

New Anglia Board Meeting Minutes (Confirmed)

24th November 2016

Present:

Cllr David Ellesmere (DE)	Ipswich Borough Council
Doug Field (DF)	East of England Co-op
Mark Goodall (MG)	Aker Solutions
Cllr Cliff Jordan (CJ)	Norfolk County Council
Cllr Colin Noble (CN)	Suffolk County Council
Steve Oliver (SO)	MLM Group
Mark Pendlington (MP)	Anglian Water (Chair)
Cllr Andrew Proctor (AP)	Broadland District Council
Prof David Richardson (DR)	UEA
Lindsey Rix (LR)	Aviva General Insurance
Dr Nikos Savvas (NS)	West Suffolk College
Cllr Alan Waters (AW)	Norwich City Council
Jeanette Wheeler (JW)	Birketts
Dr Tim Whitley (TW)	BT

In attendance:

Chris Dashper (CD)	New Anglia LEP
Colin Law (CL)	On behalf of John Griffiths
Shan Lloyd (SL)	BEIS
Hayley Mace (HM)	New Anglia LEP
Fiona McDiarmid (FM)	Norfolk County Council
Charley Purves (CP)	New Anglia LEP
Lisa Roberts (LiR)	New Anglia LEP
Sue Roper (SR)	Suffolk County Council
Keith Spanton (KS)	New Anglia LEP
Mark Stanton (MS)	New Anglia LEP
Chris Starkie (CS)	New Anglia LEP

Actions from the meeting: (24.11.16)

5. Managing Directors Report – The LEP team will liaise with the relevant teams at Aviva and Birketts regarding additional Brexit information.

9. Finance Report - The finance team are working up options for potential use of the Enterprise Zone Pot C funding, which will be brought to the January board meeting.

12. Any Other Business – All board members are invited to provide feedback and input into the board meeting forward planner.

**CS/
LR/
JW**

KS

ALL

1	Welcome from the Chairman
<p>Mark Pendlington (MP) welcomed everyone to the meeting and to Hethel Engineering Centre. Cliff Jordan (CJ) provided a background to the venue and Fiona McDiamid (FM) provided detail of how it was developed and had been extended over the last few years. The focus for the centre is advanced manufacturing and innovation; start-up companies are supported and incubated at the centre, as well as events run to further support businesses and to forge links for growth. The vision for the future is to develop Hethel Technology Park, extending the site and utilising land alongside. Collaboration with Scottow Enterprise Park will help that site to grow too.</p> <p>Welcome was extended to Colin Law (CL), Waveney District Council, who attends on behalf of John Griffiths (JG).</p>	
2	Apologies
<p>Cllr John Griffiths (JG) – St Edmundsbury Borough Council</p>	
3	Declarations of Interest
<p>Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board/.</p> <p>The board were reminded that declarations of interest are required as part of LEP scrutiny and must be submitted to the LEP office at the earliest convenience.</p> <p>Declarations relevant to this meeting:</p> <ul style="list-style-type: none"> • International Aviation Academy Norwich – Nikkos Savvas, David Richardson, Alan Waters. 	
4	Minutes of last meeting 19th October 2016
<p><i>Actions of the last meeting updated as follows:</i></p> <p>5. Managing Director’s Report</p> <ul style="list-style-type: none"> • SEP Ambitions Dashboard – The LEP team has developed the dashboard and this was circulated ahead of the board meeting. <p>6. Business Performance Reports</p> <ul style="list-style-type: none"> • Growing Places Fund – A timeline/priority will be added to the projects, as well as a table breakdown as per Growth Deal report. The next GPF BPR will come to the January board. <p>9. New Anglia Enterprise Zones</p> <p>The BPR has been updated to reflect the jobs target is for new jobs on the Enterprise Zones.</p> <p><i>Actions outstanding from previous meetings:</i></p> <ul style="list-style-type: none"> • RAF Marham – Chris Starkie is still waiting to hear from Neil Darwin, Greater Cambridge Greater Peterborough LEP. • Supporting companies in financial difficulty – work has begun on ensuring advisers have the most up to date knowledge and a document will be drawn up in due course. • Productivity Commission – discussions are still on-going with David Richardson and Lindsey Rix on how to take this forward. The original action is complete; however the work is on-going. • Register of Interests – the register is nearly complete Mark Pendlington to follow up with those outstanding. <p>The minutes were accepted as a true record of the meeting held on 19th October 2016.</p>	
5	Devolution update
<p>MP introduced this item and made it clear to board members that the decision by the Borough Council of King’s Lynn and West Norfolk triggered Government to withdraw the deal.</p>	

	<p>Sincere thanks were given to the Programme Board, CS and LEP colleagues, FM and the wider team for their work in getting the plans to this stage.</p> <p>Colin Noble (CN) provided an update from Suffolk County Council and the discussions taken place around the county. It was confirmed that a meeting will be sought with the Secretary of State to discuss a Suffolk based deal. This may involve coalitions with other areas.</p> <p>CJ stated he believes that a deal could be resurrected for Norfolk but in a different format. MP attended a meeting with Norfolk County Council in which he shared the ambitions set out in the Strategic Economic Plan (SEP). The LEP remains supportive of the interests of both counties.</p> <p>Andrew Proctor (AP) felt that there needs to be a cohesive view and way forward that is supported by all to ensure that the deals do not fail. Alan Waters (AW) conveyed the success of the joint working between Norwich and Ipswich at MIPIM. AW also stated that the administrative processes of the deal made it fail for Norfolk, including the necessity for an elected mayor.</p> <p>Doug Field (DF) highlighted that it is important that the priorities and ambitions for the LEP are not derailed by the decision and that the aims of the SEP are taken forward across the counties. This was supported by Jeanette Wheeler (JW), David Richardson (DR) and Tim Whitley (TW) stating that the aims of the sectors and driving innovation and productivity are still paramount.</p> <p>Shan Lloyd (SL) stated that Government is still committed to devolution and will be focussing on the deals that were announced in the Autumn Statement. The focus is on working with the deals going forward. The Secretary of State passes on thanks to the LEP for the work that has gone on in getting to this point.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To reiterate the commitment, given at its June meeting, to Devolution as a means for delivering accelerated growth in the local and national economy and helping local people and places fulfil their potential. • To authorise the Chairman and Managing Director to seek an urgent meeting with the Secretary of State to discuss the Government's intentions around devolution and the National Productivity and Infrastructure Fund. • That further reports are presented to the LEP, as appropriate, as the Devolution process progresses. 	
6	<p>Managing Director's Report</p>	
	<p>Chris Starkie (CS) introduced this item taking the paper as read and highlighted the following:</p> <ul style="list-style-type: none"> • Autumn Statement – Government has approved the <i>Science and Innovation Audit</i> for the East of England which includes life sciences, agri-tech, advanced manufacturing and ICT. <i>Growth Deal Three</i> has been approved although an actual figure has not yet been announced, the East of England has been awarded £151m but it is not clear which LEPs are included within this. Robust processes are being worked up to ensure that our track record in delivery is upheld with Government. <i>Suffolk Energy Gateway</i> (A12 four villages bypass) has been awarded £1m development funding. • Area Review of Colleges – taking place until end of March 2017. The LEP is working with the colleges to develop an economic evidence pack. This ensures that provision meets the needs of learners and employers. This review is complex as it is taking place within LEP areas only and some colleges cover more than one LEP area. • MIPIM – AW commented that it had been a positive event for Norwich. Steve Oliver (SO) agreed to be involved in the evaluation of the event and the leads generated. Work is still underway to review and follow up on the contacts made. • Brexit – Information is being compiled for the LEP to use and for government colleagues. It was agreed that this information should be presented to the board as clustered themes in order to highlight activities. Understanding of the impacts on the labour market is also a requirement. The LEP team will liaise with the relevant teams at Aviva and Birketts. • Bernard Matthews – both CS and AP have met with the senior director and the situation is more positive than previously thought. 	<p>CS/ LR/ JW</p>

	<ul style="list-style-type: none"> • Daily Mail Enquiry – there is a current enquiry into all LEPs regarding grants provided and links to members of the board, which in our case do not exist. Archant Investigations Team is also looking into the role of the LEP. <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the contents of the report. 	
7	<p>24 month operational plan progress report</p>	
	<p>CS introduced the item and provided a brief background to the paper, which is a six month review of progress against the operational plan. The workstreams are progressing and those that are marked as amber are receiving full attention, some may be moved to a red status due to activities beyond the control of the LEP, for example Devolution and Brexit.</p> <p>Good Governance has three amber workstreams; <i>Transparency of decision making</i> refers to the assurance framework and ensuring this is up to date and accessible, <i>Succession planning</i> refers to the recruitment of board members to ensure consistency and leadership, <i>Local authority joint working</i> refers to strengthening our on-going working arrangements with local authority teams and partners. Improvements are being made in all these areas.</p> <p>The Board agreed</p> <ul style="list-style-type: none"> • To note the progress being made against the operational plan. 	
8	<p>Business Performance Reports</p>	
	<p>Chris Dashper (CD) introduced the reports and highlighted the following:</p> <ul style="list-style-type: none"> • Growth Programme – John Stenhouse has now left the Growth Hub and recruitment is underway, a senior adviser is managing the day-to-day operations with support from an external consultant who has worked with New Anglia and the Growth Hub for many years. The Growing Business Fund has experienced a lull but has many projects coming forward to the next panel meeting. • New Anglia Capital – the recent pitching event received 6 pitches and 3 are being progressed. • Enterprise Zones - £2.5m has been invested from Growth Deal Two to support development at South Lowestoft Industrial Estate with units due to be ready for November 2017. <p>MP queried whether there would be any future funding for the Voluntary and Community Sector, CD confirmed that there will be a review of programmes taking place early next year which will include planning future funding rounds.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the reports. 	
9	<p>Finance Report</p>	
	<p>Keith Spanton (KS) talked through the report and confidential appendices. October accounts show an income of £569,559 with expenditure of £543,969, with a surplus slightly ahead of budget. MIPIM event costs are slightly over budget, however a portion of this is being recovered from partners.</p> <p>KS detailed the additional revenue coming through from the Enterprise Zone Pot C. The finance team are working up options for potential use of the funding, which will be brought to the January board meeting.</p> <p>The Board agreed</p> <ul style="list-style-type: none"> • To note the content of the report. • To receive a range of options on use of Pot C additional income for 2015/16 at the January board meeting. 	KS

10	Growth Deal Spend	
<p>CD talked through the paper explaining that this is a summary of the Growth Deal spend and details two proposals to help manage project slippage.</p> <p>The Norwich Northern Distributor Road (NNDR) project could be brought forward from Growth Deal Three funding in order to counter balance slippage in other projects. £5m is proposed at this time, with continued monitoring and if necessary request a further claim from NNDR.</p> <p>CD also went on to detail the International Aviation Academy Norwich (IAA-N) project and an additional request for funding to ensure the project is finished to a specified standard and deliver additional outputs. The academy has received a great deal of interest and will be completed in 2017. Norfolk County Council is a partner in the project and have provided a significant loan for the project overrun.</p> <p>Nikos Savvas, David Richardson and Alan Waters abstained from voting in the IAA-N decision.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To bring forward up to £10m of the LEP’s contribution to the NNDR project into the current financial year ending 31 March 2017 to counter balance slippage from other projects. • To an additional £300,000 for the International Aviation Academy Norwich, from the Growing Business Fund underspend. 		
11	LEP Investment Appraisal Committee – CONFIDENTIAL	
<p>The Board agreed:</p> <ul style="list-style-type: none"> • To enter into an agreement with Gt. Yarmouth Borough Council to provide funding of £1.5-£1.8m to facilitate the proposed development at Beacon Park Enterprise Zone, provided due diligence is completed. 		
12	Any Other Business	
<p>Board meeting forward planner was circulated separately to the board, feedback on the format and input into the planner is welcomed.</p>		ALL

Date and time of next meeting:

Wednesday 18th January 2017, 10.00am to 12.30pm at Keystone Innovation Centre, Croxton Road, Thetford, IP24 1JD.