

New Anglia Board Meeting Minutes (Confirmed) 22nd March 2017

Present:

Cllr David Ellesmere (DE)	Ipswich Borough Council
Doug Field (DF)	East of England Coop
Mark Goodall (MG)	Aker Solutions
Cllr Cliff Jordan (CJ)	Norfolk County Council
Steve Oliver (SO)	MLM Group
Mark Pendlington (MP)	Anglian Water
Cllr Andrew Proctor (AP)	Broadland District Council
Prof David Richardson (DR)	UEA
Lindsey Rix (LR)	Aviva
Jeanette Wheeler (JW)	Birketts
Tim Whitley (TW)	BT

In Attendance:

Lisa Barrett (LB)	Network Rail
Chris Dashper (CD)	New Anglia LEP
Iain Dunnett (ID)	New Anglia LEP
Ray Harding (RH)	Borough Council of King's Lynn & West Norfolk
Cllr Colin Law (CL)	On behalf of John Griffiths
Cllr Brian Long (BL)	Borough Council of King's Lynn & West Norfolk
Hayley Mace (HM)	New Anglia LEP
Fiona McDiarmid (FM)	Norfolk County Council
Charley Purves (CP)	New Anglia LEP
Lisa Roberts (LiR)	New Anglia LEP
Sue Roper (SR)	Suffolk County Council
Keith Spanton (KS)	New Anglia LEP
Chris Starkie (CS)	New Anglia LEP

Actions from the meeting: (22.03.17)

5. Managing Director's Report – Skills Area Review Chris Starkie and Mark Pendlington to provide feedback to Peter Funnell.	CS/MP
5. Managing Director's Report – MIPIM Hayley Mace to bring a paper regarding MIPIM UK 2017 to the next board meeting.	HM
8. Ipswich Regatta Quay Loan (CONFIDENTIAL) The LEP executive to check that restrictions are in place within the legal agreement in terms of investor flipping.	ID
10. Draft Budget 2017/18 A cash flow breakdown to be provided to the board.	KS
13. Any other business Andrew Proctor to share details of the Engineering Challenge for Schools with members of the board.	AP/CP

1	Welcome from the Chairman
<p>Mark Pendlington (MP) welcomed everyone to the meeting and to the King's Lynn Innovation Centre. MP welcomed Lisa Barrett (LB) from Network Rail, Cllr Brian Long (BL) and Ray Harding (RH) from Borough Council of King's Lynn and West Norfolk.</p> <p>Best wishes were extended to Cllr James Waters of Forest Heath District Council who has been taken ill.</p> <p>BL welcomed the board to King's Lynn and to the Innovation Centre. BL provided a brief overview of the building and the Enterprise Zone in which it is situated. Details of developments around King's Lynn were also provided.</p>	
2	Apologies
<p>Cllr John Griffiths (JG) - St Edmundsbury Borough Council Cllr Colin Noble (CN) – Suffolk County Council Dr Nikos Savvas (NS) – West Suffolk College Davina Tanner (DT) – Britannia Enterprises Cllr Alan Waters (AW) – Norwich City Council Shân Lloyd (SL) – BEIS</p>	
3	Declarations of Interest
<p>Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board/.</p> <p>The board were reminded that declarations of interest are required as part of LEP scrutiny and must be submitted to the LEP office at the earliest convenience.</p> <p>Declarations relevant to this meeting:</p> <ul style="list-style-type: none"> • Mark Pendlington, Governor at Easton & Otley College – Skills Area Review • David Ellesmere, Ipswich Borough Council – own the Malthouse, Ipswich – Enterprise Zone • Steve Oliver, MLM Group – potential involvement in development around Ely – Ely Capacity Enhancement Scheme • David Richardson, UEA – Skills Area Review 	
4	Minutes of the last meeting 22nd February 2017
<p><i>Actions of the last meeting updated as follows:</i></p> <p>5. EU Funding for Norfolk and Suffolk - the LEP executive to develop a plan for the future uses of the report, to include costs and how the LEP can engage and collaborate with businesses. This is an on-going action and a timeline for action will be provided.</p> <p>7. Finance Report – the LEP executive to continue to lobby Treasury regarding irrecoverable VAT. This is an on-going action.</p> <p>8. Economic Strategy Plan and Budget – There is no longer a requirement for a revised budget, however should this change, it will be brought to the May board meeting.</p> <p>10. Business Performance Reports – The Communications team have the information now to circulate publicity regarding the Ipswich Cornhill developments.</p> <p>10. Business Performance Reports – A paper will be brought to the April board meeting regarding New Anglia Capital board.</p> <p>10. Business Performance Reports – Deadline dates for projects the team are working on have been included with the board papers.</p> <p>The minutes were accepted as a true record of the meeting held on 22nd February 2017.</p>	

7	Ely Capacity Enhancement Scheme
<p>CS introduced this item and provided background detail to the Ely Area Taskforce and the development of the Ely rail links by Network Rail. This has been identified as a key priority by local authorities and MPs. CS also detailed the significant benefits for Norfolk and Suffolk as well as the risks in funding this project. £3.3m is requested for Network Rail to complete an outline business case and will come from Growth Deal Three funding. Lisa Barrett (LB) provided more detail to the figures for clarity. £3.3m has been agreed by Greater Cambridge Greater Peterborough LEP and £2.2m from Network Rail.</p> <p>Discussion took place around the scheme developments. The scheme will enable medium term goals and will deliver 11 train pass per hour (currently 7), however this does not meet all the local ambitions. This will not preclude any future development. Publicity will be joint between the LEPs, MPs and other funders.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report. To a contribution of £3.3m from Growth Deal Three funding for an outline business case (feasibility study) for the Ely Area Enhancement Scheme as part of a total project cost of £8.8m. 	
8	Ipswich Regatta Quay loan – CONFIDENTIAL
<p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report. To the offer of a £5m loan to the scheme subject to contract and delegated agreement of any outstanding conditions and the authority to proceed with the loan to the Investment Appraisal Committee. 	
9	LEP Operations Review
<p>MP introduced this item and provided an overview of the paper and background. CS provided more detail regarding the developments of LEPs nationally and the strengthening of the LEP structure and governance for the medium and long term.</p> <p>It was felt that the timing of this review is important and with the Chair standing down this Autumn, reviewing this role is important to ensure sustainability.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report. To delegate authority for the Managing Director and Chairman to commission the review with a budget of up to £25,000. 	

ID

10	Draft Budget 2017/18 - CONFIDENTIAL	KS
<p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the report. • To approve the New Anglia LEP budget for 2017/18. 		
11	Industrial Strategy – response to Green Paper	
<p>This paper was taken as read and Lisa Roberts (LiR) provided a brief summary of the proposed response. Collaboration with local authorities, LEP sub-groups and sector groups, education providers and business organisations has been welcomed.</p> <p>It was felt that consistency and collaboration is important for the area and providing a joined up response will be beneficial.</p> <p>The draft response will be circulated to the board on 4th April and comments required by 10th April. The formal response will then be submitted to Government on 13th April.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the report and agreed the approach and framework. 		
12	Business Performance Reports	
<p>Chris Dashper (CD) talked through the reports highlighting the following:</p> <ul style="list-style-type: none"> • Growth Deal – it is anticipated that the spend target is due to be met and a very small capital swap will take place. The amber projects are those that have slipped to next year. • Growth Programme – this is progressing as expected with a change request submitted to Government to extend the grant level of the Micro Grant Scheme. A decision is expected within the next month. Agri-tech continues to be an effective scheme and the amber rating is on delivery only, rather than the programme itself. • New Anglia Capital (CONFIDENTIAL) <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the content of the reports. 		

13	Any Other Business	
	<ul style="list-style-type: none"> Andrew Proctor (AP) informed the board of an Engineering Challenge for Schools run by Greenpower Education Trust. A number of Norfolk schools are involved, with children building their own single seat electric car. They are holding an event at Scottow on 7th June for the schools to compete and race their cars. Greenpower is looking for sponsorship of £5000 in total and Norse has agreed to £1000 provided other companies take up the balance. AP will share the details with the board. 	AP/CP
14	Board member only item	
	All executive team members and additional attendees left the room for the duration of this item.	

Next meeting:

Wednesday 19th April – 10am – 12.30pm – The Apex, 1 Chapter Square, Bury St Edmunds, IP33 3FD