

**New Anglia Local Enterprise Partnership  
Board Decision Log - Public**

Date	Decision Making Body*	Decision Made
01/05/19	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Portable Space Limited – agreed to support Approved Grant - £78,378</li> <li>• Goldwell Manufacturing Services Limited – agreed to support Approved grant - £40,000</li> <li>• Belle Coachworks Limited – agreed to support Approved grant - £36,000</li> <li>• HBD Europe Limited – agreed to support Approved Grant - £52,388</li> </ul>
03/04/19	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Anglian Plant Limited – agreed to support with conditions Approved grant - £170,000</li> </ul>
27/03/2019	LEP Board	<p><b>The Board Made the following decisions:</b></p> <p><b>Delivery Plan</b> To approve the Delivery Plan and delegate the authority to the LEP Chief Executive to make minor amendments as required before publication</p> <p><b>2019/2020 Budget</b> To approve the operating budget for 2019/20 To approve the proposal on financial reporting</p> <p><b>Capital Growth Programme Call</b> To approve the funding to the following projects:</p> <ul style="list-style-type: none"> <li>• £440k to Norfolk and Suffolk County Councils- Norfolk &amp; Suffolk Innovation Network</li> <li>• £6.497m to the University of Suffolk- Digital Skills &amp; Innovation Accelerator</li> <li>• £1.6m to Suffolk New College- Digital &amp; Technology Skills Hub</li> <li>• £6.098m to City College Norwich- Digital Technology Factory</li> <li>• To provide an offer of £4.461m to the University of East Anglia’s Institute of Productivity with the condition that the proposal is put back before the Board for final approval following the completion of further investigation</li> <li>• To approve the Growing Places Fund grant of £200,000 to the National Trust, Releasing the Sutton Hoo Story</li> </ul> <p><b>Local Assurance Framework</b> To adopt the 2019 Local Assurance Framework To adopt the updated Scheme of Delegation To adopt the updated Accountable Body Agreement</p> <p><b>European Structural and Investment Funds Strategy</b> To approve the contents of the European Investment Strategy Update and recommended its adoption to the New Anglia ESIF Committee</p> <p><b>Amendments to the Articles of Association</b> To approve the following documents</p>

\* New Anglia Local Enterprise Partnership Board, Investment Appraisal Committee, Growing Business Fund Panel, Remuneration Committee, Audit & Risk Committee

		<ul style="list-style-type: none"> <li>• The Articles of Association of New Anglia Local Enterprise Partnership Limited, amended to reflect the agreed changes to the LEP Board as a result of the LEP Review</li> <li>• The written resolution to be sent to the LEP's members to approve the adoption of the new articles</li> <li>• The class consents for each of the three classes of members, consenting to the variation of their class rights through the adoption of the new Articles of Association</li> <li>• The letter to the company's auditors informing them of the proposed written resolution</li> <li>• To retain the clause in the Articles of Association not permitting alternate directors</li> <li>• To permit directors to appoint an observer at directors' meetings who will have no voting rights or form part of the quorum</li> <li>• Not to allow substitutes at Committee level</li> <li>• To amend the Articles of Association to confirm the term of appointment of the Chair as three years</li> </ul> <p><b>Chief Executive's Report</b> To confirm the appointment of Martin Williams to the IAC To agree to the formation of a Local Industrial Strategy Independent Expert Panel</p> <p><b>Growth Deal Project Change Request</b> To reallocate £415k from the NATS A11 Corridor Package to the NATS City centre Package</p>
27/03/19	Investment Appraisal Committee	<p><b>The IAC made the following decisions:</b></p> <p><b>Innovative Projects Call Paper – Confidential</b> To award Innovative Projects funding to the following projects:</p> <ul style="list-style-type: none"> <li>• Norfolk County Council – Building Supply Chains Capacity - £22,000</li> <li>• Visit East Anglia – Growing the Year-Round Economy - £110,000</li> <li>• Catapult – ORE Offshore Renewable Energy £50,000</li> </ul> <p>To approve that the Innovative Projects Fund becomes an annual rolling programme, with a minimum allocation of £500k each for the 2019 and 2020 calls</p> <p><b>GD Funding for Attleborough Virement</b> The meeting approved the reallocation of £275,000 within the Attleborough Transport package as per the meeting paper.</p>
06/03/19	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Kiezenbrink UK Limited – agreed to support Approved grant - £26,255 awarded under de minimus</li> <li>• Precision Refrigeration Limited- agreed to support Grant approved - £34,154 awarded under de minimus</li> <li>• JSM Home Improvements – agreed to support Approved Grant - £54,700</li> </ul>
06/03/2019	Remuneration Committee	The Remuneration Committee agreed a salary increase for the Chief Executive in line with the market.
06/03/2019	Investment Appraisal Committee	<p><b>The IAC made the following decisions:</b></p> <p><b>Capital Growth Programme Call - Confidential</b></p> <p><b>Changes to Norwich Area Transport Strategy Funding</b> To recommend to the LEP Board that the transfer of £415k from NATS A11 Corridor to NATS City Centre package should be approved. To approve the reallocation of Growth Deal funding within the NATS A11 Corridor Package;</p> <ol style="list-style-type: none"> <li>a) utilising a £395,000 underspend from the A11 Daniels Road Junction Improvement and Scheme Development toward the Wymondham to Hethersett Cycle Link.</li> <li>b) a further £100,000 from the A11 Daniels Road Junction for an extension to the Wymondham to Hethersett Cycle link, part of a bid toward the Transforming Cities Fund.</li> </ol>

27/02/2019	LEP Board	<p><b>The Board Made the following decisions:</b></p> <p><b>Place Branding</b> To approve the umbrella brand as presented To approve the timeline and implementation plan</p> <p><b>Local Industrial Strategy</b> To approve the allocation of £55,000 to secure external support for the development of the LIS</p> <p><b>Norfolk and Suffolk All Energy Industry Council</b> To support the establishment of the Norfolk and Suffolk All Energy Industry Council</p> <p><b>Private Sector Board Appointments</b> To the appointment of Claire Cullens and Peter Joyner as private sector board members</p>
06/02/2019	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Weco Engineering Limited Approved Grant: £37,344 with conditions</li> <li>• Euro Workspace Limited Approved Grant: £60,000</li> <li>• HW Webb Limited - Agreed to support Approved Grant: £29,700</li> <li>• Silverline Office Equipment Limited - Agreed to support Approved Grant: £70,000 - awarded under <i>De Minimus</i></li> <li>• Lifeline 24 Limited - Agreed to support Approved Grant - £106,000</li> <li>• Events Under Canvas Limited - Agreed to support Approved Grant: £30,482</li> <li>• Drurys Environmental Services Limited - Agreed to support Approved Grant: £44,000 - awarded under De Minimus</li> <li>• Omega Ingredients Limited - Agreed to support Approved Grant Increase: £10,000</li> <li>• Dorplan Contracts Limited - Agreed to support Approved Grant Increase: £226,926</li> </ul>
30/01/2019	LEP Board	<p><b>The Board Made the following decisions:</b></p> <p><b>Aims and Objectives</b> To agree with the approach and the continued focus on the delivery of the Economic Strategy</p> <p><b>New Anglia LEP Diversity Champion</b> To endorse the appointment of David Ellesmere as Diversity Champion</p> <p><b>Election of Deputy Chair</b> To appoint Lindsey Rix as Deputy Chair of the Board</p> <p><b>Amendments to Committee Terms of Reference</b> To agree the proposed changes to the Articles of Association subject to confirmation in writing that they had the authority to do so. To agree to the two proposed changes to the IAC Terms of Reference. To agree to the proposed change to the Audit and Risk Committee Terms of Reference. To nominate Dominic Keen to the NAC Board</p> <p><b>Chief Executive's Report</b> To set a deadline of March 31<sup>st</sup> for continued participation in the Eastern Agritech programme. If funds are not released by March 31<sup>st</sup> by Government, the £1m allocated will be deallocated and a fresh proposal for its use brought to the board.</p>

\* New Anglia Local Enterprise Partnership Board, Investment Appraisal Committee, Growing Business Fund Panel, Remuneration Committee, Audit & Risk Committee

30/01/2019	Investment Appraisal Committee	The IAC made the following decisions: <b>VCSE Challenge Fund</b> To commit £500k grant funding from the Growing Places Fund for the VCSE Challenge Fund, allowing a challenge fund of £250k per year. That two LEP Board members should sit on the VCSE appraisal panel
05/12/2018	Growing Business Fund Panel	The Panel approved the following applications: <ul style="list-style-type: none"> <li>• Spectra Packaging Limited - Agreed to support Approved Grant: £74,486 under <i>De Minimis</i></li> <li>• Stephen Walters &amp; Sons Limited - Agreed to support Approved Grant: £118,049 under <i>De Minimis</i></li> </ul>
21/11/2018	LEP Board	<b>The Board Made the following decisions:</b> <b>Tier 2 Review</b> To accept the recommendations as detailed above. To receive a future paper from both the Innovation Board and the International and Inward Investment Sub-Group following the review their own TORs To require LEP sector groups to develop common Terms of Reference focusing on the leadership and promotion of the sector That sector groups need their own governance distinct from membership bodies To receive regular reports from all Sector groups <b>LEP Board Governance</b> To adopt the process for the appointment of the deputy chair <b>Enterprise Zone Accelerator Project – Confidential</b> <b>November Programme Performance Reports</b> To receive clarification on the Dashboard outputs and RAG status. Once received approve the submission of the Government Dashboard To add commentary on future reports <b>Finance Report</b> To receive further detail on the receipt of loan repayments and interest receipts
21/11/2018	Investment Appraisal Committee	The IAC made the following decisions: <b>Hawk and Owl Trust Growing Places Fund grant request- Confidential</b> <b>Southwold Hospital Growing Places Fund grant request- Confidential</b> <b>Alchemie Growing Places Fund loan request- Confidential</b>
13/11/2018	Investment Appraisal Committee	The IAC made the following decisions: <b>Nar Ouse Enterprise Zone Investment – Confidential</b> <b>MSF Growing Places Fund request – Confidential</b>
07/11/2018	Growing Business Fund Panel	<b>The Panel approved the following applications:</b> <b>Condimentum Limited - Agreed to support</b> Approved Grant: £391,350 <b>Optima Stainless Limited (considered and approved by email in October)</b> Agreed to support Approved Grant: £265,300 amended to £264,900 Fourteen full-time jobs to be created.
18/10/2018	LEP Board	<b>The Board Made the following decisions:</b> <b>LEP Review</b> To maintain its existing approach to the recruitment of its chair. To appoint a deputy chair by February 28 <sup>th</sup> 2019. To amend the LEP's articles of association to class education members as private sector.

		<p>To amend the LEP's articles of association to increase the number of private sector board members to 12.</p> <p>To amend the articles of association to allow education sector board members to send deputies to board meetings</p> <p>To work towards increasing the female representation amongst private sector board members</p> <p><b>Capital Growth Programme Call</b></p> <p>To approve the launch of a focused call on Skills, Innovation and Productivity, to allocate the remaining £19m of the Capital Growth Programme</p> <p><b>Innovative Projects Call</b></p> <p>To approve the specification and launch of a call for innovative growth projects to be supported through EZ Pot C income</p> <p>To approve the eligibility framework</p> <p><b>Eastern Agritech Report</b></p> <p>To approve the continuation of the programme in partnership with the Cambridge and Peterborough Combined Authority, providing a financial contribution of £1m towards the programme in 2018/19 under the terms laid out in the report</p>
18/10/2018	Investment Appraisal Committee	<p><b>The IAC made the following decisions:</b></p> <p><b>Albert Bartlett Growing Business Fund Grant Request – Confidential</b></p> <p><b>MSF Growing Places Fund bridging loan request – Confidential</b></p> <p><b>Nar Ouse Enterprise Zone Investment - Confidential</b></p>
19/09/2018	LEP Board	<p><b>The Board Made the following decisions:</b></p> <p><b>Economic Strategy Delivery Plan</b></p> <p>To adopt the concept of developing Game Changers.</p> <p>That the ESDCB should also coordinate development of the Local Industrial Strategy</p> <p><b>Local Industrial Strategy</b></p> <p>To agree the approach to developing the Local Industrial Strategy</p> <p><b>LEP Review</b></p> <p>To agree the LEP submission on geography</p> <p><b>Programme Performance Reporting</b></p> <p>To approve the reporting cycle with the inclusion of NAC</p> <p>To approve the reporting template</p> <p><b>September Programme Performance Reports</b></p> <p>To approve the Growth Deal Quarterly Dashboard</p>
19/09/2018	Investment Appraisal Committee	<p><b>The IAC made the following decisions:</b></p> <p><b>Capital Growth Programme Autumn Call</b></p> <p>To recommend to the LEP Board that the recommendations in the paper should be supported and the call launched after the October LEP board meeting</p> <p>Revenue Budget Framework</p> <p>To recommend to the LEP Board that the recommendations in the revenue paper should be supported and the call launched after the October LEP board meeting</p>
06/09/2018	Investment Appraisal Committee	<p><b>The IAC made the following decisions:</b></p> <p><b>Rouen House Grant Variation - Confidential</b></p>
05/09/2018	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Zedbox UK Limited - Agreed to support Approved Grant: £120,000</li> <li>• Westover Vets Limited - Agreed to support Approved Grant: £126,000</li> </ul> <p><b>The Panel ratified the following applications:</b></p>

		<ul style="list-style-type: none"> <li>• DB Sheetmetals Limited (considered and approved by email in August) - Agreed to support Approved Grant: £60,000</li> <li>• TML Precision Engineering Limited - Update report Approved to continue to support - Revised Grant: £95,294</li> </ul>
01/08/2018	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Mirus Aircraft Seating Limited - Agreed to support Approved Grant: £140,000</li> <li>• Vanilla Electronics Limited - Agreed to support Approved Grant: £39,994</li> <li>• TBI Manufacturing Limited - Agreed to support Approved Grant: £69,500</li> </ul>
30/07/2018	LEP Board	<p><b>By written procedures the Board made following decision: Financial Statements 31<sup>st</sup> March 2018</b></p> <p>To approve the 2017/2018 accounts as detailed in the following papers:</p> <ul style="list-style-type: none"> <li>• draft accounts paper</li> <li>• audit completion document - <b>Confidential</b></li> <li>• draft annual financial statements year ended 31 March 2018- <b>Confidential</b></li> </ul>
05/07/2018	LEP Board	<p><b>By written procedures the Board made following decision: Capital Growth Programme Honingham Thorpe Food Enterprise Park</b></p> <p>To approve a grant of £1m with the following conditions:</p> <ul style="list-style-type: none"> <li>• Confirmation of the signature of the contract between Unilever and Condimentum.</li> <li>• Planning Permission secured for the Condimentum site on the Food Enterprise Park.</li> <li>• A suitable State Aid mechanism prepared to cover wash-through, clawback and repayment of the grant, to be incorporated into the legal agreement.</li> <li>• All terms and conditions to be agreed by the applicant.</li> </ul>
04/07/2018	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• LDH (La Doria) Limited - Agreed to support Approved Grant: £500,000</li> <li>• Glowcroft Limited - Agreed to support Approved Grant: £38,742</li> <li>• Pecksniffs Bespoke Fragrances &amp; Cosmetics Limited - Agreed to support Approved Grant: £202,500</li> <li>• Gnaw Chocolate Limited - Agreed to support Approved Grant: £25,330</li> <li>• Ponders End Investments PLC - Agreed to support Approved Grant: £179,239 - <i>de-minimis</i> award.</li> <li>• Netmatters Limited - Agreed to support Approved Grant: £37,500</li> <li>• BCMZ Precision Engineering Limited - Agreed to support. Approved Grant: £74,500</li> </ul>
28/06/2018	Audit & Risk Committee	<p><b>The Committee made the following decisions: Terms of Reference</b></p> <p>To confirm the Terms of Reference</p>

		<p><b>Financial Statements – Confidential</b>  For the agreed amendments to be made to the Accounts  For further investigations to be carried out into the audit requirements of NAC  To receive details of the running costs of NAC as detailed in Board papers.  To request that NAC add the question of management of surplus from investments be added to their next agenda for discussion</p> <p><b>Corporate Risk</b>  To approve the Risk Management Process and the risk register  To receive details of new or existing risks should their score reach 9 or above  To review the full risk register at each meeting.</p> <p><b>Review of Auditors</b>  To start the process of inviting companies to tender for the role as auditor</p>
25/06/2018	Investment Appraisal Committee	<p><b>The IAC made the following decisions:</b>  <b>Capital Growth Programme Honingham Thorpe Food Enterprise Park</b>  For CD to recommend to the board the approval of grant of £1m via written procedures with the following conditions:</p> <ul style="list-style-type: none"> <li>• Confirmation of the signature of the contract between Unilever and Condimentum.</li> <li>• Planning Permission secured for the Condimentum site on the Food Enterprise Park.</li> <li>• A suitable State Aid mechanism prepared to cover wash-through, clawback and repayment of the grant, to be incorporated into the legal agreement.</li> <li>• All terms and conditions to be agreed by the applicant.</li> </ul>
20/06/2018	LEP Board	<p><b>The Board Made the following decisions:</b>  <b>Place Branding</b>  To agree funding of £50,000 for the first stage of brand development  To agree the timeline of activity.</p> <p><b>Inward Investment</b>  To endorse the approach and development of the Inward Investment and International Strategic Framework set out in the paper  To support the launch and activity of the Invest East ERDF business support / inward investment project  To approve the investigation of a suitable inward investment agency delivery model  To consult with the county councils on a pilot project to advance relations with Guangdong province in China</p> <p><b>Skills</b>  To endorse the Skills Board vision and delivery steps  To champion the ‘key messages’ of the Skills Board.</p> <p><b>Enterprise Adviser Network</b>  To approve further 12 months funding for the EAN at a value of £135,000  To endorse the development of the Careers Hub and the integration of its management with the EAN</p> <p><b>Local Energy Strategy</b>  To endorse the Local Energy Strategy  To agree the next steps regarding the Strategy’s Delivery Plan</p> <p><b>Capital Growth Programme – Honingham Thorpe Food Enterprise Park</b>  For the executive team to develop a supplementary paper for the IAC to review  For the recommendation from the IAC to then be considered by the full board by written procedures</p> <p><b>Revenues Funding Framework</b>  To approve the allocation of £135,000 set aside in Pot C for core LEP costs to fund the Enterprise Adviser Network for 18/19  To approve the allocation of £100,000 from Pot C towards the LEP projects budget for 18/19</p>

		<p>To approve the allocation of £500,000 from Pot C towards the call for innovative projects from external partners which will help deliver the Economic Strategy</p> <p><b>Growth Deal Quarterly Dashboard</b></p> <p>To endorse the dashboard</p> <p><b>Finance Report</b></p> <p>To receive the Annual Statements via email for approval following the recommendation of the Audit and Risk Committee.</p>
20/06/2018	Investment Appraisal Committee	<p><b>The IAC made the following decisions:</b></p> <p><b>Capital Growth Programme Honingham Thorpe Food Enterprise Park</b></p> <p>For CD to present a summary of the discussion to the LEP board on 20/06/18 for further discussion on how the LEP can support the project through a deliverable solution.</p> <p>To hold a conference call as required following the Board Meeting.</p>
06/06/2018	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Omega Ingredients Limited – Agreed to support</li> </ul> <p>Condition applied: £40,000</p> <ul style="list-style-type: none"> <li>• Advance Engineering (UK) Limited - Agreed to support</li> </ul> <p>Approved Grant: £98,600</p>
23/05/2018	LEP Board	<p><b>The Board Made the following decisions:</b></p> <p><b>Integrated Transport Strategy</b></p> <p>To adopt the Integrated Transport Strategy and support the next steps in the strategy</p> <p><b>Enterprise Zones</b></p> <p>To endorse the approach to inward investment and forward plan.</p> <p><b>West Suffolk College Engineering Centre 2<sup>nd</sup> Phase</b></p> <p>To approve the release of £3m to fund the 2<sup>nd</sup> Phase of the West Suffolk College Engineering Centre</p> <p><b>Capital Growth Programme Projects</b></p> <p>To approve the award of Capital Grant Programme grant funding to the following projects:</p> <ul style="list-style-type: none"> <li>• A140 Hempnall Roundabout - £650,770</li> <li>• Eye Airfield Link Road - £1.46m</li> <li>• Great Yarmouth Flood Defences - £8.2m</li> <li>• Snape Maltings Flood Defences - £125k</li> <li>• To reject those projects as recommended with the exception of The Hold - Suffolk Archives Services</li> <li>• To endorse the decision of the IAC to award The Hold, Suffolk Archives Services, a £250,000 Growing Places Fund Grant.</li> </ul> <p>To award Growing Places Fund Grants to the following projects:</p> <ul style="list-style-type: none"> <li>• Gainsborough House National Centre - £250k</li> <li>• Norwich Castle 'Gateway to Medieval England' - £500k (subject to the award of Heritage Lottery Funding)</li> </ul> <p><b>Speculative Development</b></p> <p>To approve adoption of the framework for speculative development.</p> <p><b>Growing Places Fund – Atex Park Loan</b></p> <p>To approve a recommendation made by the IAC to offer of a £630,000 loan to the applicant towards the development of commercial space on Atex Park.</p> <p><b>PwC Report – Review of Implementation</b></p> <p>For Vice-Chairs to be appointed for each of the main LEP Bodies.</p> <p><b>Chief Executive's Report</b></p> <p>To appoint Nick Banks as Chair of the Audit and Risk Committee</p>



23/05/2018	Investment Appraisal Committee	<p><b>The IAC made the decision to present the following items to the LEP Board Meeting on 23<sup>rd</sup> May for approval:</b></p> <p><b>Capital Growth Programme</b>  The A140 Hempnall Road - £650,770  The Eye Airfield Link Road – £1,460,000  The Great Yarmouth Flood Defences – £8,200,000  The Snape Maltings Flood Defences - £125,000</p> <p><b>Growing Places Fund</b>  The Gainsborough's House National Centre - £250,000  The Norwich Castle `Gateway to Medieval England` - £500,000 (subject to receipt of HLF Funding)  The Hold – Suffolk Archives Services – £250,000</p> <p>The IAC also agreed to present the committee recommendation at the LEP board meeting on the 23<sup>rd</sup> May 2018 for the Projects recommended for rejection are rejected with the exception of The Hold- Suffolk Archives Services</p> <p><b>Speculative Development Paper</b>  The IAC agreed to present the committee recommendation at the LEP board on 23<sup>rd</sup> May 2018 for the Speculative Development document to form part of the decision making process when assessing speculative development loans.</p> <p><b>Atex Developments</b>  To present the committee recommendation at the LEP board on 23<sup>rd</sup> May 2018 for a loan of £630,000 to Atex Developments</p>
02/05/2018	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Warren Services Limited - Agreed to Support Approved Grant: £32,000</li> <li>• Food Forensics Limited - Agreed to Support Approved Grant: £36,980</li> <li>• Renvale Limited - Agreed to Support Approved Grant: £184,552</li> </ul>
18/04/2018	LEP Board	<p><b>The Board made the following decisions:</b></p> <p><b>LEP Capital Budget 2018/ 19</b>  To approve the 2018/19 capital budget  To approve the allocation of £1m from the GPF fund budget to New Anglia Capital.  To approve the allocation of £1m to Agritech subject to the production and approval of a business plan</p> <p><b>Review of Professional Advisers</b>  To approve the development of a supplier procurement framework  To carry out a retendering process for the audit</p> <p><b>Decision Log</b>  To approve adoption of the decisions log</p> <p><b>Growth Deal Quarterly Dashboard</b>  To agree the Quarterly Dashboard.</p>
18/04/2018	Investment Appraisal Committee	<p><b>The IAC made the following decisions:</b></p> <p><b>West Suffolk College Engineering and Technology Centre</b>  It was agreed that the proposal would be presented at the LEP board meeting on the 23<sup>rd</sup> May 2018 for the release of the remaining £3m to West Suffolk College Engineering and Technology Centre  Any Other Business</p> <p><b>Cash Deposits</b> – It was agreed that funding would be deposited until drawn down by the approved projects</p>

11/04/2018	Remuneration Committee	<p><b>The Committee made the following decisions:</b></p> <p><b>360-degree feedback</b></p> <p>The committee agreed that this would be used initially with the CEO in August 2018.</p>
04/04/2018	Growing Business Fund Panel	<p><b>The Panel approved the following applications:</b></p> <ul style="list-style-type: none"> <li>• Computer Service Centre Ltd - Agreed to support Approved Grant: £265,800</li> <li>• Panel Graphics Ltd (2) - Agreed to support Approved Grant: £64,414</li> <li>• Broadway Colours Ltd - Agreed to support Approved Grant: £40,000</li> </ul>