press release	4 articles	1.5 articles

Top Tweet – 105 engagements 502 media views



A video announcing the new £19m call for capital projects, including a link to the website story, generated more than 100 engagements and was viewed more than 500 times.

Media coverage



The College of West Anglia University Centre

New £19m pot unveiled to help boost skills and productivity in region



The East stand at MIPIM UK, where delegates from Norfolk and Suffolk are promoting the numerous investment opportunities

The East bids to attract international investors at global property event



Cash on offer for businesses

The cash is being made available for companies in Norfolk and Suffolk.

Picture: MATTHEW USHER

Total number of articles: 80

Media coverage was dominated by the new £19m call for capital projects and a £500k fund for innovative revenue projects, with Norfolk and Suffolk's combined offer as the East at MIPIM UK also receiving coverage.

Public Engagements



The board and executive team attended **35** (9 out of region) engagements during the past month.

One of the more notable engagements was MIPIM UK in London, on 17 and 18 October. Numerous LEP members attended, speaking to potential investors in the area.

New Anglia Local Enterprise Partnership Board
Wednesday 21st November 2018

Agenda Item 11

November Programme Performance Reports

Author: Programme leads; Presenter: Rosanne Wijnberg

Summary

The following reports follow for review by the LEP Board this month:

- Growth Deal; Jonathan Rudd
- Economic and Programme Dashboards; produced by Alex Riley

Recommendation

The board is asked to:

- Note the reports
- Approve the Growth Deal Quarterly Dashboard

Appendix 1 – Growth Deal Performance Report

Below is an update on all Growth Deal projects, reflecting the 'Project Status' section of the Performance Report.

Purple: Snetterton Employment Area- approved by the board in March 2018, to upgrade the electricity capability at the Snetterton employment site. Grant agreement is with applicant for signature. Small amount of grant drawdown expected in 2018/19 financial year.

Purple: Bacton to Walcott Coastal Management Scheme- approved by the board in January 2018, to extend the life of sea defences at Bacton & Walcott villages and protect nationally important Bacton Gas Terminal. Negotiations are progressing to put a grant agreement in place. Work to commence in 2019.

Purple: Eye Airfield Access Link Roads- approved by the board in May 2018, to construct two new roundabouts and a link road to unlock Eye Airfield for development. Grant funding letter will be issued once SCC confirm required profile, possibly slipped to 2019/20.

Purple: Snape Maltings Flood Defences- approved by the board in May 2018, for physical flood barrier to protect the Maltings & nearby houses from a 1:20 year tidal surge event. Works will begin in the Autumn (2018). Grant funding letter is issued, waiting for acceptance.

Purple: Great Yarmouth Flood Defences- approved by the board in May 2018, to upgrade or replace existing sea defences to protect more homes, business & critical infrastructure. The Environment Agency are now developing the final business case before the LEP develops the grant agreement for 2019.

Purple: A140 Hempnall Roundabout- approved by the board in May 2018, to construct a roundabout on the A140 to improve congestion and safety at the junction and support delivery of housing at Long Stratton. Grant funding letter will be issued when NCC highways team confirm required profile; drawdown of funds not expected until 2019.

Purple: Honingham Thorpe Food Enterprise Park- approved by the board via written procedure on 12 Jul 18, for initial access infrastructure works to enable site development.

Amber: Enterprise Zone Accelerator Fund– majority of funds still require allocation toward co-investment with local authority partners. At the Enterprise Zone Development Group on 15 May 2018, partners were encouraged to submit an expression of interest for their proposals.

Amber: Norwich Area Transportation Strategy - City Centre Package- Although we anticipate an overall overspend, the project is 'amber' as delivery of Phase 3, the Prince of Wales Road and Rose Lane gyratory, was delayed pending public consultation, and requires further extension to the funding timeline.

Amber: Norwich Area Transportation Strategy - A11 Corridor– work in progress. The project is 'amber' as there continues to be uncertainty in the delivery and expenditure associated with the Daniels Road scheme.

Amber: Attleborough Sustainable Transport Package– major delay occurred in 2017 due to public consultation, with £1.2M of funds moved backward into the 2018/19 financial year and similar slippage into the two following years. Planned delivery of most schemes have now been delayed an additional few months and risks slowing the drawdown of grant further.

Amber: Great Yarmouth Transport Package- delivery of cycle and pedestrian schemes has improved following delays due to extensive consultation. Overall progress remains slower than anticipated, although NCC have established a team to plan and manage delivery of this extensive package.

Amber: West Suffolk College Engineering and Innovation Centre– Phase 1 to acquire the premises using Growth Deal funds is complete. After a delay to occupation, Phase 2 for

part refurbish of the building was approved by the board in May 2018. The Grant Agreement is almost in place and work will start October 2018. Cashflow not confirmed by contractor.

Green: Growing Business Fund (See Performance Report on the fund).

Green: Growing Places Fund (See Performance Report on the fund).

Green: Suffolk Broadband Programme.

Green: A47/A1074 Longwater Junction, Norwich

Green: Beccles Southern Relief Road

Green: Ipswich Transport Package ('Ipswich Radial Corridor').

Green: Thetford Transport Package.

Green: Ipswich Cornhill.

Green: East Coast College Energy Skills & Engineering Centre

Green: Norwich Northern Distributor Road.

Green: Great Yarmouth Rail Station Interchange.

Green: Great Yarmouth Third River Crossing

Green: Ely Area Rail Enhancement Scheme.

Green: Cefas Marine Science Hub – Grant Agreement Signed 16 Oct 18.

Green: Lowestoft Flood Risk Management Project.

Blue: Easton & Otley College Construction Training Centre.

Blue: College of West Anglia University Centre.

Blue: Lynnsport Access Road (King's Lynn).

Blue: Bury St Edmunds Eastern Relief Road.

Blue: King's Lynn Innovation Centre.

Blue: Ipswich Waterfront Innovation Centre.

Blue: International Aviation Academy Norwich

Blue: South Lowestoft Industrial Estate – Phoenix Park officially opened.

Blue: Bury St Edmunds Sustainable Transport Package.

Black: Upper Orwell Crossing Feasibility study.

Black: Lowestoft Third Crossing Feasibility study.

Black: Haverhill Innovation Centre.

Black: Growth Hub Programme.

Black: Sudbury Western Bypass Study.

Black: Felbrigg Junction Improvement.

Black: Norfolk Broadband programme.

Growth Deal Dashboard

LEP NameNew Anglia LEP

This Quarter:Q2_1819

Deliverables Progress



Housing	This Quarter		15-17	Financial Year					Total
				17-18	18-19	19-20	20-21	21-25	
Houses Completed	0		176	7	13	0	0	-	196
Forecast for year	150		0	40	150	200	155		545
Progress towards forecast	0%		-	18%	9%	0%	0%	-	36%



Jobs									
Jobs Created	59		173	1,345	137	0	0	-	1,655
Apprenticeships Created*	2		8	7	2	0	0	-	17
Jobs including Apprenticeships	61		181	1,352	139	0	0		1,672
Forecast for year	370		588	393	370	246	211		1,808
Progress towards forecast	17%		31%	344%	37%	0%	0%	-	92%
* Apprenticeships included within jobs totals prior to 2017									



Skills									
Area of new or improved floorspace (m2)	0		3,944	4,849	0	0	0	-	8,793
			3,944	4,849	0	6,125	0		14,918
			-	100%	100%	-	0%	-	59%

Number of New Learners Assisted	0		153	275	0	0	0	-	428
			72	333	835	899	383		2,522
			0%	213%	83%	0%	0%	-	17%



Transport									
Length of Road Resurfaced	0.0		0.0	0.0	0.0	0.0	0.0	-	0.0
			1.4	2.5	0.0	0.0	0.0	-	3.9
			0.0	0.0	0.0	0.0	0.0	-	0.0

Project RAG Ratings

Project Name	Previous Quarter Q1_1819	This Quarter Q2_1819	Project Name	Previous Quarter Q1_1819	This Quarter Q2_1819
Easton and Otley College	G	G	Great Yarmouth Third River Crossing	G	G
College of West Anglia	G	G	Lowestoft Flood Risk Management	AG	AG
Lynnsport Access Road	G	G	Ely Area Rail Capacity Enhancement	G	AG
Bury St Edmunds Relief Road	G	G	Enterprise Zone Accelerator Fund	AG	AG
Kings Lynn Innovation Centre	G	G	Cefas Marine Science Hub	AG	AG
Growing Business Fund	G	G	Bacton to Walcott Coastal Management Scheme	AG	AG
Growing Places Fund	G	G	Eye Airfield Access Link Road	AG	AG
West Suffolk College	AG	AG	Snape Maltings Flood Defence	N/A	AG
Norfolk Broadband Programme	G	G	Great Yarmouth Flood Defences	N/A	AG
Suffolk Broadband Programme	G	G	A140 Hempnall Roundabout	N/A	AG
A47 Longwater Junction	G	G	Hoiningham Thorpe Food Enterprise Park	N/A	AG
Norwich Area Transportation Strategy (NATS) C	AG	AG	Running Costs	G	G
Norwich Area Transportation Strategy (NATS) A	AG	AG	-	-	-
Ipswich Waterfront Innovation Centre	G	G	-	-	-
International Aviation Academy	G	G	-	-	-
Beccles Southern Relief Road	AG	AG	-	-	-
Haverhill Innovation Centre	-	-	-	-	-
South Lowestoft Industrial Estate	G	G	-	-	-
Sudbury Western Bypass Study	G	G	-	-	-
Attleborough Sustainable Transport	AG	AG	-	-	-
Bury St Edmunds Sustainable Transport	G	G	-	-	-
Great Yarmouth Transport Package	A	A	-	-	-
Ipswich Radial Corridor Improvements	G	G	-	-	-
Thetford Transport Package	G	G	-	-	-
East Coast College	AG	AG	-	-	-
Felbrigg Junction Improvemnet	G	G	-	-	-
Ipswich Cornhill	G	G	-	-	-
Snetterton Employment Area	-	AG	-	-	-
Norwich Northern Distributor Road	G	G	-	-	-
Great Yarmouth Rail Station Interchange	AG	AG	-	-	-

Growth Deal Performance	Area lead comments
G	

Financial Progress

LGF Award	2015-16 £36,900,000	2016-17 £38,548,555	17-18 £41,334,111	18-19 £34,659,957	19-20 £24,661,848	20-21 £47,412,132	Total £223,516,604
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LGF Outturn	This Quarter		15-17	Financial Year				Total
				17-18	18-19	19-20	20-21	
				£ 75,448,535	£ 28,621,444	£ 8,247,970	£ -	£ 112,317,949
				£ 75,448,555	£ 28,621,445	£ 35,655,941	£ 40,620,053	£ 204,420,205
Forecast for year	£ 35,655,941		100%	100%	23%	0%	0%	55%
Progress towards forecast	17%							

LGF Expenditure															
Actual	£	10,026,256		£	73,695,338	£	22,489,457	£	16,133,922	£	-	£	-	£	112,318,718
Forecast for year	£	43,541,697		£	75,448,555	£	22,489,457	£	43,541,697	£	40,620,053	£	24,074,211	£	206,173,974
Progress towards forecast		23%			98%		100%		37%		0%		0%		54%

Non-LGF Expenditure															
Actual	£	23,317,133		£	51,667,508	£	154,112,825	£	25,559,755	£	-	£	-	£	231,340,087
Forecast for year	£	287,924,511		£	51,667,508	£	36,444,499	£	287,924,511	£	54,447,406	£	80,011,000	£	510,494,924
Progress towards forecast		8%			100%		423%		9%		0%		0%		45%

Total LGF + non-LGF Expenditure									
Actual	£	33,343,389		£ 125,362,846	£ 176,602,282	£ 41,693,678	£ -	£ -	£ 343,658,805
Forecast for year	£	331,466,208		£ 125,362,846	£ 58,933,956	£ 331,466,208	£ 95,067,459	£104,085,211	£ 714,915,680
Progress towards forecast		10%		+100%	+300%	+13%	+0%	+0%	48%

Contractual Commitments (manual entry)

			15-17	17-18	18-19	19-20	20-21	Total
Forecast								£ -
Actual								£ -
Variance			-	-	-	-	-	-

Commentary

Section 151 Officer Approved

Name
Signature
Date

New Anglia LEP quarterly economic dashboard - Q1 2018/19

Data as of October 2018, covering period April-June 2018

Labour market

Associated Economic Strategy (ES) indicators



NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

Economic output & growth

Associated Economic Strategy (ES) indicators



NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

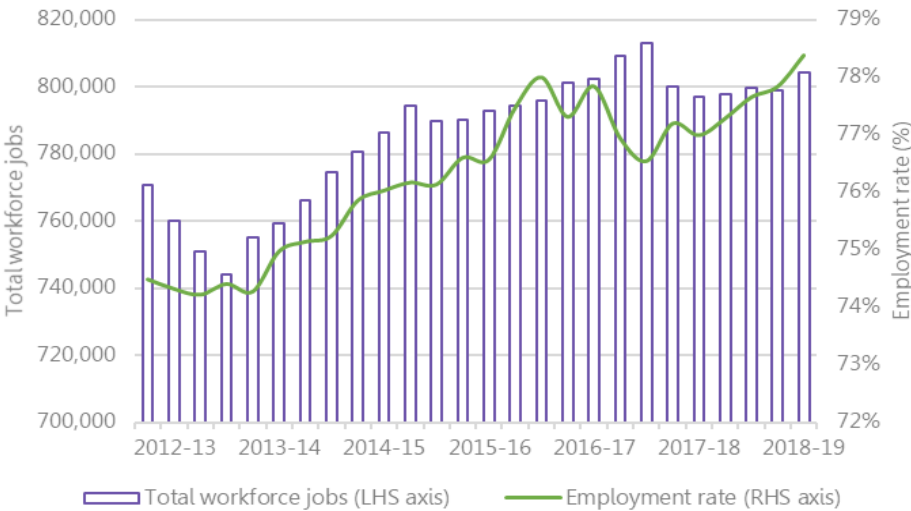
Housing market

Associated Economic Strategy (ES) indicators

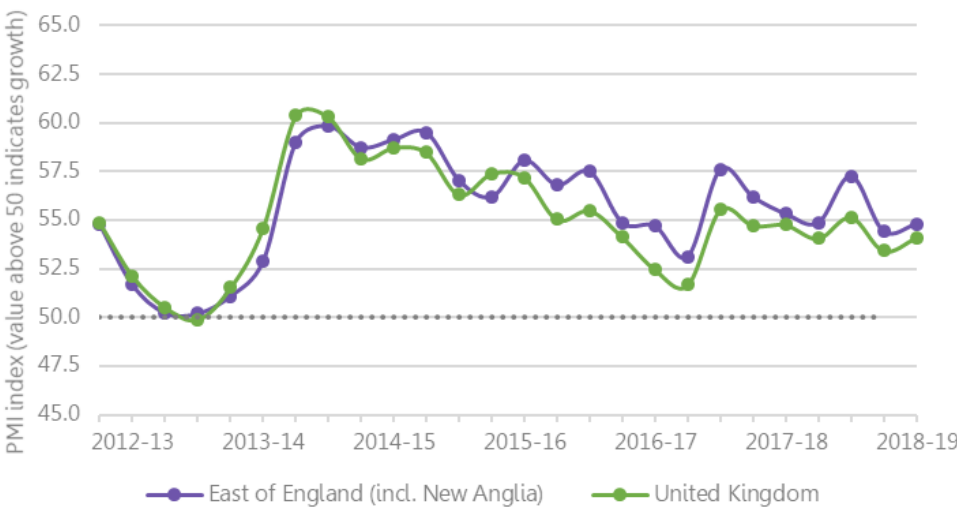


NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

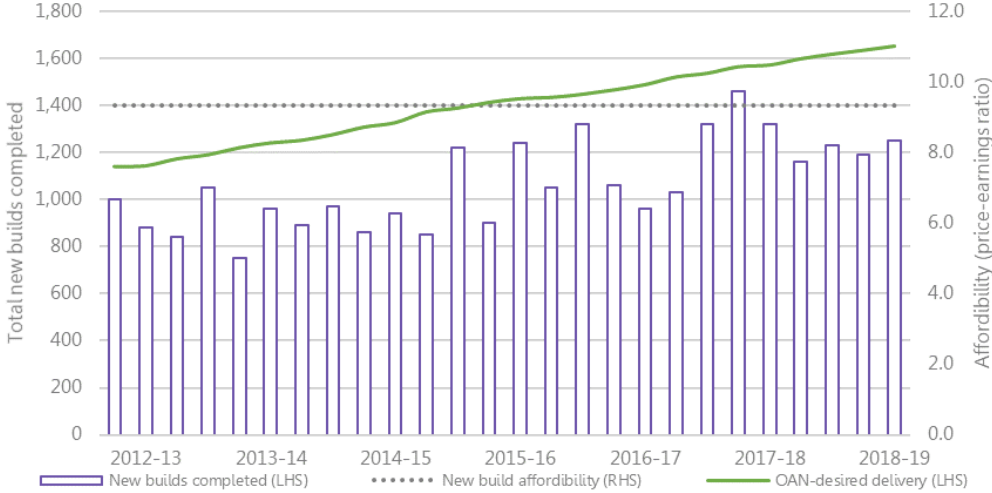
Employment rate and jobs



Economic activity - PMI composite index



Housebuilding and affordability



Leading indicators show local labour market conditions remain positive heading into Q2 of the financial year.

The employment rate for prime-aged workers (78.4%) continued to increase between April and June, and sits comfortably ahead of the UK average (75.6%).

This has largely been driven by more people moving into the labour market from unemployment, with the unemployment rate dropping sharply from 4.3% to 3.6% which mirrors a wider national trend of falling unemployment rates.

Some regional comparators such as the South West (3.0%) and wider East of England (3.3%) have even lower unemployment rates. The national picture is still positive, but slightly less so, with a 4.1% unemployment rate, but this still represents the lowest national unemployment rate since pre-1980s.

The rate of job creation locally increased from the previous quarter indicating improving labour market conditions.

Therefore, progress towards the associated ES indicators likely remains steady, but with a positive outlook moving forward in 2018-19.

Comparator profile - Q1 18-19

	Employment rate	Unemployment rate
	(and p.p. change on previous quarter)	
New Anglia	78.4% 0.2%	3.6% -0.4%
East of England	78.7% 0.1%	3.3% -0.4%
East Midlands	74.6% 0.6%	4.2% -0.1%
South East	78.4% -1.2%	3.8% 0.4%
South West	79.4% 0.7%	3.0% -0.3%
United Kingdom	75.6% 0.4%	4.1% -0.2%

The regional economy of the East – encompassing Norfolk and Suffolk as well as neighbouring counties – experienced a slight upturn in growth over Q2 and remains one of the strongest performing regions in the country, according to the IHS Markit Purchasing Managers’ Index (PMI)

A recognised barometer of short-term economic activity, an index reading above 50 signals an increase in activity (i.e. growth in economic output), whilst a reading below 50 signals a decline. The greater divergence from 50, the greater rate of change indicated.

Between April and June, regional managers reported a slight upturn in economic activity with a PMI reading of 54.8, up from 54.4 in Q4 17-18. Whilst this does not represent a substantial increase in economic activity, it remains comfortably ahead of the UK average (54.1) and remains one of the highest regional ratings.

Such a trend is a positive step towards the ambition for £17.5bn of additional growth in the local economy. With further positive signs around the productivity ambition when considering the continued stable rate of job creation.

Comparator profile - Q1 18-19

	PMI index reading
	(and index point change on previous quarter)
East of England	54.8 0.4
East Midlands	54.7 -3.2
South East	52.9 -0.6
South West	53.9 0.1
London	54.3 1.6
United Kingdom	54.1 0.7

Local housing delivery grew steadily between April and June when compared to the previous quarter. The rate of new build completions increased after the dip in the previous quarter which was largely attributed to the adverse weather (“Beast from the East”).

The growth in new home delivery provides a positive outlook for future delivery aims. Unsurprisingly, delivery remained well below the OAN (Objectively Assessed Need, which was used to inform the setting of the ES indicator) desired delivery for the two counties. Since 2012, this desired level of delivery has been reached in only one quarter (out of 26).

Demand remains buoyant, with prices continuing to accelerate during the quarter. However, the 0.5% quarter-on-quarter increase in the average price of a new build property lagged behind the UK average of 1.1%. But New Anglia did outpace the Eastern region (0.2%) with prices just shy of the £280,000 mark.

This contributed to an increase in affordability pressures though, with the average new build property now costing almost 11x the gross earnings of the average full time worker in the two counties, up from 8x five years previous, and above the UK average (10x) also.

Comparator profile - Q1 18-19

	New builds per 10k residents	Average new build price
	(and %change on previous quarter)	
New Anglia	9.1 3.2%	£278,500 0.5%
East of England	9.9 1.0%	£347,000 0.2%
East Midlands	7.9 5.3%	£256,500 0.6%
South East	8.9 0.6%	£396,200 1.0%
South West	11.7 9.7%	£302,900 0.9%
United Kingdom	7.9 8.1%	£347,900 1.1%

New Anglia LEP programme outputs dashboard - Q2 2018/19

Data as of November 2018

Jobs created



Primary Economic Strategy (ES) indicators supported

Private sector investment unlocked



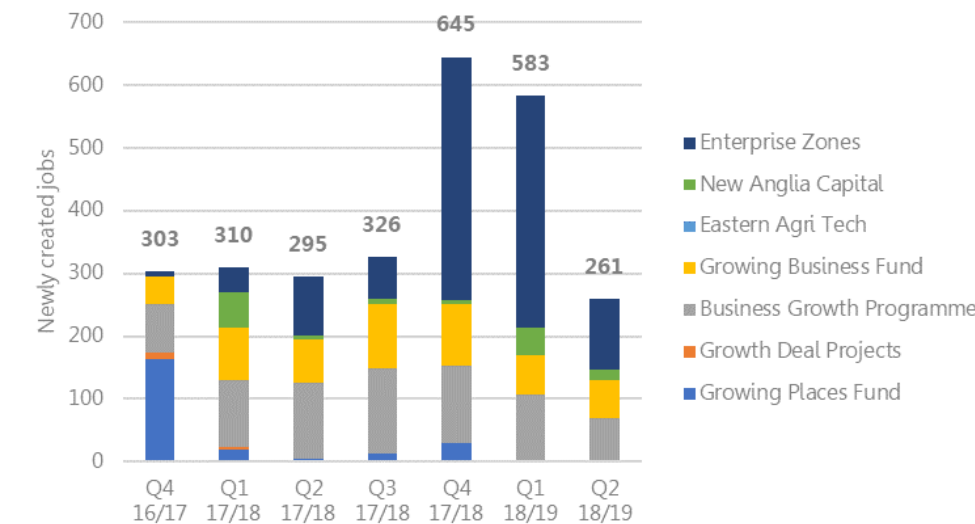
Primary Economic Strategy (ES) indicators supported

New dwellings supported

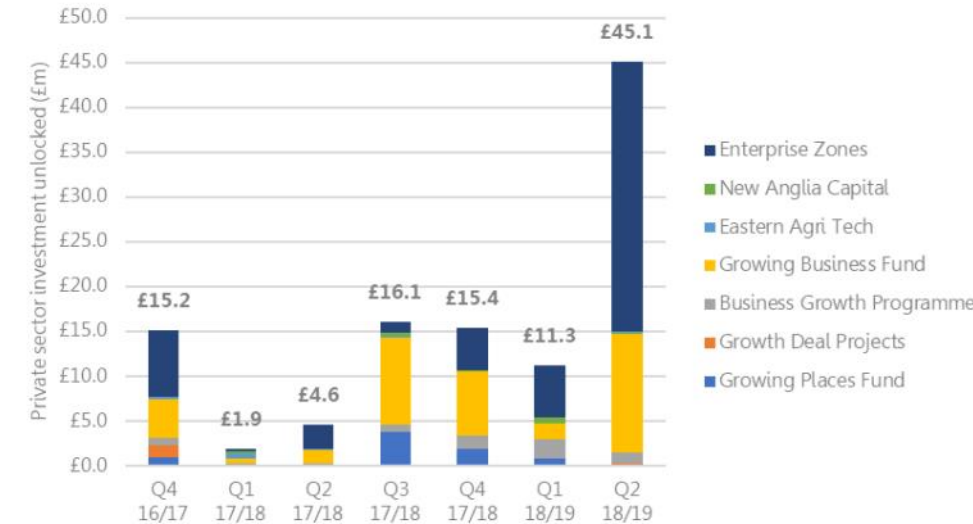


Primary Economic Strategy (ES) indicators supported

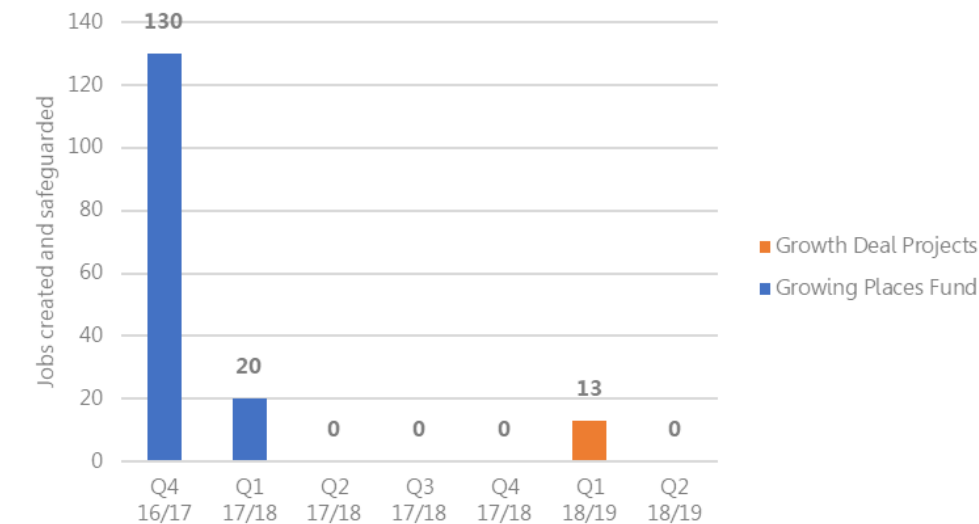
Newly created jobs by programme



Private sector investment unlocked by programme



New dwellings supported by programme



Delivery, this quarter (Q2 Jul-Sep 2018):	261
Delivery, year to date (2018-19 financial year):	844
Delivery, cumulative to date (2012-):	7,823

With a proven track record of creating jobs and supporting employment opportunities in the local economy, LEP programmes have a demonstrable and clearly measurable impact on the ambitions of the ES and associated indicators.

Between July and September, some 261 new jobs were directly created by LEP programmes in Norfolk and Suffolk. Enterprise Zones, Growing Business Fund and Business Growth Programme continue to be the primary drivers of this growth..

The overall target for jobs created during 18/19 remains achievable due to a number of high profile Growing Business Fund projects where capital works are underway and outputs will be claimed during Q3 and Q4.

Target, this year (2018-19 financial year):	1,950
Delivery, year to date, as % of target:	A43%

Delivery, this quarter (Q2 Jul-Sep 2018):	£45.1m
Delivery, year to date (2018-19 financial year):	£56.4m
Delivery, cumulative to date (2012-):	£347.6m

LEP programmes continue to leverage in significant private sector investment, helping to unlock jobs, housing, capital and growth. In fact, the IMF estimates every £1 of private sector investment can stimulate a further £3 of economic growth, highlighting its direct impact on the delivery of the aims and ambitions in the ES.

Delivery was extremely positive in Q2 - with £45.1m of private sector investment unlocked between July and September, more than the entire total for FY 2017-18.

Targeted delivery for 2018-19 financial year stands at £70.0m. With 80% of the output target already delivered it is likely this this stretching goal will be met by the end of the financial year.

Target, this year (2018-19 financial year):	£70.0m
Delivery, year to date, as % of target	G80%

Delivery, this quarter (Q2 Jul-Sep 2018):	0
Delivery, year to date (2018-19 financial year):	13
Delivery, cumulative to date (2012-):	562

Though typically small-scale and limited in terms of direct tangible outputs, LEP programmes still have a demonstrable role in supporting the delivery of new homes and leveraging in resources to unlock sites and development.

After a spike in delivery over 2016-17 (attributable to a large-scale development in North Walsham) delivery throughout the 2017-18 financial year was subdued, though this specific output does follow a volatile and unpredictable pattern of delivery (which in turn makes target-setting difficult).

The dip in the output of dwellings to 0 in Q2 follows a similar pattern from the 2017-18 financial year. Housing outputs are reliant on a limited number of individual projects supported by the LEP, with outputs reported at the point of practical completion . The Winerack project in Ipswich is a typical example of this, with 149 dwellings expected to be recorded by Q4 of the current year .

Target, this year (2018-19 financial year):	200
Delivery, year to date, as % of target:	R6.5%

New Anglia LEP programme outputs dashboard - Q2 2018/19

Data as of November 2018

New businesses created

30,000
NEW SUCCESSFUL
BUSINESSES BY 2036



Primary Economic Strategy (ES) indicators supported

Jobs paying above the median salary*

INCREASED
MEDIAN WAGES BY
£200
MORE PER
WEEK BY 2036



Primary Economic Strategy (ES) indicators supported

Learners & apprenticeships supported

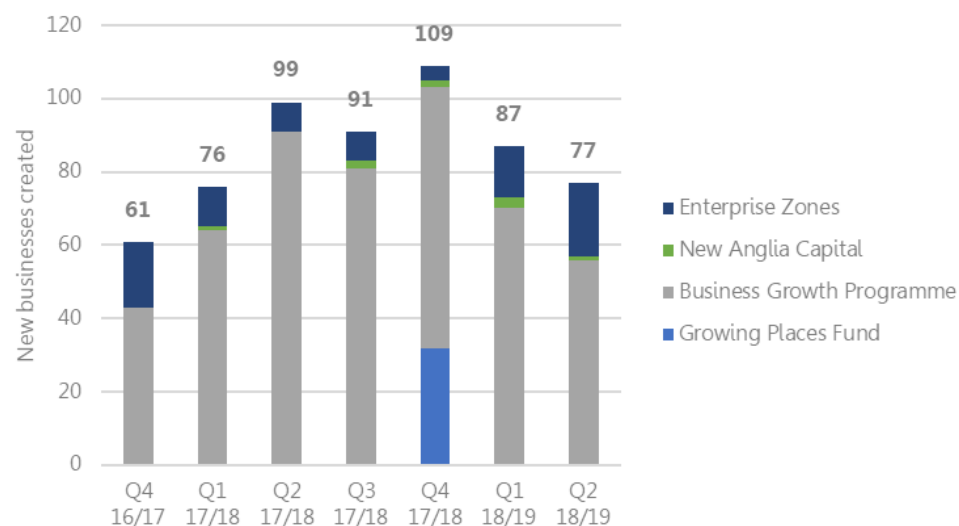
66%
OF THE
POPULATION
WITH NVQ3+
BY 2036



88,000
NET NEW JOBS
BY 2036

Primary Economic Strategy (ES) indicators supported

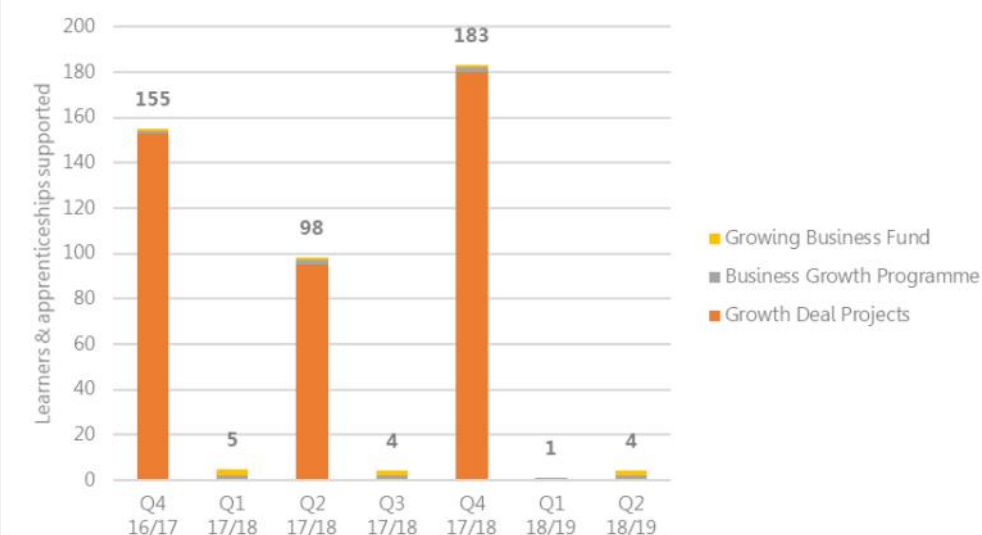
New businesses created by programme



Share of new jobs paying above the median salary



Learners & apprenticeships supported by programme



Delivery, this quarter (Q2, Jul-Sep 2018): **77**

Delivery, year to date (2018-19 financial year): **164**

Delivery, cumulative to date (2012-): **1,085**

The scale and breadth of the LEPs activity within enterprise support means it has a vital and unrivalled role to play in supporting and stimulating the uplift in enterprise required to achieve the aims and ambitions of the ES.

Quarterly delivery continued to show positive momentum, with LEP programmes supporting the creation of 77 new businesses in the second quarter of the year. This means that the LEP has now broken the 1,000-mark for business creation since 2012.

This has ensured continued momentum towards the ambitious target of 250 new businesses over the 2018-19 financial year, which is targeting a rate of delivery a third higher than that delivered historically.

Target, this year (2018-19 financial year): **250**

Delivery, year to date, as % of target: **65%**

Delivery, this quarter (Q2, Jul-Sep 2018): **31%**

Delivery, year to date (2018-19 financial year): **23%**

Delivery, cumulative to date (2017-): **27%**

Delivering quality jobs though its programmes and interventions - particularly in terms of remuneration - is important for the LEP to achieve the aims and ambitions around inclusive growth and its associated ES indicators.

Between July and September, 31% of new LEP-supported jobs* were paying above the median wage as a starting salary. This was a strong improvement on Q1 delivery, with a increase in the number of higher level roles created in Q2 sharply contrasting with the above average number of entry-level roles that were created in Q1.

A target for a third of all new jobs to be paying above the median salary has been set for the forthcoming year, a slight uplift on historic delivery.

**Please note currently data is only available for two LEP programmes; Growing Business Fund and the Small Grant Scheme. Stated totals may therefore not be reflective of LEP delivery as a whole.*

Target, this year (2018-19 financial year): **30%**

Delivery, year to date, as % of target: **-**

Delivery, this quarter (Q2, Jul-Sep 2018): **4**

Delivery, year to date (2018-19 financial year): **5**

Delivery, cumulative to date (2012-): **809**

LEP programmes play an important role in creating and supporting new learners and apprenticeships, ensuring a demonstrable impact on the ambitious skills-related aims of the ES and associated indicators.

Much like Q1 2018-19, delivery for Q2 has been subdued, though this output does follow a particularly volatile and unpredictable pattern of delivery (and thus is difficult to forecast and set targets for).

Data for September new learner numbers across skills projects operating an academic year will be captured in the Q3 dashboard report. Growing numbers of capital projects supported through the Growth Deal will increase the numbers of learners achieved compared to previous delivery years.

Target, this year (2018-19 financial year): **450**

Delivery, year to date, as % of target: **1%**

New Anglia LEP quarterly economic dashboard - Q1 2018/19

Data as of October 2018, covering period April-June 2018

Business & enterprise

Associated Economic Strategy (ES) indicators



NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

Earnings & income

Associated Economic Strategy (ES) indicators



NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

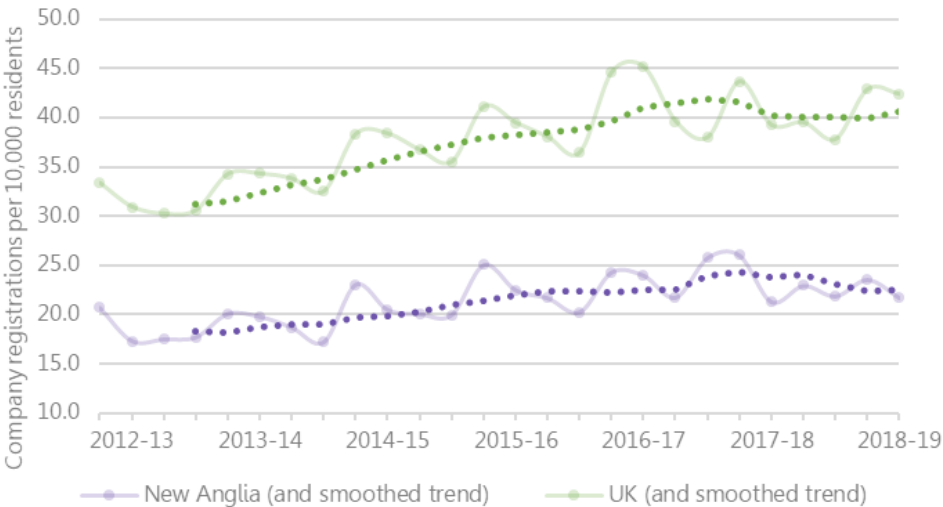
Skills & qualifications

Associated Economic Strategy (ES) indicators

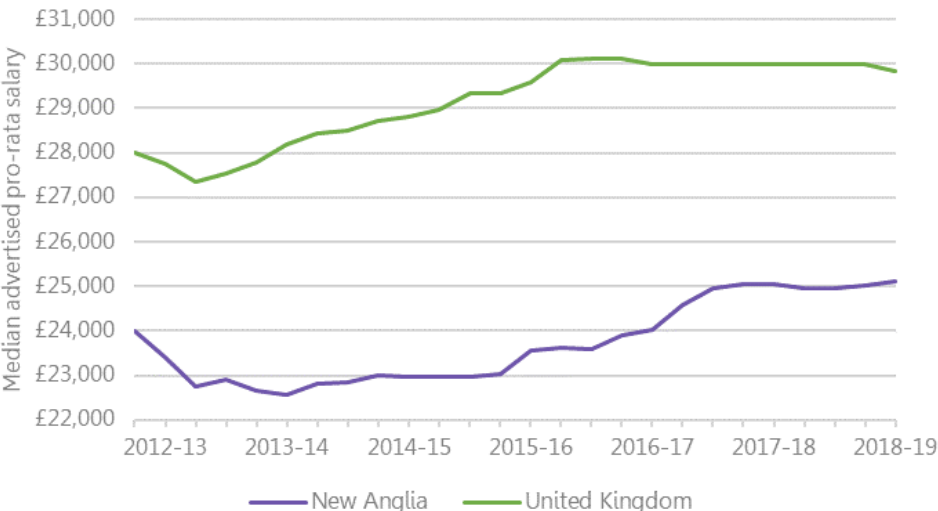


NOTE: Proxy metrics (used below) are leading indicators used to informally track quarterly trajectory and context - actual progress of ES indicators will be officially reported annually (Feb)

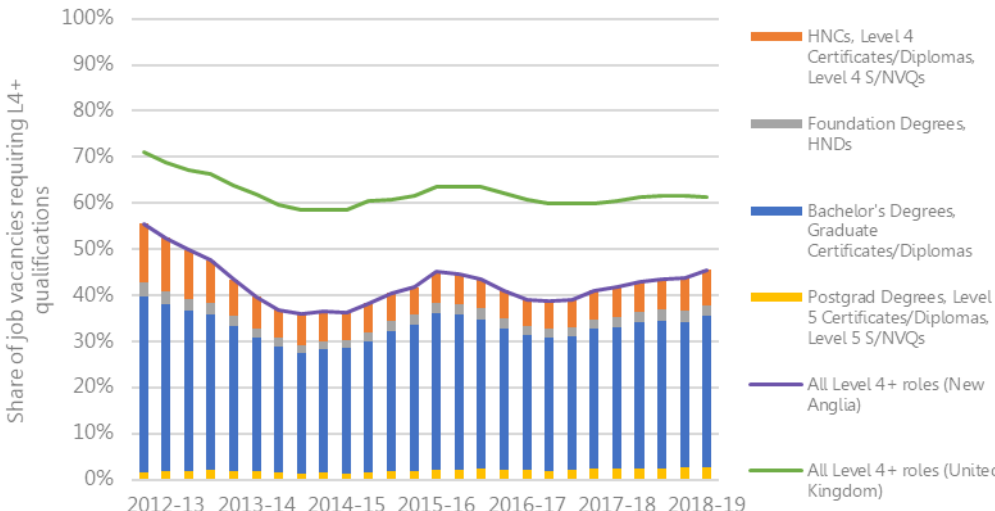
Enterprise rates



Median advertised salary of job vacancies



Share of job vacancies by skill level

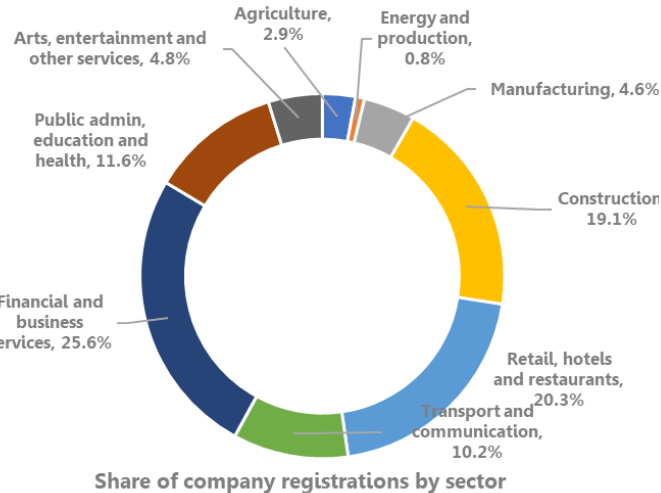


After surging post-2012, local enterprise rates have continued to ease over recent quarters (even when accounting for seasonal volatility). Though this trend has been replicated across the rest of the country, this slowdown is much more pronounced locally (see smoothed trend above).

A tighter labour market (in particular high employment) and challenging trading conditions in entrepreneurial sectors (such as retail, food and construction) may be contributing factor to this slowdown.

Between April and June 2,125 businesses were registered in the two counties, equating to just under 22 registrations per 10,000 residents. This means that local residents are almost 50%

Sectoral profile - Q1 18-19



less likely to register a business than those elsewhere in the country, a gap that has stubbornly persisted in recent years.

Within the context of the associated ES indicator, this likely means that delivery will remain positive but stable, and again disappointing compared to national and regional averages.

Comparator profile - Q1 18-19

New businesses per 10k working-age residents
(and %change on previous quarter)

New Anglia	21.7	-8.5%
East of England	33.1	-9.5%
East Midlands	27.1	2.3%
South East	32.5	-3.6%
South West	25.7	-3.6%
United Kingdom	42.4	-1.1%

After the stationary wage growth of the previous financial year, the first quarter of the year saw a continued but small upturn in advertised earnings with growth of 0.4% between April and June.

Though advertised salaries are only one interaction of wages in the labour market, this provides a reassuring boost towards the challenge of boosting wages and supporting higher-paid job opportunities locally.

Progress remains positive when compared to the rest of the country, in fact, the median advertised salary across the UK has failed to see any substantial increase over the past two years, whilst some regions have even experienced contractions.

And though median advertised salaries locally are still some 17% below the UK average (£25k against £30k), this gap has closed by some 5 p.p. (percentage points) on the same quarter in 2015.

Though this means progress towards the ambitious ES indicator likely remains stable, growth potential remains more positive than large parts of the UK.

Comparator profile - Q1 18-19

Median advertised salary of job vacancies
(and %change on previous quarter)

New Anglia	£25,125	0.4%
East of England	£27,750	-0.4%
East Midlands	£26,925	0.0%
South East	£29,075	-1.3%
South West	£27,475	-0.1%
United Kingdom	£29,825	-0.6%

Part of Norfolk and Suffolk's 'earnings gap' can be explained by the lower density of highly skilled (and thus higher paying) job opportunities in the two counties. Between April and June, just under half – 45.6% - of all job opportunities in the two counties required a degree level qualification (Lever 4 equivalent and above), compared with 61.2% across the UK.

Positively, higher skilled job opportunities are beginning to increase in number after easing off over the 2012-16 period (the slowdown reflecting a relative – though by no means exclusive – shift in job creation to traditionally lower skilled occupations and industries).

Recent progress has helped the local area 'close the gap' with the rest of the UK though - the gap between the relative share of job opportunities that are highly skilled has closed by 4 p.p. since 2016.

The positivity of such short term trends shows a potentially faster than expected progress towards the associated ES indicator.

Comparator profile - Q1 18-19

Share of job vacancies requiring L4+ qualifications
(and p.p. change on previous quarter)

New Anglia	45.6%	1.7%
East of England	59.3%	2.3%
East Midlands	52.8%	-0.7%
South East	57.6%	-1.2%
South West	54.3%	-3.7%
United Kingdom	61.2%	-0.4%

New Anglia Local Enterprise Partnership Board
Wednesday 21st November 2018

Agenda Item 12

Finance Report

Author: Keith Spanton; Presenter: Rosanne Wijnberg

Summary

This report provides board members with an update from the finance department on the LEP's finances to the period ending 31 October 2018. The report includes **confidential** appendices:

Appendix A - core management accounts period ended 31 October 2018

Appendix B – core monthly and year to date graphs

Management accounts

The LEP's core income and expenditure account and graphs for the month ended 31 October 2018 are shown in confidential appendix A and B.

Year to date – 31 October 2018

Headline figures for the six months are: Total income £923,944 of which £436,331 represents core contribution with recharges and other income of £487,613 making up the balance. Costs to 31 October total £888,283 leaving a surplus of £35,661, ahead of budget by £26,074. Details of any larger variances will be explained at the board meeting

Recommendation

The Board is invited to note the contents of the report.

New Anglia LEP Board Forward Plan - 2019

Date	Venue	Forward Looking	Governance & Delivery
30 th January	The Innovation Centre, University of Suffolk	<ul style="list-style-type: none"> Aims and Objectives for the Year 	<ul style="list-style-type: none"> Election of deputy Chair Board Succession Planning Growth Programme Performance Report Enterprise Zones Performance Report
27 th February	The Ideas Factory, Norwich University of the Arts	<ul style="list-style-type: none"> Place Branding in Norfolk & Suffolk 	<ul style="list-style-type: none"> Private Sector Board Appointments Economic and Programme Dashboards Growth Deal Performance Report
27 th March	Birketts Solicitors, Ipswich	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> LEP Delivery Plan and Budget Capital Growth Programme Projects LEP Local Assurance Framework Enterprise Zones Performance Report NAC Bi-Annual Report Agritech Report
April		No Board Meeting	
23 rd May	Norfolk	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Revenue Call Projects Growth Programme Performance Report Economic and Programme Dashboards
26 th June	Suffolk	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Enterprise Zones Performance Report Growth Deal Performance Report Agritech Report
23 rd July	Norfolk	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Draft accounts Growth Programme Performance Report
August		No Board Meeting	
25 th September	Suffolk	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Enterprise Zones Performance Report Economic and Programme Dashboards Growth Deal Performance Report NAC Bi-Annual Report LEP AGM
30 th October	Norfolk		<ul style="list-style-type: none"> Growth Programme Performance Report Agritech Report
27 th November	Suffolk	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Economic and Programme Dashboards Growth Deal Performance Report
December		No Board Meeting	