

New Anglia Board Meeting Minutes (Confirmed)

19th October 2016

Present:

Cllr David Ellesmere (DE)	Ipswich Borough Council
Doug Field (DF)	East of England Co-op
Cllr John Griffiths (JG)	St Edmundsbury Borough Council
Cllr Cliff Jordan (CJ)	Norfolk County Council
Cllr Colin Noble (CN)	Suffolk County Council
Steve Oliver (SO)	MLM Group
Mark Pendlington (MP)	Anglian Water (Chair)
Cllr Andrew Proctor (AP)	Broadland District Council
Lindsey Rix (LR)	Aviva General Insurance
Dr Nikos Savvas (NS)	West Suffolk College
Jeanette Wheeler (JW)	Birketts
Dr Tim Whitley (TW)	BT

In attendance:

Chris Dashper (CD)	New Anglia LEP
Iain Dunnett (ID)	New Anglia LEP
Hayley Mace (HM)	New Anglia LEP
Fiona McDiarmid (FM)	Norfolk County Council
Charley Purves (CP)	New Anglia LEP
Lisa Roberts (LiR)	New Anglia LEP
Sue Roper (SR)	Suffolk County Council
Keith Spanton (KS)	New Anglia LEP
Mark Stanton (MS)	New Anglia LEP
Chris Starkie (CS)	New Anglia LEP

Actions from the meeting: (19.10.16)

Item No:

5. Managing Director's Report

- **SEP Ambitions Dashboard** – The LEP team to further develop the dashboard including commentary and progress chart which is to be circulated ahead of the next board meeting.

LiR

6. Business Performance Reports

- **Growing Places Fund** – A timeline/priority be added to the projects, as well as a table breakdown as per Growth Deal report.

CD

9. New Anglia Enterprise Zones

The Enterprise Zone team to report on jobs target with a breakdown between new jobs and retained jobs.

MS

1	Welcome from the Chairman										
<p>Mark Pendlington (MP) welcomed everyone to the meeting and introduced Roger Wright, Chief Executive, Snape Maltings, who welcomed the board to the venue. Roger provided background information to the site and detail of future development. Roger also thanked the LEP for the support given to the Cultural Board.</p>											
2	Apologies										
<table border="0"> <tr> <td>Mark Goodall</td> <td>Aker Solutions</td> </tr> <tr> <td>Shan Lloyd</td> <td>BEIS</td> </tr> <tr> <td>Prof David Richardson</td> <td>UEA</td> </tr> <tr> <td>Davina Tanner</td> <td>Britannia Enterprises</td> </tr> <tr> <td>Cllr Alan Waters</td> <td>Norwich City Council</td> </tr> </table>		Mark Goodall	Aker Solutions	Shan Lloyd	BEIS	Prof David Richardson	UEA	Davina Tanner	Britannia Enterprises	Cllr Alan Waters	Norwich City Council
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3	Declarations of Interest										
<p>Full declarations of interest can be found at http://www.newanglia.co.uk/about-us/the-board/.</p> <p>The board were reminded that declarations of interest are required as part of LEP scrutiny and must be submitted to the LEP office at the earliest convenience.</p> <p>Declarations relevant to this meeting:</p> <ul style="list-style-type: none"> • None. 											
4	Minutes of last meeting 27th September 2016										
<p>Actions of the last meeting updated as follows:</p> <p>5. Managing Director's Report</p> <ul style="list-style-type: none"> • Industrial Strategy – A copy of the submission drafted by CS to the BIS Select Committee investigation into the industrial strategy has been circulated to the Board. • MIPIIM – A copy of the MIPIIM programme, key messages and visuals of the stands were shared with the board. • RAF Marham - An action plan is expected imminently and will be shared as soon as possible. • Companies in Financial Difficulties – An internal document is to be drafted and discussions are underway to get this in place. <p>7. Growth Deal</p> <ul style="list-style-type: none"> • Details of projects have been retained on the Growth Deal Dashboard and progress reflected in October's Business Performance Report. <p>8. Productivity Commission</p> <ul style="list-style-type: none"> • This was discussed at the Innovation Board and further discussions to take place and feedback to the LEP team. <p>10. Business Performance Reports</p> <ul style="list-style-type: none"> • Sectors – Board members have been invited to the launch of <i>Culture Drives Growth</i> on 2 November at The Jerwood Dance House, Ipswich. <p>The minutes were accepted as a true record of the meeting held on 27th September 2016.</p>											
5	Managing Director's Report										
<p>Chris Starkie (CS) introduced this item taking the paper as read and highlighted the following:</p> <ul style="list-style-type: none"> • SEP Ambitions Dashboard was circulated at the meeting, this is a quarterly document. Lisa 											

	<p>Roberts (LiR) talked through the dashboard, explaining the targets set out from the Strategic Economic Plan (SEP). The New Business target is under performing due to delays from the EU programmes but should even out in the next two quarters. There is also a time lag in reporting on new business. Discussion took place around the figures and how this is presented, including how the downturn in the economy is affecting targets. The board also requested further emphasis on how the LEP is influencing the figures. The LEP team to further develop the dashboard including commentary and progress chart which is to be circulated ahead of the next board meeting.</p> <ul style="list-style-type: none"> • Ely Junction Taskforce is continuing to develop the business case and the plan for Ely as a whole. This is highlighted in Greater Cambridge Greater Peterborough (GCGP) Growth Deal 3 as a priority project. New Anglia has also identified this as a priority for the area. • GEML franchise was launched this week and Mark reported back on details of the commitments for improved track, trains and stations. • Transport – the Permanent Secretary of State for the Department of Transport recently visited the site of the Northern Distributor Road, then went on to Ipswich to understand the improvements required around the town and surrounding area, this was a good opportunity to inform government of the integrated transport strategy and further work • Bernard Matthews – 243 companies have been adversely affected by the sell-off of the company, the Growth Hub and economic development officers are working to proactively support these companies. Unfortunately Broadland District Council have not been able to get in contact with the company. <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the contents of the report. 	LiR
6	Business Performance Reports	
	<ul style="list-style-type: none"> • Growth Deal – Growth Deal 3 should be announced around the time of the Autumn Statement. £98m was bid for, though £50m would be a good result. Chris Dashper (CD) provided an overview of the additional information provided in the BPR. CS also detailed the mitigating factors on the underspend and the freedoms and flexibilities. Lowestoft and Great Yarmouth Colleges now has a joint principal and progress is now being made on the project. • Growth Programme – the figures remain static due to the reporting system, though the report for November board will catch up. Promotion of the schemes is being increased. • Growing Places Fund – the pipeline projects list provides oversight of the wider interest. The board requested a timeline/priority be added to the projects, as well as a table breakdown as per Growth Deal report. <p>The Board agreed</p> <ul style="list-style-type: none"> • To note the content of the reports. 	CD
7	Finance Report	
	<p>The Finance Report was presented by Keith Spanton (KS) covering September 2016. Actual income of £483,849 ahead of budget, with expenditure £459,230. The final charges for MIPIM have also come through in September which is why Marketing & Events shows a deficit. However, projected figures for the year remain ahead of budget.</p> <p>The Board agreed</p> <ul style="list-style-type: none"> • To note the content of the report. 	
8	Devolution Report	
	<p>CS detailed the requirement to ratify the draft order for the combined mayoral authority. The board agreed to an additional board meeting for this to be discussed 12pm 23rd November by</p>	

	<p>teleconference.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To note the content of the report. To an additional board meeting to be held 23rd November at 12pm by teleconference. 	
9	New Anglia Enterprise Zones – Progress on Delivery	
	<p>Mark Stanton (MS) provided a presentation of the Enterprise Zones for New Anglia. MS detailed the work undertaken by the team in pulling together the legal documents and partners to underpin the Enterprise Zones. MS also went on to detail the sites, the opportunities and the offer for businesses. The board was provided with a breakdown of the EZ business rates pots and how the retained rates are split.</p> <p>Progress on the Enterprise Zones will be monitored and reported to the board through bimonthly BPRs and further reports from the EZ team. Targets have been worked on with a realistic stretch and we are the only LEP who has not revised our targets down. Jobs target will be shown as a breakdown between new jobs and retained jobs.</p> <p>Issues around the marketing include an inaccuracy with the size of the Sproughton site and there is no mention of assisted area status. These are being worked on for a future print run of the brochure. The draft implementation plan also holds some inaccuracies which will be corrected.</p> <p>Further marketing opportunities are being explored and each site has a marketing strategy and will work with similar sites where necessary. Events and opportunities are being explored to ensure representation.</p> <p>The Growth Hub team and other partners are kept apprised of the sites and developments to ensure companies can be supported and ensure growth opportunities.</p> <p>MP thanked MS for the presentation and the wider EZ team for their work.</p> <p>The Board agreed</p> <ul style="list-style-type: none"> To note the content of the presentation. 	MS
10	LEP Capital Investment Proposal Report – CONFIDENTIAL	
	<p>The Board agreed:</p> <ul style="list-style-type: none"> To the principal of the LEP utilizing capital funding from the GPF and EZ Acceleration Fund to co-invest in capital schemes. 	
11	Updating the Strategic Economic Plan Report	
	<p>This paper was taken as read and requests approval for the LEP to lead on the update of the SEP. Work has already begun to identify the evidence base and local plans which will help underpin and inform the SEP.</p> <p>Doug Field (DF) requested that dedicated strategy sessions take place for the board to properly consider all elements.</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> To the LEP leading on an update of the Strategic Economic Plan for the LEP and the mayoral combined authority. The board agreed to the request for dedicated strategy sessions to support the development of the SEP. 	
12	Any Other Business	
	None.	

Date and time of next meeting:

Additional meeting: Wednesday 23rd November 2016 12pm to 1pm by teleconference.

Thursday 24th November 2016, 10.00am to 12.30pm at Hethel Engineering Centre, Norwich.