NEWANGLIA
Local Enterprise Partnership
for Norfolk and Suffolk

New Anglia LEP Investment Appraisal Committee

Wednesday 27 March 2019
9am to 9:45am
Birketts Solicitors, Providence House, 141-145 Princes Street
Ipswich IP1 1QJ

Agenda

No.	Item
1.	Welcome
2.	Apologies
3.	Declarations of Interest
4.	Minutes from previous meetings
Reporting: Growing Places Fund	
5.	Growing Places Fund Horizon Paper **(Confidential)**
Reporting: Growing Business Fund	
6.	Growing Business Fund Performance Report
7.	Growing Business Fund and Small Grant Scheme - approvals
Items for Approval	
8.	Innovative Projects Call paper **(Confidential)**
9.	GD Funding for Attleborough virement
Items for discussion	
10.	NRP Investment through EZAF **(Confidential)**
Other	
11.	MSF Loan update **(Confidential)**
12.	Any Other Business

Date and time of next meeting: Wednesday 27 May 2019 9am-9:45am
Venue: TBC

Committee Members	
Lindsey Rix	Aviva
Cllr David Ellesmere	Ipswich Borough Council
Alan Waters	Norwich City Council
Sandy Ruddock	Scarlett and Mustard
Dominic Keen	High Growth Robotics
Tim Whitley	BT
John Griffiths	St Edmundsbury Borough Council
Martin Williams	Independent (Santander)
Exec Members	
Rosanne Wijnberg	New Anglia LEP
Chris Dashper	New Anglia LEP
Iain Dunnett	New Anglia LEP
Mike Dowdall	New Anglia LEP
Chris Starkie	New Anglia LEP

New Anglia Investment Appraisal Committee
Meeting Minutes (Unconfirmed)
28 January 2019, Telephone Meeting (rescheduled from 24 January 2019)

NEWANGLIA
Local Enterprise Partnership for Norfolk and Suffolk

Present:

Committee Members

Lindsey Rix (LR)	Aviva
Dominic Keen (DK)	High Growth Robotics
Cllr David Ellesmere (DE)	Ipswich Borough Council
Sandy Ruddock	Scarlet and Mustard
In Attendance	
Rosanne Wijnberg (RW)	New Anglia LEP
Chris Dashper (CD)	New Anglia LEP

1	**Welcome from the Chair**
Lindsey Rix (LR) welcomed everyone to the meeting.	
2	**Apologies**
Apologies were received from Tim Whitley, Alan Waters and John Griffiths.	
3	**Declarations of Interest**
Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board/. Declarations relevant to this meeting: None	
4	**Minutes of previous meeting**
No previous minutes. Matters arising from previous meeting: None	
Items for discussion	
5	**Bridging loan request - Confidential**
(The meeting was rescheduled from the original date of 24 January 2018)	

Other		
6	Any Other Business	
	• None	

Date and time of next meeting: Wednesday 30 January 2018. 9am-9:45am

Venue: IWIC, University of Suffolk, Ipswich

New Anglia Investment Appraisal Committee
Meeting Minutes (Unconfirmed)
30 January 2019, Ipswich Waterfront Innovation Centre

NEWANGLIA
Local Enterprise Partnership for Norfolk and Suffolk

Present:

Committee Members

Lindsey Rix (LR)	Aviva
Dominic Keen (DK)	High Growth Robotics
Cllr David Ellesmere (DE)	Ipswich Borough Council
Alan Waters (AW)	Norwich City Council
In Attendance	
Rosanne Wijnberg (RW)	New Anglia LEP
Chris Dashper (CD)	New Anglia LEP
Iain Dunnett	New Anglia LEP

1	**Welcome from the Chair**
Lindsey Rix (LR) welcomed everyone to the meeting.	
2	**Apologies**
Apologies were received from Tim Whitley, Sandy Ruddock and John Griffiths.	
3	**Declarations of Interest**
Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board/. Declarations relevant to this meeting: None	
4	**Minutes of previous meeting**
The committee agreed the minutes of the previous meetings held on 13 November 2018 (telephone) and 21 November 2018 were a true account of the meetings held. Matters arising from previous meeting: None	
Reporting- Growing Places Fund	
5	**Growing Places Fund Performance Report** The quarterly Growing Places Fund performance report was presented to the committee. The report was accepted as presented, with the following comments: AW: Could the report include the type and value of jobs created and the numbers of affordable houses built. DE: Mapping of the delivery, showing the location of outputs across the region would be of benefit to determining the impact of the programme.
6	**Growing Places Fund RAG Rating (Confidential)**

7	**Growing Places Fund Horizon Paper (Confidential)**
8	**Growing Places Fund Historical projects (Confidential)** An updated list of all projects supported to date was presented to the committee.
Reporting - Growing Business Fund	
9	**Growing Business Fund Performance Report** The Growing Business Fund monthly programme performance report was presented. CD explained that the programme has continued to perform above expectations and remains popular with SME's. The actual spend for the year has now exceeded the initial budget for the programme by approximately £200k, with the potential to reach around £1m overspend by the end of the current financial year. However, the overspend is positive in the context of the wider Growth Deal spend for the year, since it helps to reduce the funding rollover carried forward from 2017/18. The overspend in the programme itself can be managed by bringing forward funding from future years of the Growth Deal.
10	**Growing Business Fund and Small Grant Scheme – approvals** The committee was presented with a complete list of the grant approvals for both the Growing Business Fund and the Small Grant Scheme awarded during the 2018/19 financial year. DK: GBF is still producing a good range of applications for funding and should continue to be supported to have funds available for applicants.
Items for discussion	
11	**VCSE Challenge Fund** ID presented a paper requesting a further 2 years of funding for the successful VCSE challenge fund. It was noted that changes to the programme included a requirement for match funding by the projects this time. Comments on the proposal included: DE: There should be an expectation that projects are able to deliver, if there is any suggestion that projects cannot be delivered, funding should not be offered. AW: Is there any link to national delivery bodies? ID: The project is targeted at a more local level, national bodies don't require our funding. AW: lots of funding is locked into national delivery partners. At a local level, efforts to get people work ready would benefit from accessing more funding. Could more qualitative data be supplied on the outputs and what the projects are achieving. DE: Our programme is more what we wanted to support, a local initiative rather than a national one. DK: is there a focus on areas with structural issues? ID: Areas where there are known deprivation issues have benefitted and would be expected to continue to benefit from the fund in the future. LR: Met with Clare Cullens before Christmas. The LEP Board would benefit from the Norfolk and Suffolk Community Foundations presenting at a future board meeting. Also, the project would benefit from a few more KPI's on the individual projects coming forward. **The IAC agreed to a further commitment of £500k grant funding from the Growing Places Fund for the VCSE Challenge Fund**, **allowing a challenge fund of £250k per year. The IAC also agreed that two LEP Board members are requested to sit on the VCSE appraisal panel.**
Other	
12	Any Other Business
• None	

Date and time of next meeting: Wednesday 27 February 2018. 9am-9:45am

Venue: Norwich University of the Arts, St Andrews St, Norwich NR2 4AE

New Anglia Investment Appraisal Committee
Meeting Minutes (Unconfirmed)
Weds 27th Feb 2019, NUA Norwich

NEWANGLIA
Local Enterprise Partnership
for Norfolk and Suffolk

Present:

Committee Members

Sandy Ruddock (SR)	Scarlett and Mustard
Cllr David Ellesmere (DE)	Ipswich Borough Council
Alan Waters (AW)	Norwich City Council
In Attendance	
Rosanne Wijnberg (RW)	New Anglia LEP
Chris Dashper (CD)	New Anglia LEP
Jonathan Rudd (JR)	New Anglia LEP
Iain Dunnett (ID)	New Anglia LEP
Chris Starkie (CS)	New Anglia LEP

1	**Welcome from the Chair**
David Ellesmere (DE) assumed chairing role and welcomed everyone to the meeting.	
2	**Apologies**
Apologies were received from Tim Whitley, Lindsey Rix, John Griffiths and Dominic Keen.	
3	**Declarations of Interest**
Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board/. Declarations relevant to this meeting: David Ellesmere and Alan Waters both outlined interest in Growth bids coming from Norwich and Ipswich.	
4	**Minutes of previous meeting**
The committee agreed the minutes of the previous meeting held on 30th January 2019 were a true account of the meeting held. Minutes will be recirculated with the agenda for the March meeting. Matters arising from previous meeting: None	
Reporting- Growing Places Fund	
5	**Growing Places Fund Horizon Paper (Confidential)** The committee was presented with an updated Horizon report on current and potential investments including forecast loan repayments and a further report on current and potential grants. Two forthcoming loan applications were deemed not appropriate by the LEP Exec at the current stage of development by these businesses. Potentially two further applications may come to the March Committee meeting or a later meeting subject to due diligence.
Reporting - Growing Business Fund	
6	Growing Business Fund Performance Report - Noted
7	Growing Business Fund and Small Grant Scheme – approvals. Noted
Items for discussion	
8	Capital Growth Programme project call paper **(Confidential)**

9	Changes to Norwich Area Transport Strategy Funding Re NATS scheme further quorate discussion needed on the virement of finances between elements of the scheme. It was determined that the paper could be circulated for consideration through written procedures.
Other	
10	Any Other Business Meeting reminder – request made for a meeting reminder to be sent out on the Monday before a committee meeting occurs.

Date and time of next meeting: Wednesday 6 March 2019 10:30-11:30 teleconference

Date and time of next monthly IAC meeting: Wednesday 27 March 2019. 9am-9:45am

Venue: Birketts Solicitors, Providence House, 141-145 Princes St., Ipswich, IP1 1QJ

New Anglia Investment Appraisal Committee
Meeting Minutes (Unconfirmed)
Weds 6th March 2019, Teleconference

NEWANGLIA
Local Enterprise Partnership
for Norfolk and Suffolk

Present:

Committee Members

Lindsey Rix (LR)	Avivia
Cllr David Ellesmere (DE)	Ipswich Borough Council
Alan Waters (AW)	Norwich City Council
Dominic Keen (DK)	High Growth Robotics
In Attendance	
Rosanne Wijnberg (RW)	New Anglia LEP
Chris Dashper (CD)	New Anglia LEP
Jonathan Rudd (JR)	New Anglia LEP

1	**Welcome from the Chair**
Lindsey Rix (DE) welcomed everyone to the meeting.	
2	**Apologies**
Apologies were received from Tim Whitley, Sandy Ruddock and John Griffiths.	
3	**Declarations of Interest**
Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board/. Declarations relevant to this meeting: David Ellesmere and Alan Waters both outlined interest in Growth bids coming from Norwich and Ipswich.	
4	**Minutes of previous meeting**
The committee were provided with notes of the previous meeting held on 27 February 2019 which had not been quorate. Matters arising from previous meeting: None	
Items for discussion	
5	Capital Growth Programme project call paper **(Confidential)**

	Recommendation **The committee agreed to recommend support of the projects identified in the accompanying paper to the LEP Board on 27 March 2019. Offers to be recommended as follows:**
6	Changes to Norwich Area Transport Strategy Funding

	Jonathan Rudd presented a paper on the Growth Deal Norfolk County Council NATS scheme, to transfer £415,000 from the NATS A11 Corridor Package (underspend on A11 Daniels Road Junction) to the NATS City Centre Package to balance an overspend on the Dereham-Guardian Road Junction and Roundhouse Way Transport Interchange. The paper also requested approval of the reuse of £395k underspend from A11 Daniels Road to the Wymondham to Hethersett cycle link and £100k from A11 Daniels Road to the extension to the Wymondham to Hethersett cycle link as part of the Transforming Cities Fund. **Recommendation** **The committee agreed to recommend to the LEP Board that the transfer of £415k from NATS A11 Corridor to NATS City Centre package should be approved.** **Approval** **In addition, within its delegation from the LEP Board the committee agreed to approve the reallocation of Growth Deal funding within the NATS A11 Corridor Package;** **a. utilising a £395,000 underspend from the A11 Daniels Road Junction Improvement and Scheme Development toward the Wymondham to Hethersett Cycle Link.** **b. a further £100,000 from the A11 Daniels Road Junction for an extension to the Wymondham to Hethersett Cycle link, part of a bid toward the Transforming Cities Fund.**
Other	
7	Any Other Business CD: Minutes for meetings held on 28 January 2019, 30 January 2019, 27 February 2019 and 6 March 2019 will be re-circulated with the agenda for the 27 March meeting.

Date and time of next monthly IAC meeting: Wednesday 27 March 2019. 9am-9:45am

Venue: Birketts Solicitors, Providence House, 141-145 Princes St., Ipswich, IP1 1QJ

Agenda item 6: Growing Business Fund Performance Report

Programme Overview - What is the Growing Business Fund?

Launched in April 2013, the Growing Business Fund provides grants for businesses to enable growth, increased productivity and job creation

Capital grants between £25,000 and £500,000 are provided at up to 20% of project costs for SMEs and up to 30% for Small Businesses located in an Assisted Area

Funding for the Growing Business Fund is provided on an annual basis by the LEP's Growth Deal

The fund is accessed through the New Anglia Growth Hub with Due Diligence undertaken by Finance East

What is the overall Programme Status?

Finance	**Green**	All the funding for 2018/19 has been allocated with the fund on course to spend the full allocation
Outputs	**Green**	Based on applications approved to date, the fund will over perform against the targets set
Delivery	**Green**	A steady pipeline of high quality applications is coming through, ensuring the fund is performing well overall

What are our key updates?

Membership of the Approval Panel was widened at the end of 2018, to ensure the panel has the knowledge required to operate effectively

The pipeline of applications showed a slight decilin in Autum 2018, but this has now picked up, with a good number of high quality applications coming forward for support

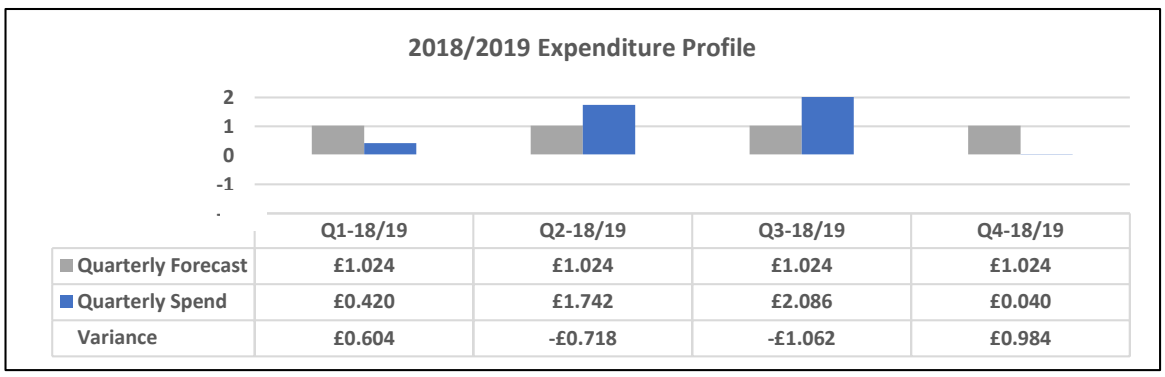
The LEP has been working with Suffolk County Council and the Growth Hub to tweak the programme guidance, to enusre there is a greater focus on higher value applications

The GBF Grants Panel did not meet in January, therefore there have been no grant approvals since the last report in December 2018

What is our financial position?

Financials (£ million)

Year	2013 to 2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/22	Total
Profile Spend	£12.000	£3.536	£3.050	£4.096	£3.000	£3.000	£0.000	£28.682
Actual Spend	£11.999	£3.001	£3.049	£4.29				£22.337
Remaining Spend	£0.001	£0.535	£0.001	-£0.192	£3.000	£3.000	£0.000	£6.345



	Q1-18/19	Q2-18/19	Q3-18/19	Q4-18/19
Quarterly Forecast	£1.024	£1.024	£1.024	£1.024
Quarterly Spend	£0.420	£1.742	£2.086	£0.040
Variance	£0.604	-£0.718	-£1.062	£0.984

What is our contribution to the Economic Strategy?

Outputs April 2018 to March 2019	Target	Actual to end of January 2019	Monthly Change	Shortfall	Notes
Value of grants approved	£3,540,000	£3,224,436	£0	£315,564	On track to meet target
Value of private sector match approved	£14,160,000	£62,820,623	£0	-£48,660,623	Target exceed during July 2018
Number of New Jobs to be Created	354	301	0	53	On track to meet target
Value of grants claimed	£3,540,000	£4,291,911	£39,994	-£751,911	Target met
Private sector match funding drawn down	£14,160,000	£27,475,293	£159,976	-£13,315,293	Target met
Number of New Jobs Created	354	271	11	83	On track to meet target

What is the project status?

The following table shows grants approved by sector since the start of the programme in 2013/14

Sector	Number of Projects Approved	Grants Approved	Private Match	Total Project Costs	Jobs to be Created
A - Agriculture, Forestry and Fishing	2	£180,000	£794,946	£974,946	46
B - Mining and Quarrying	1	£100,000	£1,654,600	£1,754,600	10
C - Manufacturing	109	£13,056,080	£86,580,217	£99,636,297	1450
E - Water supply, sewerage, waste management and remediation activities	3	£230,000	£998,000	£1,228,000	23
F - Construction	15	£1,086,486	£5,231,673	£6,318,159	142
G - Wholesale and retail trade; repair of motor vehicles and motorcycles	22	£2,280,502	£49,699,325	£51,979,827	342
H - Transportation and Storage	7	£588,614	£2,962,444	£3,551,058	85
I - Accommodation and Food Service Activities	4	£262,000	£1,052,138	£1,314,138	34.5
J - Information and Communication	9	£685,700	£3,409,616	£4,095,316	70
K - Financial and Insurance Activities	1	£30,000	£79,425	£109,425	3
M - Professional, Scientific and Technical Activities	17	£1,631,372	£11,466,472	£13,097,844	180.6
N - Administrative and Support Service Activities	19	£1,848,771	£10,067,136	£11,915,907	224
P - Education	1	£20,000	£102,191	£122,191	4
Q - Human Health and Social Work Activities	1	£31,580	£126,320	£157,900	3.5
R - Arts, Entertainment and Recreation	6	£432,439	£2,868,045	£3,300,484	47.5
S - Other Service Activities	2	£320,000	£4,737,413	£5,057,413	32
Total	**219**	**£22,783,544**	**£181,829,961**	**£204,613,505**	**2697.1**

What are the next steps?

Revision of guidance and support provided by the Growth Hub is almost complete, with a greater focus on high value activity, both terms of jobs and business growth

The 'Scale-Up' Programme has been launched, which will target 1,300 SMEs that are most likely to benefit from grant support, to unlock business growth and increase productivity

Agenda item 7: Growing Business Fund Approvals (April 2018 - January 2019)

	Grant	Match	Total	Jobs
Broadway Colours Ltd (2)	£40,000	£160,700	£200,700	4.0
Panel Graphics (2)	£64,414	£290,872	£355,286	4.0
Computer Service Centre	£265,800	£1,446,200	£1,712,000	25.0
Renvale Limited	£184,552	£1,510,977	£1,695,529	10.0
Warren Services Ltd. (4)	£32,000	£176,000	£208,000	2.5
Food Forensic Limited	£36,980	£219,220	£256,200	6.0
Omega Ingredients Ltd (3)	£40,000	£160,000	£200,000	2.0
Advanced Engineering (UK) Ltd	£98,600	£394,400	£493,000	6.0
Pecksniff's Bespoke Fragrances and Cosmetics Ltd	£202,500	£1,822,500	£2,025,000	14.0
Gnaw Chocolate Limited	£25,330	£101,319	£126,649	2.0
Ponders End Investments PLC	£179,239	£928,354	£1,107,593	36.0
BCMZ PrecisionEngineering Ltd	£74,500	£298,000	£372,500	4.0
Netmatters Limited	£37,500	£337,500	£375,000	4.0
Glowcroft Ltd	£38,742	£161,716	£200,458	3.0
LDH La Doria	£500,000	£41,100,000	£41,600,000	99.0
Mirus Aircraft Seating Ltd (2)	£140,000	£596,400	£736,400	7.0
Vanilla Electronics (2)	£39,994	£159,976	£199,970	2.0
TBI Manufacturing Ltd (2)	£69,500	£278,807	£348,307	4.0
DB Sheet Metals	£60,000	£328,750	£388,750	3.0
Zedbox UK Ltd	£120,000	£485,000	£605,000	6.0
Westover Vets Ltd	£126,000	£1,317,000	£1,443,000	12.6
Optima Stainless Ltd.	£264,900	£1,133,600	£1,398,500	14.0
Condimentum Limited	£391,350	£8,643,193	£9,034,543	25.0
Spectra Packaging Ltd	£74,486	£297,944	£372,430	4.0
Stephen Walters and Sons Ltd	£118,049	£472,195	£590,244	2.0
	£3,224,436	**£62,820,623**	**£66,045,059**	**301.1**

Agenda item 7: Small Grant Scheme Approvals (April 2018 - January 2019)

	Grant	Match	Total	Jobs
Clerkin Civils Ltd.	£20,630	£82,521	£103,151	2
Mitra Innovation	£3,301	£29,714	£33,015	
Alpha Inclusion Ltd.	£5,150	£20,600	£25,750	
Polstead Joinery (2)	£6,090	£24,360	£30,450	2
Prosynth ltd.	£5,920	£23,680	£29,600	
Niagri Engineering Ltd.	£14,793	£59,174	£73,967	2
Captain Fawcett Ltd.	£5,249	£21,000	£26,249	1
OpenContact Direct Marketing Ltd.	£3,861	£15,449	£19,310	
WeType Ltd.	£2,000	£8,000	£10,000	2
3 Norfolk Square Ltd.	£5,544	£12,937	£18,481	
Purple Line Ltd.	£21,600	£86,400	£108,000	
Storacall Technology Ltd. t/a X-on	£24,958	£99,833	£124,791	2
Attwells Solicitors LLP	£7,020	£16,380	£23,400	
Insight Ecology Ltd.	£3,083	£12,335	£15,418	
Needham Fabrications Ltd.	£20,422	£81,688	£102,110	
Joseph Read Lighting Ltd.	£11,215	£56,349	£67,564	
Agricultural & Mechanical Services Ltd t/a Agrimech	£6,100	£24,400	£30,500	2
Pump Street Chocolate Ltd.	£25,000	£100,000	£125,000	
R&B Plastering (2)	£2,171	£8,685	£10,856	1
Edmund & Sedgwick Ltd.	£1,815	£7,260	£9,075	
My Sofa Covers Ltd.	£2,000	£8,320	£10,320	
Abate Ltd (2)	£13,975	£55,898	£69,873	
Richard Western Ltd.	£2,372	£21,348	£23,720	
R&S Budds Ltd.	£9,468	£37,876	£47,344	
Global Plant Genetics Ltd	£1,705	£3,979	£5,684	
TSI Structures Ltd	£23,100	£92,400	£115,500	
Asams Ltd (2)	£14,461	£33,743	£48,204	
Screenworks Ltd	£11,489	£45,955	£57,444	
Cargo Secure Ltd	£25,000	£125,000	£150,000	1
Canham Consulting Ltd	£2,388	£9,555	£11,943	
Lark Technology Group Ltd	£6,464	£25,856	£32,320	2
Prosynth Ltd (2)	£1,597	£6,388	£7,985	
BD&H (4)	£22,900	£91,600	£114,500	2
Griffith Elder & Co Ltd	£24,600	£98,400	£123,000	2
Dodman Ltd	£3,680	£14,720	£18,400	
EV Driver	£3,284	£13,158	£16,442	
Jordan Leisure Systems	£3,200	£12,800	£16,000	1
Norwich Gas Electric Oil & Water Ltd	£8,452	£33,808	£42,260	
Sharing Parenting	£1,086	£4,346	£5,432	
Real Bodies Health & Fitness Ltd	£9,088	£36,353	£45,441	2
Exo Environmental (2)	£1,123	£4,492	£5,615	2
Torros Ltd	£11,010	£44,040	£55,050	2
Dunhams Washrooms Systems	£24,072	£96,289	£120,361	
TTV Industrial Ltd	£25,000	£152,756	£177,756	
Padgate Consulting Ltd.	£2,911	£11,644	£14,555	1
Bevan Davidson International Ltd	£7,300	£29,200	£36,500	6
Developing Experts	£25,000	£105,000	£130,000	2
Food Innovation Solutions	£13,538	£54,152	£67,690	2
Indigo Swan Ltd	£7,073	£28,296	£35,369	6
RKE Engineering Ltd	£7,750	£31,000	£38,750	
Cornelius Group	£6,302	£25,208	£31,510	2
3 in One Services	£13,550	£54,200	£67,750	

Agenda item 7: Small Grant Scheme Approvals (April 2018 - January 2019)

	Grant	Match	Total	Jobs
Keronite Group Ltd	£19,882	£79,529	£99,411	2
RD Castings Ltd	£5,642	£22,572	£28,214	
CW Logistics Ltd	£20,048	£80,193	£100,241	3
Black Shuck Ltd	£4,705	£18,820	£23,525	
Liquid 11 Ltd	£10,053	£23,458	£33,511	2
Coffee House No 5	£11,156	£44,627	£55,783	2
Merxin Ltd	£14,901	£59,607	£74,508	
Plandesci Ltd	£4,295	£17,180	£21,475	
Diamond Garage LTd	£24,300	£56,700	£81,000	
Smart Refinish Ltd	£9,000	£21,000	£30,000	
Libra Scale Ltd	£25,000	£124,500	£149,500	2
Crafted Media Ltd	£4,652	£18,610	£23,262	4
Import Export Support LTd	£4,900	£19,600	£24,500	
Diss Coverings (Mary Gibson)	£2,679	£10,717	£13,396	1
MD Controls Ltd	£4,229	£16,918	£21,147	1
Excite Solutions Ltd	£6,258	£25,032	£31,290	2
MacRefresh Ltd	£11,500	£46,000	£57,500	2
B&B Skip Hire Ltd (2)	£24,573	£98,295	£122,868	
Dhotel Patisserie Ltd	£3,763	£15,052	£18,815	
Cox's Boatyard Ltd	£6,000	£24,000	£30,000	
STR Service Centre	£24,559	£100,000	£124,559	
KVT Business Case	£2,230	£8,920	£11,150	1
Alex Stanlake Animation & Design	£1,483	£5,933	£7,416	
Flameskill Ltd.	£16,372	£38,200	£54,572	
Armour Engineering Ltd.	£2,256	£9,028	£11,284	1
OneSite Building Products Ltd.	£6,600	£15,400	£22,000	1
Petrotech UK Ltd	£10,381	£41,526	£51,907	1
DFC Precision Engineering Ltd.	£23,837	£95,348	£119,185	1
Slim Glass Ltd.	£8,000	£32,000	£40,000	
Adaptainer Ltd	£6,384	£25,534	£31,918	1
Elmdale Welding and Engineering Supplies	£9,600	£38,400	£48,000	
External Services Ltd.	15,625	62,501	78,126	4
F.W. Hall & Son Ltd.	3,162	12,646	15,808	1
Advance Engineering (UK) Ltd.	18,480	73,920	92,400	1
	£897,364	**£3,580,312**	**£4,477,676**	**80.00**

NEWANGLIA
Local Enterprise Partnership
for Norfolk and Suffolk

New Anglia Local Enterprise Partnership - Investment Appraisal committee

Wednesday 27th March 2018

Agenda Item 9

Growth Deal: Reallocation of Funding within Attleborough Transport Package

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Summary and Recommendation

The Investment Appraisal Committee are requested to:

- Approve the reallocation of £275,000 currently earmarked for Town Centre Improvements and Asset Management (maintenance) to the delivery of Sustainable Transport improvements at Attleborough Rail Station Carpark.

Background

Prior to the Capital Growth Programme, the Department of Transport delegated responsibility for allocating funding for capital transport projects to the Norfolk and Suffolk Local Transport Body (LTB), an unincorporated entity. The LTB was subsequently subsumed into the LEP as a sub-committee of the LEP Board with the LEP executive responsible for managing local transport projects. The LTB operated a two-stage approval process which incorporated DfT requirements; an initial assessment as part of the appraisal for Growth Deal entry and a further approval of constituent schemes on completion of the design stage involving a proportionate Business Case.

On 21 Nov 18, the LEP Board agreed to amalgamate the Local Transport Body and Board into a single forum with greater emphasis on developing and implementing the Integrated Transport Strategy Delivery Plan. This included the transfer of responsibilities for reviewing projects, approving and recommending investment decisions to the Investment Appraisal Committee (IAC).

The Attleborough Transport Package is designed to improve sustainable transport, reduce traffic congestion and improve conditions for all users. The measures proposed contribute to the infrastructure required to support economic growth, plans for 4,000 houses and community benefits. This growth is identified in the Adopted Core Strategy and emerging Neighbourhood Plan.

The current composition and funding allocation for the Attleborough Transport Package is as follows:

Part 1 (£0.036M); Asset Management.
Part 2 (4.510M):
- Town Centre Tpt Improvements (2.5M); Surragate Street, Queens Rd & Church St Junction, High St & Exchange St Junction, and Queens Square Car Park,
- High St/Connaught Rd Improvements (500k); Queens Square (Public Realm),
- Sustainable Tpt Package (1.51M); London Rd Cycle Path, Railway Station Car Park and Queens Rd to Sports Hall Pavement.

Part 3 (£0.075M); Asset Management Priorities.

Proposal

The Highways Team at Norfolk County Council (NCC) propose increasing the level of improvements to the Attleborough Rail Station Carpark. The existing car park layout underutilises the available space, is not very welcoming to visitors does not provide very good public transport links. Within the carpark there are a number of small and redundant buildings. Whilst the car park adjoins town council owned land, the car park itself is owned by Greater Anglia.

The scheme will result in a more attractive and user-friendly layout to the car park and create a better first impression to those travelling to Attleborough by rail. In addition, it will relieve pressure on parking demands on nearby residential roads.

NCC propose reallocating £275,000 between schemes within the package, incorporating £75,000 earmarked for Asset Management Priorities which have not previously been subject to a Business Case. They have produced a full Business Case for the scheme in accordance with the Department for Transport guidance for modelling and appraisal of schemes, which includes strategic, economic, commercial, financial and management cases, as well as an Appendix with a WebTAG[1] appraisal.

Delivery

The scheme will deliver the following outcomes:

- Number of car parking spaces increased from 30/35 (all unmarked) to 86 including 5 blue-badge spaces.
- Widening and resurfacing of the footway to the front of the station
- Resurfacing of car park
- New carpark lighting

The train operator, Greater Anglia, have already competitively tendered the car park feasibility design and will be competitively tendering for the car park construction. Having works managed and delivered through the rail industry significantly reduces the risk to delivery compared to the County Council appointing its own term contractor. The County Council will undertake overall programme management using established County Council processes to ensure the scheme is delivered as planned.

Funding

Savings from the Part 2 Town Centre Transport Improvement schemes and Part 3 Asset Management Priorities are to be reallocated and transferred to the Rail Station Carpark scheme, an element of the Part 2 Sustainable Transport Package, to meet the increased costs as follows:

Scheme	Growth Deal Allocation	Forecast Cost	Variance
Part 1 - Asset Management	36k	36k	0k
Part 2			
• Town Centre Transport Improvements	2,500k	2,300k	-£200k
• High Street Improvements	500k	500k	0k
• Sustainable Transport Package	1,510k	1,795k	+£275k
Part 3 - Asset Management Priorities	75k	0k	-75k
Total:	4,621k	4,621k	0k

[1] Website for Transport Appraisal Guidance (WebTAG).

Link to Economic Strategy.

The project is aimed at creating the right conditions to support existing economic activity and growth, including the local transport plan of supporting sustainable development. Within the Business Case, the scheme is assessed to be of 'good value for money', as it will:

- Support key housing and business growth in Attleborough and along the A11 corridor.
- Provide much needed additional car park capacity at the station for rail users, significantly improving access to the rail network, particularly commuting. It is anticipated that this will generate additional rail patronage through new trips and modal shift from private car.
- Provide significant improvements to accessibility and safety through the provision of blue badge spaces, resurfacing of footways and the car park and new lighting. Combined, it is anticipated that these measures will also generate additional rail patronage through new trips and modal shift from private car.
- Complement other works being delivered at the station that improve the connectivity of the rail station to the bus network.

Additionally, the scheme will relieve Greater Anglia the need of funding necessary changes to this carpark and enable them to deliver required improvements to the carpark at Diss Railway Station.

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