

**New Anglia Board Meeting Minutes (Confirmed)**

**18<sup>th</sup> January 2017**

**Present:**

Cllr David Ellesmere (DE)	Ipswich Borough Council
Doug Field (DF)	East of England Co-op
Mark Goodall (MG)	Aker Solutions
Cllr Cliff Jordan (CJ)	Norfolk County Council
Cllr Colin Noble (CN)	Suffolk County Council
Steve Oliver (SO)	MLM Group
Mark Pendlington (MP)	Anglian Water (Chair)
Cllr Andrew Proctor (AP)	Broadland District Council
Prof David Richardson (DR)	UEA
Dr Nikos Savvas (NS)	West Suffolk College
Cllr Alan Waters (AW)	Norwich City Council
Jeanette Wheeler (JW)	Birketts

**In attendance:**

Madeleine Coupe (MC)	New Anglia LEP
Chris Dashper (CD)	New Anglia LEP
Colin Law (CL)	On behalf of John Griffiths
Shân Lloyd (SL)	Department for Business, Energy and Industrial Strategy
Hayley Mace (HM)	New Anglia LEP
Fiona McDiarmid (FM)	Norfolk County Council
Tom McGarry (TM)	EDF Energy
Charley Purves (CP)	New Anglia LEP
Lisa Roberts (LiR)	New Anglia LEP
Sue Roper (SR)	Suffolk County Council
Keith Spanton (KS)	New Anglia LEP
Chris Starkie (CS)	New Anglia LEP

**Actions from the meeting: (18.01.17)**

<b>5. Sizewell C Power Station Consultation</b> – The LEP executive will provide a response to the consultation on behalf of the board by 3 <sup>rd</sup> February 2017.	<b>CS</b>
<b>6. Managing Director’s Report – Housing Delivery</b> – A paper to be brought to a future board meeting to detail the challenges in Housing and considered with the SEP Development.	<b>LiR</b>
<b>6. Managing Director’s Report – Opportunity Areas</b> – Nikos Savvas to convene a meeting for board members to understand the initiative and to look at the opportunity across the LEP area.	<b>NS</b>
<b>8. Business Performance Reports – Skills</b> – The figures for 16-24 year olds not in education, employment or training (NEETs) to be included in the BPR.	<b>LiR</b>

1	<b>Welcome from the Chairman</b>
Mark Pendlington (MP) welcomed everyone to the meeting.	
2	<b>Apologies</b>
<p>Cllr John Griffiths (JG) – St Edmundsbury Borough Council  Lindsey Rix (LR) – Aviva General Insurance  Davina Tanner (DT) – Britannia Enterprises  Dr Tim Whitley (TW) – BT  Kris Krasnowski (KK) – Department for Business, Energy and Industrial Strategy</p>	
3	<b>Declarations of Interest</b>
<p>Full declarations of interest can be found at <a href="http://www.newanglia.co.uk/about-us/the-board/">http://www.newanglia.co.uk/about-us/the-board/</a>.  The board were reminded that declarations of interest are required as part of LEP scrutiny and must be submitted to the LEP office at the earliest convenience.  Declarations relevant to this meeting:</p> <ul style="list-style-type: none"> <li>• Alan Waters – Board member, Arts Council England (South East) – Item 11</li> </ul>	
4	<b>Minutes of last meeting 24<sup>th</sup> November 2016</b>
<p><i>Actions of the last meeting updated as follows:</i></p> <p><b>5. Managing Directors Report</b> – The LEP team has liaised with the relevant teams at Aviva and Birketts regarding additional Brexit information and this is on-going.</p> <p><b>9. Finance Report</b> - The team have brought options for potential use of the Enterprise Zone Pot C funding, to this board meeting – Item 10.</p> <p><b>12. Any Other Business</b> – All board members are invited to provide feedback and input into the board meeting forward planner. This is an on-going action.</p> <p><i>Actions outstanding from previous meetings:</i></p> <ul style="list-style-type: none"> <li>• <b>RAF Marham</b> – Chris Starkie is still awaiting a meeting with Neil Darwin, Greater Cambridge Greater Peterborough LEP.</li> </ul> <p><b>The minutes were accepted as a true record of the meeting held on 24<sup>th</sup> November 2016.</b></p>	
5	<b>Sizewell C Power Station Consultation presentation</b>
<p>MP welcomed Tom McGarry (TM) to the board meeting. TM introduced the second stage of consultation for Sizewell C and the timescales, including the links with Hinckley Point C. Sizewell B is currently producing 3% of national power. The site of Sizewell A and B is 34 hectares and Sizewell C is planned as 36 hectares. The aim is to generate 7% of national power, 6 million homes, by 2030. This would be a staggering 10% power generated nationally by Sizewell. TM also explained some of the work of EDF Energy to contribute to the Area of Outstanding Natural Beauty.</p> <p>The first consultation generated a large amount of feedback and further development to the plans and technical work. Stage 2 consultation presents a preferred position on key elements of the proposals, whilst others remain as options. Once the proposals have been worked up, they will be presented to the planning inspectorate.</p> <p>TM detailed the development site and construction, the impact on infrastructure and job creation, as well as the work already begun on minimising the environmental impact. The Workforce Development Manager is liaising with the local authorities and local colleges regarding up skilling the workforce and ensuring the right skills are available in the area. The board was also informed</p>	



	<p>up in Ipswich. Children's Services will be driving both initiatives in the areas.</p> <p><b>The Board agreed:</b></p> <ul style="list-style-type: none"> <li>To note the contents of the report.</li> <li>To receive a paper at a future board meeting regarding Housing Delivery.</li> <li>For Nikos Savvas to convene a meeting regarding the Opportunity Areas for Norwich and Ipswich.</li> </ul>	
7	<b>Finance Report</b>	
	<p>Keith Spanton (KS) talked through the report and confidential appendices. Income £739,851 and expenditure £679,910 leaving surplus £59,941 which is ahead of budget. KS detailed some of the items of expenditure, including the extra expense for MIPIM.</p> <p><b>The Board agreed</b></p> <ul style="list-style-type: none"> <li>To note the contents of the report.</li> </ul>	
8	<b>Business Performance Reports</b>	
	<p>Chris Dashper (CD) introduced the reports and highlighted the following:</p> <ul style="list-style-type: none"> <li><b>Growth Programme</b> – the new Growth Hub manager started 16<sup>th</sup> January and there is a full team of advisers. The Micro Grant Scheme criteria is being refined and marketing is being increased.</li> <li><b>Growing Places Fund</b> – quarterly report includes details of the projects; live, completed and in the pipeline. Some of the pipeline projects may not come through GPF but be supported by other schemes. CD thanked the Investment and Appraisal Committee for the support received.</li> <li><b>Sectors</b> – Culture Drives Growth strategy was launched by the Cultural Sector in November. TechEast has recruited a Chief Operating Officer and will be in post by the end of the month. The Construction Sector Skills Plan was signed in December.</li> <li><b>Skills</b> – Apprenticeships target is for 5000 apprenticeships started by 2019, we are currently over 75% to target. MP requested details for 16-24 year olds not in education, employment or training (NEET).</li> </ul> <p><b>The Board agreed:</b></p> <ul style="list-style-type: none"> <li>To note the content of the reports.</li> </ul>	LiR
9	<b>Growth Deal update report</b>	
	<p>Lisa Roberts (LiR) introduced this item and informed the board that the Annual Conversation held at the end of last year gave an indication that money will be received on 1<sup>st</sup> April 2017. The Assurance Framework has been strengthened and transparency is being increased.</p> <p>CD detailed the Growth Deal spend to date and the mitigating activity to avoid the need for a capital swap. Projects are being managed to ensure payments are made before the end of the year.</p> <p><b>The Board agreed</b></p> <ul style="list-style-type: none"> <li>To note the content of the report.</li> </ul>	
10	<b>Enterprise Zone Pot C Proposal – CONFIDENTIAL</b>	
	<p><b>The Board agreed:</b></p> <ul style="list-style-type: none"> <li>To the principals for the use of Pot C, earmarking elements for core funding, one off LEP projects and projects/initiatives to support the delivery of the SEP.</li> <li>To the principal that a proportion of Pot C is used to fund core costs in the year after the income is raised, with the balance held over to be used in the subsequent year.</li> </ul>	

	<ul style="list-style-type: none"> <li>• To the balance of Pot C funding from 2015/16 to be incorporated into the proposed LEP budget for 2017/18 financial year and earmarked for on off LEP projects and projects/initiatives that support the SEP.</li> <li>• To a proportion of Pot C funding from 2016/17 to be built into the proposed budget for 2017/18 financial year to support core costs.</li> <li>• To the balance of Pot C funding from 2016/17 to be incorporated into the 2018/19 budget and should be earmarked for one off LEP projects and projects/initiatives that support the SEP.</li> <li>• That consideration should be given for part of Pot C to be used to repay borrowing to invest in larger scale capital projects.</li> </ul>	
<b>11</b>	<b>LEP Cultural Board Arts Council bid – CONFIDENTIAL</b>	
	<p>Alan Waters (AW) previously declared an interest and vacated the room prior to discussion and decisions being made.</p> <p><b>The Board agreed:</b></p> <ul style="list-style-type: none"> <li>• To a £30,000 investment over three years towards sector development in the cultural sector and the LEP executive to develop a funding agreement.</li> </ul>	
<b>12</b>	<b>Any Other Business</b>	
	None.	

**Date and time of next meeting:**

Wednesday 22<sup>nd</sup> February 2017, 10.00am to 12.30pm at Willis Group, Ipswich